

Westfield Board of Education
Westfield, New Jersey
Office of the Secretary

MINUTES – Board Meeting
June 20, 2017

Ms. Ohlig opened the meeting at 7:33 p.m. and read the following statement:

June 15, 2017

Notice is hereby given of the Regular Meeting of the Board of Education of the Town of Westfield, in the County of Union, New Jersey, at 7:30 p.m. on the evening of Tuesday June 20, 2017, in the Board Room of the Administration Building, 302 Elm Street, Westfield, New Jersey. The purpose of the meeting is to transact the regular business of the Board and to transact any other business to come properly before the Board.

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Westfield School Board on Thursday, June 15, 2017, caused to be posted at the Office of the Board of Education located at 302 Elm Street, Westfield, New Jersey, and delivered to The Westfield Leader, The Star-Ledger, the Westfield Library, Town Clerk of Westfield, TAP into Westfield and Patch.com, a meeting notice setting forth the time, date and location of this meeting.

Mrs. Sullivan called the roll with the following members present:

Mr. Bielen, Mr. Garrison, Mr. Langhart,
Ms. Ohlig, Mrs. Oster
Absent: Mr. Friedman, Mr. Galligan, Mr. Ostroff, Mrs. Root

Also Present: Dr. Margaret Dolan, Superintendent
Mrs. Dana Sullivan, Business Administrator/Board Secretary
Mrs. Barbara B. Ball, Human Resources Specialist
Dr. Michael Weissman, Assistant Superintendent of Pupil Personnel Services
Mr. Paul Pineiro, Assistant Superintendent of Curriculum and Instruction

Mr. Galligan arrived at 7:35 p.m.

• **FLAG SALUTE**

The flag salute was led by Mr. Bielen.

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• ANNOUNCEMENTS

RECOGNITION OF ACADEMICS, ATHLETICS & PERFORMING ARTS

Board President Gretchan Ohlig, on behalf of the entire Board of Education, presented certificates of congratulations to the following students and adults:

- **Odyssey of the Mind** teams, who applied their ingenuity to solve a variety of problems in an educational competition:
 - “Problem 2 Team” competed at the Middle School level by designing, building and operating a robot and won 1st place in Regionals and in States and qualified for participation at the World Finals held in Michigan. From Edison Intermediate School: Catherine Colins, Joey Gamba, Ariana Keith, Miller Moore, and Kevin Warren; and from Tamaques Elementary School – Avery Keith and Zach Preucil. The students shared their impressions of the competitions, including meeting students from around the country and the world, particularly their “buddy team” from China. Their parent coaches were Donna Kenney and Aaron Keith.
 - “Problem 1 Team” won the state and world championship at the middle school level and included Edison students: Hannah Cherry, Will Crall, Audrey Heber, Ian LeWarn, Amanda Rosenthal, and Meredith Rosenthal. This team created three unique vehicles to travel different routes beset by many obstacles and challenges in the vehicles’ journey. At the Board meeting, parent coach Suzanne Rosenthal, accompanied by co-coach Elin Cherry, spoke of the resiliency of the team, who continued to revise and perfect their creations following each competition. The team has been invited to the State House on June 22, at which time ceremonial resolutions will be presented during the State House Assembly.
- **Boys’ Tennis** team won the following championships:
The NJSIAA North 2 Group 4 Conference -- the 26th in the last 27 years, Union County – the 13th consecutive, and the Westfield Invitational -- the 5th consecutive. The team, coached by George Kapner and Assistant Coach Adam Gerckens, amassed 24 wins and only 3 losses and finished the season ranked 3rd in the state of New Jersey. The Board congratulated the entire team and coaches as well as calling attention to the players who won their individual flights. The team consisted of Seniors and Co-Captains Owen Bartok and Noah Reich, Sean Pass and Alex Prystupa; Juniors Rob Faktor, Damien Ruparel, David Sprung, and Jacob Tananbaum; Sophomores Matt Bartok, Jai Sharma, and Matt Su; and Freshman Brad Hornbeck.
- **Individual Athletes, Coaches and Students** who attained state recognition included:
 - Jack Miller – WHS Senior who placed 5th in the State in the NJSIAA Wrestling tournament at 195 lbs. Jack finished his senior season with

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an impressive 42 to 5 record and earned both the district and county championships and also placed 3rd in the region. Jack has been accepted to the University of Virginia in the fall and will be wrestling on the team.

- CJ Composto – As a freshman, CJ Composto earned the district and region championship and also finished 3rd in Union County at 113 lbs. He is the first freshman in school history to win a region title. Rounding out his freshman season with a record of 36 to 5, CJ finished in the top 16 in the state at 106 lbs. Wrestling Coach Glen Kurz remarked about the qualities of both student athletes.
- Anna Bowman - She won the North Jersey Conference Golf Championship and because of her low individual score, the team won the conference championship as well. Anna earned a trip to the Tournament of Champions and finished in a tie for 7th in the state. Just this week it was announced that Anna made Second Team All State.
- Bob Brewster - well-known Science teacher and 1968 graduate of Westfield High School, has been the varsity baseball coach since the 1983 season, making him the longest-serving head coach in school history. He has reached a record-breaking 600 wins – the most wins of a coach in a single sport. His teams captured a record 11 Union County Tournament titles and three NJSIAA sectional titles, while also reaching the state Group 4 finals twice.
- Devyn Tibbals - As Stage Manager for *Carrie the Musical*, Devyn earned a Rising Star Award from Paper Mill Playhouse this spring. This is the second time that Devyn has received the award, having won the Rising Star Award as the stage manager of *Into the Woods*. This marks the 8th consecutive year that Westfield High School stage managers have received this recognition. Heading into her senior year, Devyn will be serving as the President of the Westfield High School International Thespian Society.

- **RECOGNIZE PUBLIC** for agenda items only

Ms. Ohlig recognized the public on agenda items only. There were none.

- **MINUTES**

Upon motion of Ms. Ohlig, seconded by Mr. Galligan, it was moved to approve Minutes of the Board Meeting held on June 13, 2017, and Private Minutes of June 13, 2017. The motion passed with a vote of 6-0.

- **PERSONNEL**

The following items relative to personnel are recommended to the Board of Education by the Superintendent of Schools in accordance with Policy 3125 and state guidelines, pending school employee criminal history review.

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Upon motion of Ms. Ohlig, seconded by Mr. Langhart, it was moved to approve the following Personnel motions:

Accept the resignation of staff, with their last day of employment being, as follows:

Owen Brand	Football Varsity Assistant Coach	6/30/17
Nicholas Dachowicz	Jefferson School – Custodian	6/23/17
Jennifer Sirmans	Westfield High School – Paraprofessional	6/30/17

Approve disability, family and child rearing leave for Erin Hornberger, Tamaques School Fourth Grade teacher, beginning 9/1/17 through 6/30/18 (medical benefits in accordance with the WEA agreement).

Approve unpaid family leave for Sophie Sieracki, McKinley School night custodian, beginning 6/14/17 through 7/7/17 (medical benefits in accordance with the WSSA agreement).

Approve appointment of the following teaching staff for the 2017-2018 school year.

Steven Barandica (replacing Flores, resigned) (tenure track)	Westfield High School Athletic Trainer \$71,529
Rebecca Carr (replacing Cunningham, on leave) (non-tenure track)	Franklin School Fourth Grade \$66,630
Anne Goodwin (replacing L. Doyle, resigned) (tenure track)	Roosevelt Intermediate School Industrial Arts Technology \$64,500
Arwa Lokhandwala (replacing Huynh, reassigned) (tenure track)	Westfield High School Science \$69,735
Jessica MacDougall (new position) (tenure track)	Special Services Behaviorist \$79,954
Mary Sica (replacing Lynn, transferred) (tenure track)	Tamaques School Fifth Grade \$73,415
Jennifer Sirmans (replacing K. Walsh, on leave) (non-tenure track)	Westfield High School Special Education \$67,339

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Approve appointment of Michelle Composto, (replacing Hanas, retired) Roosevelt Intermediate School, 12 month, Scale III Guidance secretary, effective 7/1/17 through 6/30/18. She will be paid a salary based on an annual rate of \$37,185 (includes education stipend).

Approve appointment of James Anderson, (replacing Romaniecki, retired) Edison Intermediate School night custodian, to work through his probationary period, effective 7/1/17 through 1/1/18. He will be paid a salary based on an annual rate of \$42,041.

Approve appointment of Jennifer Daly, Franklin School half-time, student assigned paraprofessional, to work through her probationary period, effective 9/1/17 through 11/1/17 (pending State and District required clearances). She will be paid a salary based on an annual rate of \$8,728 (includes education stipend).

Approve appointment of Janet Davey, Lincoln School full-time, student assigned paraprofessional, to work through her probationary period, effective 9/1/17 through 11/1/17 (pending State and District required clearances). She will be paid a salary based on an annual rate of \$17,155 (includes education stipend).

Approve appointment of Angelina Verdino, Franklin School half-time, student assigned paraprofessional, to work through her probationary period, effective 9/1/17 through 11/1/17. She will be paid a salary based on an annual rate of \$8,078.

Approve appointment of Catherine Sabatino, Franklin School half-time, student assigned paraprofessional, to work through her probationary period, effective 9/1/17 through 11/1/17 (pending State and District required clearances). She will be paid a salary based on an annual rate of \$8,728 (includes education stipend).

Approve the Superintendent to appoint or transfer staff and approve conference and travel expenses from 6/21/17, until the next regular meeting of the Board of Education. All actions will be ratified at the next regular meeting of the Board of Education.

Approve appointment of non-aligned staff for the 2017-2018 school year, as attached.
ADMINISTRATIVE MEMO #3

Approve appointment of the following paraprofessional being rehired for the 2017-2018 school year.

Antonia Lorusso

Roosevelt Intermediate School
Full-time, student assigned
\$16,600

Approve the following additional staff to work in the Extended School Year Program for the 2017-2018 school year.

Behaviorist - \$40 per hour
Ann Marie Kuba

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Approve appointment of the following part-time (weekends, nights, holidays) Energy Education Managers for the 2017-2018 school year. They will equally share a stipend of \$11,750 (paid by energy savings), effective 7/1/17.

Antonio Cuccaro – Maintenance
Michael Pate

Approve the following summer custodians to work from 7/1/17 to 8/31/17. They will be paid at the rate of \$12 per hour.

Kurt Falk
Philip Forbes
Wilmer Martinez
Kenneth Miller
Gregory Wosnik

Approve the following substitutes for the 2017-2018 school year, as attached.
ATTACHMENT #1

Approve the job description for the Data Management Specialist, as attached.
ATTACHMENT #2

Approve all certified WEA district employees to provide home instruction as assigned for the 2017-2018 school year at the district approved rate of \$38 per hour.

Approve the following Home Instructors for the 2017-2018 school year at the district approved rate of \$38 per hour:

Penny Braxton-Fine
Karen Goller
Sherri Horn
Kevin Huang
Edward Lauerman
Alessandra Savarese-Bonacchi
Mary K. Schumacher
Jennifer Useloff

Approve change in assignment for the 2017-2018 school year for the following paraprofessional, effective 9/1/17.

Allison Braithwaite	<u>From</u> Franklin School Half-time, student assigned \$8,778 (incl. ed. stipend)	<u>To</u> Roosevelt Intermediate School Full-time, student assigned \$16,905 (incl. ed. stipend)
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Approve change of coaching assignments for the 2017-2018 school year.

From
Matthew Van Deursen
Boys Cross Country
Varsity Assistant Coach
\$8,995

To
Matthew Van Deursen
Boys Cross Country
Varsity Assistant Co-Coach
\$4,497.50

AND

Samuel Tooley
Boys Cross Country
Varsity Assistant Co-Coach
\$3,464

From
Owen Brand (resigned)

To
Matthew Andzel
Football
Varsity Assistant Coach
\$8,995

From
Matthew Andzel (reassigned)
Football
Freshman Coach
\$7,595

To
James McKeon
Football
Freshman Coach
\$6,426

Approve the following co-curricular assignment for the 2016-2017 school year. This stipend is paid through yearbook funds.

Paulette DelRosso	Westfield High School Yearbook (shared)	\$3,740
Ryan McGarrigan	Westfield High School Yearbook (shared)	\$3,740

Approve the following co-curricular positions for the 2017-2018 school year, as attached. ATTACHMENT #4

Approve toileting stipend to the following additional paraprofessionals for the 2016-2017 school year, per the WISSA agreement.

\$350
Bridget Gonzalez
Ines Schantz
Pamela Williams

Approve compensation to Jane DeVito, ESY paraprofessional, for working p.m. bus route supervision for one hour per day to meet student needs, effective 7/5/17 through 8/9/17. She will be paid at her hourly ESY rate.

Approve compensation to Josephine Tieri, half-time paraprofessional at Edison Intermediate School, for working a maximum of 3.5 additional hours during a field trip on 6/22/17, to meet student needs. She will be paid at her hourly rate.

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Approve compensation to the following staff member who worked the 2016-2017 Boys Golf athletic events, as attached. ATTACHMENT #5

Approve that merit criteria in Margaret Dolan's 2016-2017 contract has been satisfied and approve payment of \$25,108, after approval by the Union County Executive Superintendent.

Goal #1	Quantitative	3.3%	\$5,578
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By April 2017, the Superintendent will insure that the new digital public address systems have been utilized to improve the security drill systems in the 10 school buildings. As a result of newly scripted drill messages and redesigned systems for sound, signage and lighting, at least 50% of drill will be free of protocol breaches from outside the building.

Goal #2	Quantitative	3.3%	\$5,578
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The Superintendent will establish a district Allergy Awareness Committee with administrator, teacher and parent representatives. By April 2017, this committee will meet a minimum of 2 times for the purpose of reviewing current district guidelines and making recommendations to address the needs of students with life threatening allergies.

Goal #3	Quantitative	3.3%	\$5,578
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By April 2017, a parent outreach program will be developed which will increase online parent resources by 100%, equating to a minimum of 10 online parent resources.

Goal #4	Qualitative	2.5%	\$4,187
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By December 2016, the Superintendent will communicate the new Mission Statement to the stakeholders of the Westfield Public Schools. After a community survey and months of collaborative efforts, a new Strategic Plan was developed for the Westfield Public Schools last year. The Board of Education adopted the plan in June 2016. This plan includes a revised Mission Statement. Mission statements are only useful when the members of the community are aware of them and this is the first step of the successful implementation of the Strategic Plan.

Goal #5	Qualitative	2.5%	\$4,187
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By April 2017, professional development will be provided to teaching staff in all 10 buildings to support Goal 3 of the Westfield Strategic Plan for 2016-2021. The Superintendent will provide professional development to teaching staff to encourage resiliency in our students. Goal 3 states that the Westfield School District will foster a culture of health and wellness. This goal is even more relevant after the death of a

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rising senior and a former student this summer. As we are reminded too frequently, it is inevitable that we and our students will meet with misfortune during our lives. Those who are resilient are better able to recover without being overwhelmed or responding in dysfunctional or harmful ways.

Approve compensation to the following staff members for administering assessments for the Gifted Program. They will be paid at the Board approved rate of \$125 per assessment as follows:

<u>Name</u>	<u>Tests</u>	<u>Amount</u>
Heather Alvarez	3	\$375
Sylvia Banga	5	\$625
Kristen Echlund	4	\$500

Accept the resignation of staff, with her last day of employment being, as follows:

Sandra McCarthy Westfield High School – Resource Center 6/30/17

Approve the following additional staff to work in the Extended School Year Program for the 2017-2018 school year.

Paraprofessionals - \$60 per day

Robert Steiner
Theonina Truch

Approve appointment of the following teaching staff for the 2017-2018 school year, (pending State and District required clearances).

Jessica Ciampa	Edison Intermediate School
(replacing K. Hart, on leave)	English
(non-tenure track)	\$64,500

Approve appointment of Joseph Malanga as Elementary Principal Coordinator for the 2017-2018 school year. He will be paid \$4,000 for this assignment.

Approve appointment of Scott Lipson as Supervisor of Elementary Basic Skills/Title I for the 2017-2018 school year. He will be paid \$8,000 for this assignment.

Approve appointment of Brian Gechtman as Supervisor of Intermediate Basic Skills for the 2017-2018 school year. He will be paid \$3,000 for this assignment.

Approve appointment of Crystal Marsh as Supervisor of Gifted Education (testing & other responsibilities) for the 2017-2018 school year. She will be paid \$8,000 for this assignment.

Approve appointment of Mary Asfendis as Supervisor of Gifted Education (program) for the 2017-2018 school year. She will be paid \$4,500 for this assignment.

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ROLL CALL: Yes: Mr. Bielen, Mr. Galligan, Mr. Garrison,
 Mr. Langhart, Ms. Ohlig, Mrs. Oster
 Absent: Mr. Friedman, Mr. Ostroff, Mrs. Root

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Upon motion of Ms. Ohlig, seconded by Mr. Langhart, it was moved to approve the following Personnel motions:

Approve agreement between the Westfield Association of Administrators and Supervisors (WAAS) and the Westfield Board of Education for the period of 7/01/17 through 6/30/20, as per attached. ADMINISTRATIVE MEMO #1

Approve agreement between the Westfield Education Association (WEA) and the Westfield Board of Education for the period of 7/01/17 through 6/30/18, as per attached. ADMINISTRATIVE MEMO #2

Approve salaries for the following Tenured and Non-Tenured Administrators for the 2017-2018 school year, as attached. ADMINISTRATIVE MEMO #4

ROLL CALL: Yes: Mr. Bielen, Mr. Galligan, Mr. Garrison,
 Mr. Langhart, Mrs. Oster
 Abstained: Ms. Ohlig
 Absent: Mr. Friedman, Mr. Ostroff, Mrs. Root

Upon motion of Ms. Ohlig, seconded by Mr. Langhart, it was moved to approve the following Personnel motion:

Approve the following Spring Coaching assignments for the 2017-2018 school year as attached. ATTACHMENT #3

ROLL CALL:

Yes:	Mr. Bielen, Mr. Galligan, Mr. Garrison, Mr. Langhart, Ms. Ohlig,
Abstained:	Mrs. Oster
Absent:	Mr. Friedman, Mr. Ostroff, Mrs. Root

- **FACILITIES**

Facilities Chair Brendan Galligan reported that the Facilities Committee met last Friday to review summer projects, including the renovations of the Roosevelt and Edison Intermediate School auditoriums. Other summer work includes referendum projects such as the installation of a school boiler and the completion of new fire alarm installations. Mr. Galligan noted that we have had filters on all our drinking fountains and were prepared for the state's lead testing of all public schools. He also reported that the turf field/track improvements at Kehler will take place next summer.

- **LONG RANGE PLANNING**

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• POLICIES

Upon motion of Mr. Langhart, seconded by Mr. Galligan, it was moved to approve the following Policy motion:

The Board affirms the Superintendent's decision on HIB incidents 17Wi01, 17R10, 17R11, 17R12, 17R13 and 17R14 for the reasons set forth therein.

ROLL CALL: Yes: Mr. Bielen, Mr. Galligan, Mr. Garrison,
 Mr. Langhart, Ms. Ohlig, Mrs. Oster
 Absent: Mr. Friedman, Mr. Ostroff, Mrs. Root

Upon motion of Mr. Langhart, seconded by Mr. Garrison, it was moved to approve the following Policy motion:

Approve for second reading the following policies, as attached. ATTACHMENT #1

2424	Goals for Athletic Participation (Program)
2425	Physical Education (Program)
5500	Conduct/Discipline Code of Conduct (Pupils)
7490	Pets on School Property (Property)

ROLL CALL: Yes: Mr. Bielen, Mr. Galligan, Mr. Garrison,
 Mr. Langhart, Ms. Ohlig, Mrs. Oster
 Absent: Mr. Friedman, Mr. Ostroff, Mrs. Root

• CURRICULUM, INSTRUCTION & PROGRAMS

Upon motion of Ms. Ohlig, seconded by Mr. Galligan, it was moved to approve the following Curriculum motion:

Approve for first reading the following curricula:

Intermediate Practical Arts

Technology, Design and Engineering I – Grade 6
Technology, Design and Engineering II – Grade 7
Automated Engineering and Design – Grade 8
Physical Design and Engineering – Grade 8

ROLL CALL: Yes: Mr. Bielen, Mr. Galligan, Mr. Garrison,
 Mr. Langhart, Ms. Ohlig, Mrs. Oster
 Absent: Mr. Friedman, Mr. Ostroff, Mrs. Root

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• FINANCE

Upon motion of Ms. Ohlig, seconded by Mr. Galligan, it was moved to approve the following Finance motions:

Approve the following Resolution for Legal Services:

WHEREAS, there exists a need for professional services in the specific area(s) of Legal Services, for the 2017-2018 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. The appointment of Richard Kaplow, P.A., 53 Elm Street, Westfield, NJ 07090, as General Counsel with a retainer of \$17,500 and \$170 per hour for work outside the retainer for the 2017-2018 school year.
2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because Legal Services are a recognized profession licensed and regulated by law.

Approve the following Resolution for Legal Services:

WHEREAS, there exists a need for professional services in the specific area(s) of Legal Services, for labor and contract law for the 2017-2018 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law,

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. The appointment of Adams, Gutierrez & Lattiboudere, LLC, 744 Broad Street, Suite 1600, Newark, NJ 07102, as Labor/General Counsel for a fee of \$175 per hour and a paralegal rate of \$100 per hour, for the 2017-2018 school year.

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2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because Legal Services are a recognized profession licensed and regulated by law.

Approve the following Resolution:

WHEREAS, N.J.S.A. 18A-7G-31 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Westfield Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve, account at year end, and

WHEREAS, the Westfield Board of Education has determined that up to \$4,000,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Westfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approve the following Resolution:

WHEREAS, N.J.S.A. 18A:7G-31 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Westfield Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve, account at year end, and

WHEREAS, the Westfield Board of Education has determined that up to \$6,000,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Westfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approve the following Resolution for Insurance Services:

WHEREAS, N.J.S.A. 18A:18B-1 et seq., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

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WHEREAS, the Westfield Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Westfield Board of Education finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Westfield Board of Education under its obligations as a member of the New Jersey Schools Insurance Group (NJSIG) does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED the WESTFIELD SCHOOL DISTRICT:
joins with other school districts in organizing and becoming members of the New Jersey Schools Insurance Group; and

That, by adoption and signing of this resolution, the Board of Education is hereby continuing participation in the New Jersey Schools Insurance Group in accordance with the terms of the indemnity and Trust Agreement effective 2015-2018 for the following types of insurance:

Property	Student Accident
Equipment Breakdown	Auto Liability
Auto Physical Damage	General Liability
Public Official Bond	Workers' Compensation
Pollution	Error Omissions
	Travel

NOW BE IT FURTHER RESOLVED, that the Westfield Board of Education approves the insurance contracts with NJSIG and with the contracts for additional insurance for the 2017-2018 school year as attached. ATTACHMENT #1

Approve the 2017-2018 Member District Dues in the amount of \$30,327.92 with Morris-Union Jointure Commission Board of Education. If the MUJC's Board of Education authorizes a dues rebate for the 2017-2018 school year, a refund check will be issued to the Westfield Board of Education in June 2018.

Approve rescinding of contract to Cablevision Lightpath, awarded on 5/23/17, and approve four (4) year contract to Cablevision Lightpath for internet service beginning 9/1/17 through 8/31/21, at the rate of \$3,950 per month. This contract is awarded as a result of bids received through the E-rate program.

Approve appointment of Jeff Joy, Vested Protection Systems, 206 Westfield Avenue, Clark, New Jersey for residency checks, at \$50 per hour.

Approve rejection of all bids for VAT asbestos abatement at Roosevelt Intermediate School because general bid specifications were missing from bid specifications sent to contractors.

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Approve Business Administrator to pay bills, payroll and benefits, make budget transfers and to award contracts from 6/21/17 until the next regular meeting of Board of Education. All actions will be ratified at the next regular meeting of the Board of Education.

Approve submission and acceptance of the FY 2018 IDEA Basic and Preschool grant application as follows:

Basic:	\$1,410,418
Preschool:	\$ 57,301
Total:	\$1,467,719

Approve and award Quote ESY-17-IA, ESY-17-IB, ESY-17-2A, ESY-17-2B and ESY-17-3A, for the Extended School Year from 7/6/17 through 8/9/17 (25 days), to J & J Transportation, Linden, NJ as attached. ATTACHMENT #2

Approve the 2017-2018 agreement between the Board of Education of Westfield and the Union County Educational Services Commission, for Professional Services. ATTACHMENT #3

Approve the 2017-2018 agreement between the Board of Education of Westfield and the Union County Educational Services Commission for Public Law 1977, Chapters 192-193. ATTACHMENT #4

Approve the 2017-2018 agreement between the Board of Education of Westfield and the Union County Educational Services Commission, for Nonpublic IDEA-B Services. ATTACHMENT #5

Approve the 2017-2018 agreement between the Board of Education of Westfield and the Union County Educational Services Commission, for New Jersey Nonpublic Technology Program. ATTACHMENT #6

Approve the 2017-2018 agreement between the Board of Education of Westfield and the Union County Educational Services Commission for PL 1991 Chapter 226 Nonpublic Nursing Services. ATTACHMENT #7

Approve outside facilities for the 2017-2018 school year at the district rate/institutional rate as assigned for home instruction, as attached. ATTACHMENT #8

Approve Corrections/Changes to Out of District Placements for the 2017-2018 (ESY) Extended School Year and 10-month placements, as attached. ATTACHMENT #9

Approve corrections/changes to Union County Vo-Tech students:

<u>Add</u>	<u>Delete</u>
VT18-27 – Full-time, Transition Program	VT18-14
\$10,000	VT18-02

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Approve tuition student from Newark, New Jersey for the 2017-2018 school year, as follows:

R18-01	Wilson School	
Tuition		\$27,236LLD-Severe Program (10 months)
ESY Program		\$ 1,500
Shared Bus Aide		\$ 1,192/year
Occupational Therapy		\$ 2,200 /year
Transportation		\$ 7,027.25 /year

Approve Payment of Bills for June, May Payroll, hand checks for May, Aid-In-Lieu of Transportation dated June, and Employee Reimbursement Reports dated 5/31/17, for a total amount of \$9,326,052.77. ADMINISTRATIVE MEMO #1

Approve the following Budget Transfers ending 5/31/17 as attached. ADMINISTRATIVE MEMO #2

Approve the following Resolution:

Pursuant to N.J.A.C. 6A:23A-13.3 (c) 4 the Westfield Board of Education certifies that as of 5/31/17 after review of the Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-13.3 (b) and that sufficient funds are available to meet the district's financial obligations.

Board Secretary's Report, including Certification of Budgetary Status for the month ended 5/31/17. ADMINISTRATIVE MEMO #3

Approve the following Treasurer's Report, for the month ended 5/31/17. ADMINISTRATIVE MEMO#4

BE IT RESOLVED, that the Westfield Board of Education, and Dana Sullivan, Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or service.

Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached. ADMINISTRATIVE MEMO #5

Accept a gift of a scoreboard in honor of Stewart T. Carey for his 48 years of dedicated service from the Roosevelt Intermediate School PTSO, for Roosevelt Intermediate School.

Approve the following Resolution for Professional Services related to Special Education:

WHEREAS, there exists a need for professional services in the specific area(s) of Special Education, for the 2017-2018 school year, and

WHEREAS, funds are available for this purpose, and

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WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education.

REVISED

Effective School Solutions	Therapeutic mental health services	\$515,000 school yr.
25 Deforest Ave., Suite 310		\$ 7,000 ESY
Summit, NJ 07901	Total	\$522,000 / year
973-277-1808	kmasciale@effectiveschoolsolutions.com	
NOT TO EXCEED \$522,000		

ROLL CALL: Yes: Mr. Bielen, Mr. Galligan, Mr. Garrison,
 Mr. Langhart, Ms. Ohlig, Mrs. Oster
 Absent: Mr. Friedman, Mr. Ostroff, Mrs. Root

- LEGISLATION
- TECHNOLOGY
- NOTES FOR THE RECORD

--Kathleen Fisher will return from family and child rearing leave on 8/15/17.

--Lucy Arbes will not be continuing the duties of Head Secretary from 8/15/17 through 9/5/17 as originally approved on 5/9/17.

--**Revised** Field Trip/Bus Drills Report for the 2016-2017 school year, as attached.
ATTACHMENT #1

-- Fire /Security Drills for May and June. ATTACHMENT #2 & #3

--Victoria Tyahla will not be working as a daily paraprofessional in the ESY Program for the 2017-2018 school year as originally approved on 6/13/18.

- UNFINISHED BUSINESS
- NEW BUSINESS
- LIAISON REPORTS

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• **RECOGNIZE PUBLIC**

Ms. Ohlig recognized the public for questions and/or comments.

A Westfield resident and parent, recommended the services of Caring Contact, an organization in which she was recently trained as a volunteer. Services of the organization include training for suicide prevention and a phone and text hotline. Dr. Dolan explained that the district takes very seriously the issue of mental health for our students, staff and families, as reflected in our current strategic plan, and our staff members engage in training on these issues every year. Prior to the Board meeting, Dr. Dolan informed the parent that she would meet with her over the summer to discuss her proposal. Ms. Ohlig stated that the Board will follow up on her comments to ensure that our staff feels supported and well-equipped to respond to these issues.

• **PRIVATE SESSION**

At 8:57 p.m., upon motion of Ms. Ohlig, and seconded by Mr. Galligan and approved by a vote of 6-0, moved to approve the following resolution:

RESOLVED, that the Board of Education move into Private Session for the purpose of discussing matters rendered confidential by state and federal law, personnel, the Superintendent's evaluation, the Board's self-evaluation, and Harassment, Intimidation and Bullying incidents and be it further.

RESOLVED, that any discussion held by the Board which need not remain confidential and the results of the discussion will be made public as soon as practicable.

• **ADJOURNMENT**

At 9:45 p.m., Mrs. Oster moved to adjourn the meeting, seconded by Mr. Langhart. The motion passed by a vote of 5-0.

Respectfully submitted,



Mrs. Dana Sullivan
Board Secretary

