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Superintendent

# WESTFIELD PUBLIC SCHOOLS

*A Tradition of Excellence*

Policies Attachment #1  
March 28, 2017

## Student Activity Fee

### Guidelines and Procedures -- 2017-2018 School Year

1. Participants in dramas, musicals, athletics and/or co-curricular activities will be assessed a one-time annual Student Activity Fee after confirmation from the coach/advisor that student will participate in the activity:

- Tier 1 activities: \$125
  - High School: Dramas, Musicals, Athletics
  - Intermediate: Dramas, Musicals, 8<sup>th</sup> Grade Sports
- Tier 2 activities: \$60
  - High School: All clubs and activities not in Tier 1
  - Intermediate: All clubs and activities not in Tier 1
  - Elementary: All City Chorus, Band, Orchestra

(*Hi's Eye* and Marching Band are exempt from the Student Activity Fee because they are part of the school curriculum).

2. The maximum annual fee per student will be \$125, regardless of how many sports, dramas, musicals, clubs and other activities the student participates in during the entire school year. Initial payment of \$60 for a Tier 2 activity may be supplemented with additional payment of \$65 if a student participates in a subsequent Tier 1 activity.
3. The Student Activity Fee does not guarantee or influence participation time in athletic games, specific positions on an athletic team, or specific roles in performances. Those decisions are the sole responsibility of the coaches, advisors and directors.

After payment of the Student Activity Fee, if a student is deemed ineligible for the activity, the activity fee will be refunded unless the student plans on participating in another activity during the school year. The parent must request a refund, in writing, to the building principal. Any student participant who leaves the activity or who is removed for disciplinary or scholastic deficiencies is not eligible for a refund.

4. The Student Activity Fee may be waived under certain circumstances. Students who are eligible for the Federal Free & Reduced Lunch Program are entitled to a waiver of this fee upon request, in writing, to the building principal. Families experiencing financial hardship should request waiver consideration by informing a coach, advisor or the building principal of their situation, whomever the parent prefers.

Students who do not participate in any Tier 1 or Tier 2 activities are not required to pay the Student Activity Fee.

Date: March 28, 2017