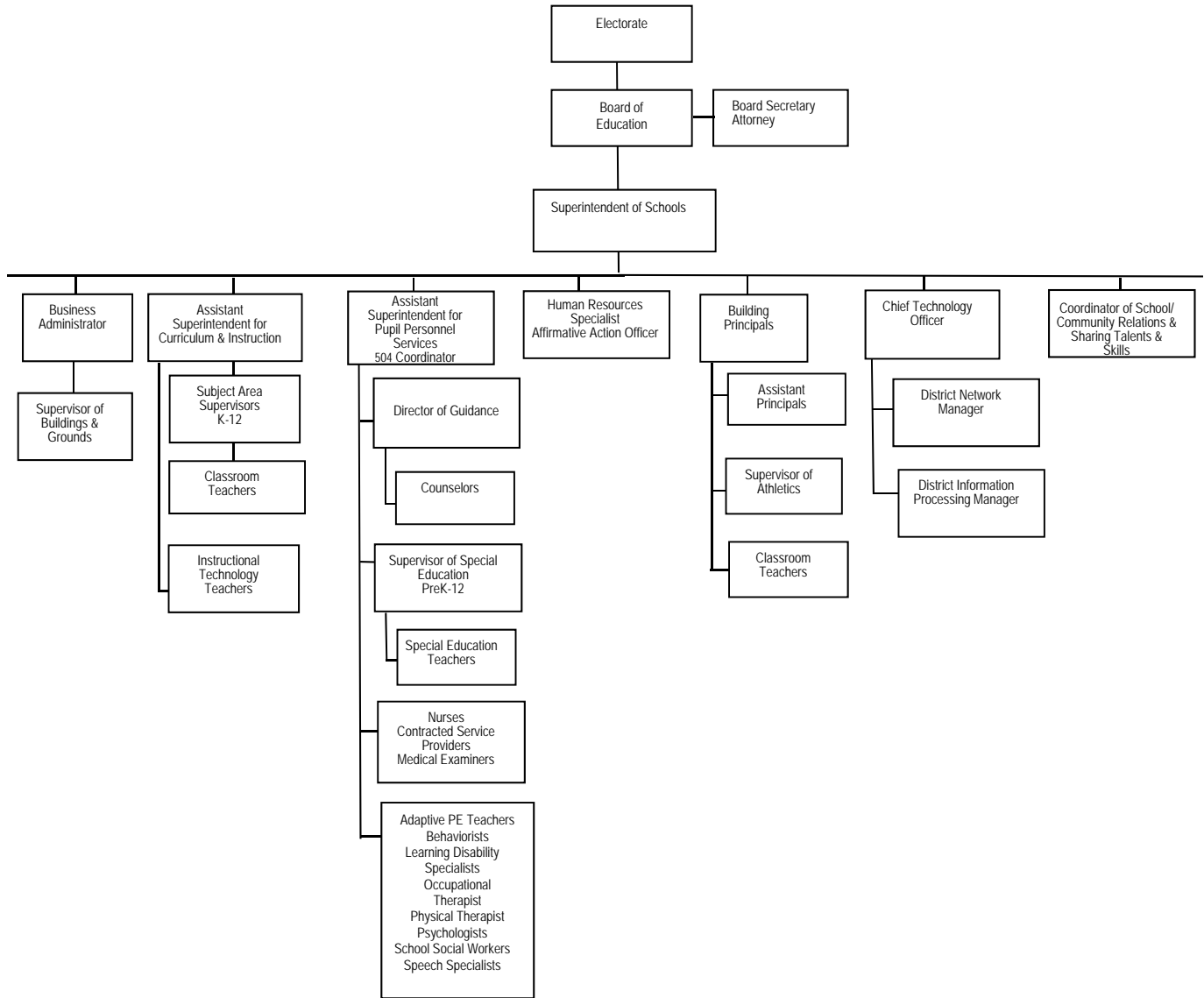


WESTFIELD PUBLIC SCHOOLS
Westfield, New Jersey 07090

ADMINISTRATION
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1110 ORGANIZATIONAL CHART



Classroom Paraprofessionals report to Building Principal or designated Administrator
 Custodians report to Building Principals
 Maintenance and Elm Street Custodians report to Supervisor of Buildings and Grounds
 Secretaries report to Building Principals or designated Administrator
 Technicians report to Chief Technology Officer

Approved: November 6, 2007
 Revised: December 7, 2010
 Revised: August 28, 2012
 Revised: December 10, 2013
 Reviewed: December 11, 2014
 Revised: February 28, 2017
 First Reading: February 27, 2018
 Second Reading:

6160 GRANTS FROM PRIVATE SOURCES

The Board of Education encourages the development of proposals to private foundations and other sources of financial aid to subsidize such activities as innovative projects, feasibility studies, long-range planning, and research and development. Any such activity must:

1. Be based on a specific set of project objectives that relate to the established goals of the district;
2. Provide measures for evaluating whether or not project objectives are being achieved; and
3. Conform to applicable state and federal laws and to Board policies.

The Board will be notified of all grant proposals before being submitted to the funding agency. Prior Board approval is required when the grant proposal would impact district budget, facilities, or programs. The Superintendent shall establish regulations for the processing of proposal ideas throughout the district.

First Reading: March 7, 2000
Approved March 21, 2000
First Reading: February 27, 2018
Second Reading:

R 6160 GRANTS FROM PRIVATE SOURCES

The Board of Education encourages and will accept funding from private sources, in accordance with Policy No. 6160. The following regulations govern the development and processing of private funding proposals.

A. Sources

1. The Superintendent or designee shall research sources of private funding through individuals and foundations. He or she shall prepare a list of appropriate funding sources in the community and state.
2. All school district employees are encouraged to be alert to possibilities for private resources for school aid, financial and in-kind, from community members and organizations. Any such possibility should be reported to the Superintendent, who will explore the potential for aid with the employee and, as appropriate, the private resource.
3. The school personnel, in consultation with the Superintendent, will identify specific district needs and formulate proposals for funding that meet those needs.

B. Approval

Any proposal for private funding must be submitted to the Superintendent for approval. The rationale for the proposal must set forth the objectives for the funding, the proposed program statement, and the means by which the objectives will be evaluated. The Board will be notified of all grant proposals before being submitted to the funding agency. Prior Board approval is required when the grant proposal would impact district budget, facilities, or programs.

In Effect: March 21, 2000
Revised:

6230 BUDGET HEARING

The annual budget adopted by the Board of Education represents the Board's position on the allocation of resources required to operate a thorough and efficient system of education. That budget is approved by the Executive County Superintendent. All reasonable means shall be employed by the Board to present and explain that position to residents and taxpayers of the community. A public budget hearing will be conducted in accordance with law. Each member of the Board and each district administrator shall be sufficiently acquainted with the budget and its underlying purposes to answer questions from members of the public.

The approved budget will be made available to the public in the form and at the places required by law. A simplified form of the budget may also be prepared annually and made available on the district's website.

The simplified budget may include the expenditure in each major category of current expense, capital items, and debt service; any anticipated change in tax rates; a summary of anticipated receipts; brief explanations of significant increases and decreases from the preceding budget and important transfers of expenditures from one classification to another; and a letter of transmittal from the Board.

N.J.S.A. 18A:22-10 et seq.; 18A:22-37 et seq.
N.J.S.A. 18A:7A-51

Approved: March 21, 2000
Approved: April 10, 2012
First Reading: February 27, 2018
Second Reading: