

## PERSONNEL

The following items relative to personnel are recommended to the Board of Education by the Superintendent of Schools in accordance with Policy 3125 and state guidelines, pending school employee criminal history review.

1. Accept with regret, the retirement of staff with their last day of employment being, as follows:

Judith Cologna	Jefferson School – Resource Center	6/30/18
Andrea Cortese	Lincoln School – Nurse	6/30/18
Beatrice Diller	Westfield High School – Family & Consumer Science	6/30/18
Daniel Fiadino	Special Services Department – Social Worker	6/30/18
Jacqueline Pardon	Lincoln School – Speech	6/30/18
Lauren Pyne	Edison Intermediate School – Math	6/30/18
Michael Seiler	Westfield High School – Science	6/30/18

2. Accept the resignation of staff with their last day of employment being, as follows:

Alice Brucia	Lincoln School – Paraprofessional	5/11/18
Janet Davey	Lincoln School – Paraprofessional	6/30/18
Rebecca Keating	Edison Intermediate School – Resource Center	6/30/18

3. Accept the resignation of William Mellott as Freshman Football Coach for the 2018-2019 fall season.
4. Approve unpaid intermittent family leave for Mercedes Poyntz, Edison Intermediate School World Language teacher, between 2/14/18 and 3/29/18 (medical benefits in accordance with the WEA agreement).
5. Approve administrative leave with pay for employee #7438, effective 4/23/18 through 6/30/18.
6. Approve extension of current contract for Jacquelyn Smolenski, Westfield High School Science teacher, (replacing employee #0426) from 5/1/18 through 6/30/18.
7. Approve Secretary appointments for the 2018-2019 school year, as attached. \*Salaries to be adjusted in accordance with the WAES/Board of Education Agreement.  
ATTACHMENT #1
8. Approve appointment of Janet Davey, (replacing Tiemen, reassigned) Lincoln School 10.5 month, Scale III secretary, effective 8/14/18. She will be paid a salary based on an annual rate of \$31,820\* (includes education stipend). \*Salary to be adjusted in accordance with the WAES/Board of Education Agreement.
9. Approve Custodian/Mechanic salaries for the 2018-2019 school year, as attached.  
ADMINISTRATIVE MEMO #1

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10. Approve appointment of the following Night Foreman for the 2018-2019 school year, per WSSA contract, effective 7/1/18.

<u>Roosevelt Intermediate School</u> William Drahos	\$500
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11. Approve appointment of Antonio Cuccaro as Custodial Staff Coordinator for the 2018-2019 school year, effective 7/1/18. He will be paid \$2,000 for this assignment.

12. Approve appointment of Wilmer Martinez, Washington School part-time hourly custodian, effective 7/1/18. He will be paid at a rate of \$19.35 per hour (no benefits or paid holidays).

13. Approve appointment of the following paraprofessionals for the 2017-2018 school year, effective 4/25/18.

Julia Schultz	Jefferson School Full-time, student assigned \$17,555 (includes education stipend)
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Elizabeth Truncali	McKinley School Full-time, student assigned \$17,555 (includes education stipend)
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14. Approve appointment of the following paraprofessional who has successfully completed her probationary period.

<u>Effective 3/31/18</u> Corie Dowdy	Lincoln School
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15. Approve the following Lunch Aides for the 2017-2018 school year. Lunch aides will be paid at the Board approved rate of \$14.50 per hour, including attendance at an orientation meeting. As per the WISSA Agreement, paraprofessionals performing lunch duty will be paid at their hourly rate.

<u>Jefferson School</u> Joyce Kellogg Julia Schultz	<u>McKinley School</u> Elizabeth Truncali
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16. Approve the following staff to work the STEM Summer Camp program for the 2018-2019 school year, July 9-13, July 16-20, and July 23-27, 2018, 8:00 a.m. to 4:00 p.m. at Edison Intermediate School with an additional 5 hours of prep time for each session, as attached. They will be paid at the rate of \$40 per hour. Funds are provided by camp tuition. ATTACHMENT #2

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17. Approve appointments of the following staff members for the 2017-2018 Edison Intermediate School Spring Musical. Funds are provided by ticket proceeds.

Kimberly Acosta	Ticket Sales	\$ 100
Craig Adams	Light Designer	\$ 500
Daniel Black	Prop Manager	\$ 400
Margaret Fatsis	Pit Musician	\$ 300
Brice Freeman	Pit Musician	\$ 525
Robert Geyer	Pit Musician	\$ 450
Marisa Minogue	Pit Musician	\$ 375
John Scozzaro	Sound	\$1,000
Kristine Smith-Morasso	Pit Musician	\$ 525
Corrine Varhley	Choreographer	\$1,500
	Costume Manager	\$ 400
Matthew Varhley	Stage Manager	\$ 800
Debbie Ann Vezos	Ticket Sales	\$ 100

18. Approve additional substitutes for the 2017-2018 school year, as attached.  
ATTACHMENT #3

19. Approve the following Robotics Club volunteer for the 2017-2018 school year.

Nicole Riesman

20. Approve the following coaching volunteers for the 2017-2018 school year.

Andrew Gates	Boys Track
Marcie Williams	Girls Basketball Girls Lacrosse

21. Approve change in assignment for the 2018-2019 school year for the following Edison Intermediate School custodian, effective 7/1/18.

	<u>From</u>	<u>To</u>
Russell Frame	Head Custodian	Custodian
	\$49,555	\$45,461

22. Approve change of the following fall coaching assignments for the 2018-2019 school year.

<u>From</u>	<u>To</u>
William Mellott	Jay Cook
Freshman Football Coach	Freshman Football Coach
\$8,411	\$6,008
<u>From</u>	<u>To</u>
Jay Cook	TBD
Girls Varsity Assistant Volleyball Coach	Girls Varsity Assistant Volleyball Coach
\$7,827	

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<u>From</u> TBD Girls Soccer Varsity Assistant Coach	<u>To</u> Carine Helwig Girls Soccer Varsity Assistant Coach \$9,251
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<u>From</u> Carine Helwig Freshman Girls Soccer Coach \$7,811	<u>To</u> TBD Freshman Girls Soccer Coach
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23. Approve the following co-curricular change for the 2017-2018 school year.

<u>From</u> Cecilia Valdes Edison Intermediate School Detention \$2,318	<u>To</u> Cecilia Valdes Edison Intermediate School Detention \$1,159 AND Jaclyn Manzo Edison Intermediate School Detention \$1,159
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24. Approve longevity for Christine Cassu, Roosevelt Intermediate School, for the 2017-2018 school year, effective 9/1/17 in the amount of \$1,410.

25. Approve salary adjustment for Giuseppe DeCristofaro, Custodian, for assuming the duties of Head Custodian at McKinley School, effective 4/23/18 through 6/30/18.

<u>From</u> \$55,214 (includes odd shift differential)	<u>To</u> \$58,039
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26. Approve compensation to Jason Ruggiero for creating a 2017-2018 boys basketball highlight video on 3/9/18 in the amount of \$225. Funds provided by the Westfield High School Student Activities fund.

27. Approve compensation to Ryan Wilkerson, full-time paraprofessional at Westfield High School, for working an additional hour on school days (9-period day) in order to meet student needs, effective 1/31/18 through 6/30/18. He will be paid at his hourly rate.

28. Approve compensation to the following paraprofessional for working additional hours to meet student needs. He will be paid at his hourly rate.

Kurt Falk	Roosevelt Intermediate School	4 hours
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29. Approve compensation to Susan Sullivan, substitute nurse, for working eight overnight periods and one day during a Westfield High School band trip. She will be paid at the Board approved rates. Funds provided by field trip fees.

Overnight

4/2 – 4/3/18	\$200
4/3 – 4/4/18	\$200
4/4 – 4/5/18	\$200
4/5 – 4/6/18	\$200
4/6 – 4/7/18	\$200
4/7 – 4/8/18	\$200
4/8 – 4/9/18	\$200
4/9 – 4/10/18	\$200

Day

4/10/18	\$150
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