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WESTFIELD BOARD OF EDUCATION  
NOVEMBER 13, 2018

**NOTES FOR THE RECORD**

--The start date for Debra Engelke, Kindergarten teacher at Lincoln School, was 11/12/18.

--The start date for Richard Perez, Westfield High School night custodian, was 11/1/18.

--The following policies were reviewed by the Policy Committee on 11/6/18 with no changes:

- 7230 Gifts, Grants and Donations (Property)
- 7250 School, Facilities and Program Names (Property)
- 7320 Lease of School Premises (Property)
- 7410 Maintenance and Repair (Property)
- 7422 Integrated Pest Management (Property)
- 7432 Eye Protection (Property)
- 7433 Hazardous Substances (Property)
- 7436 Drug Free Workplace (Property)
- 7450 Property Inventory (Property)
- 7480 Motor Vehicles on School Property (Property)
- 7520 Loan of School Equipment (Property)
- 7610 Vandalism (Property)

--Suspension of students, as follows:

- W-1914      October 31, 2018
- W-1915      November 5, 6 & 7, 2018
- W-1916      November 5, 6 & 7, 2018

--October 2018, Fire/Security Drill Report, as attached. ATTACHMENT #1

--November 2018 Field Trip/Bus Emergency Evacuation Drills Report, as attached.  
ATTACHMENT #2