

MINUTES – Board Meeting - 1  
June 15, 2021

**Westfield Board of Education**  
**Westfield, New Jersey**  
**Office of the Secretary**

**MINUTES – Board Meeting**  
**June 15, 2021**

Mrs. Root opened the meeting at 7:02 p.m. and read the following statement:

June 10, 2021

Notice is hereby given of the Regular Meeting of the Board of Education of the Town of Westfield, in the County of Union, New Jersey, at 7:00 p.m. on the evening of Tuesday, June 15, 2021. The board meeting will be held via an online platform which can be accessed at:

<https://westfieldnj12.webex.com/westfieldnj12/onstage/g.php?MTID=ebd03b1d9eb4dd62907bdd064c1acc9ff>

The meeting can also be accessed by phone at: 1-415-655-0001, Access code: 120 358 9103.

The purpose of the meeting is to transact the regular business of the Board and any other business to come properly before the Board.

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Westfield School Board on Thursday, June 10, 2021 caused to be posted at the Office of the Board of Education located at 302 Elm Street, Westfield, New Jersey, and delivered to The Westfield Leader, The Star-Ledger, the Westfield Library, Town Clerk of Westfield, TAP into Westfield and Patch.com, a meeting notice setting forth the time, date and location of this meeting.

Members of the public will be allowed to make public comments twice during the virtual meeting. In the beginning of the meeting, the public may comment on agenda items only and at the end of the meeting the public can comment on any topic. At the appropriate time on the agenda, the Q&A window will be opened for public access. If you wish to address the board, please type in your name and address. Individuals who are calling into the meeting and wish to speak can touch \*3 to access the raise your hand function which will notify a staff member that you want to speak. When your name is called, a staff member will unmute your microphone. Each speaker is limited to three minutes. Please note that if any member of the public becomes disruptive during the remote meeting, the board president may mute the speaker's microphone. Continued disruptions may result in removal from the virtual meeting.

Mrs. Sullivan called the roll with the following members present:

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Mrs. Aziz, Mr. Bielen, Mr. Galligan, Mr. Garrison,  
Mrs. Morrelli, Ms. Ohlig, Mrs. Oporto, Mrs. Patel, Mrs. Root

Also Present: Dr. Margaret Dolan, Superintendent  
Mrs. Dana Sullivan, Business Administrator/Board Secretary  
Mrs. Barbara B. Ball, Human Resources Specialist  
Mr. Paul Pineiro, Assistant Superintendent of Curriculum and Instruction

- **FLAG SALUTE**

The flag salute was led by Mrs. Oporto

- **ANNOUNCEMENTS**

Board President Amy Root opened the meeting recognizing Dr. Dolan's 25 years of service to the Westfield Public Schools. Mrs. Root read resolutions from the Board and Mayor Shelley Brindle and introduced a [photographic tribute](#). Board Vice President Brendan Galligan read a joint legislative resolution on behalf of the New Jersey State Senate and General Assembly.

Upon motion of Mrs. Galligan, seconded by Mr. Garrison, it was moved to approve the following motion:

### **Resolution by the Board of Education of Westfield, NJ**

Whereas, Margaret Dolan has been a devoted educator for 43 years, serving the Westfield Public School District for 25 years, including 14 years as Superintendent of Schools; and

Whereas, as Principal of Benjamin Franklin Elementary School from 1996 to 2001, Margaret Dolan nurtured a school environment that supported the academic and social-emotional well-being of students and staff; and

Whereas, Margaret Dolan encouraged enrichment activities that extended beyond the classroom experience to benefit the entire Franklin School community; and

Whereas, in the fall of 1999, Margaret Dolan supervised the construction of a new addition to Benjamin Franklin Elementary School, providing for expanded instructional space; and

Whereas, the Board of Education, on behalf of the students, staff, and families of the Westfield Public School District, expresses grateful appreciation to Margaret Dolan for her steadfast leadership and lifelong commitment to learning.

Now, Therefore, Be It Resolved

That this Board of Education renames the Benjamin Franklin Elementary School Library as "The Dr. Margaret Dolan Library" in honor of her outstanding service to the students, staff, parents, and community in Westfield; and



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That this resolution be presented to Margaret Dolan on June 15, 2021; and that a copy of this resolution, attesting to our appreciation, becomes part of the official minutes of this meeting.

ROLL CALL:	Yes:	Mr. Bielen, Mr. Galligan, Mr. Garrison, Mrs. Morrelli, Ms. Ohlig, Mrs. Oporto Mrs. Patel, Mrs. Root
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- **RECOGNIZE PUBLIC**
- **SUPERINTENDENT'S REPORT**

Our students, especially this year, continued to work and commit themselves to excellence in the midst of a pandemic. The Board viewed a video tribute which honors student achievement for the 2020-2021 school year. Mr. Galligan noted that, in a normal school year, each of the students honored in the video tribute and their families would be welcomed in-person to a Board meeting and that we miss seeing them.

Additionally, Dr. Dolan provided a State-mandated overview on the Student Safety Data System (SSDS) and on Harassment, Intimidation, and Bullying (HIB) for the time period September 1 – December 31, 2020 and reviewed HIB incidents, training, and programs. With fewer students in school due to hybrid-remote learning, the district had very few reported HIB incidents for the time period. We will continue to foster respect for self, others, and the community through our K-12 curriculum, Social and Emotional Learning (SEL), and other lessons and programs to provide a school environment in which all students can feel safe.

- **MINUTES**

Upon motion of Mrs. Root, seconded by Mrs. Patel, it was moved to approve Minutes of the Board Meeting held on June 1, 2021 and the Private Minutes of June 1, 2021. The motion passed with a vote of 9-0 for the regular Minutes and 8-0-1 abstention on Private Minutes.

- **PERSONNEL**

The following items relative to personnel are recommended to the Board of Education by the Superintendent of Schools in accordance with Policy 3125 and state guidelines, pending school employee criminal history review.

Upon motion of Mrs. Root, seconded by Mrs. Oporto, it was moved to approve the following Personnel motions:

Accept the resignation of Ashley Barnansky, Roosevelt Intermediate School paraprofessional, with her last day of employment being 6/30/21.

Accept the resignation of Stephanie Dimakos, Wilson School Resource Center teacher, prior to the 2021-2022 school year.

Accept the resignation of Maura Lezynski, substitute teacher, with her last day of employment being 6/3/21.

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Approve extension of unpaid child rearing leave for Sylvia Banga, Special Services psychologist, beginning 3/4/21 through 10/30/21 (medical benefits in accordance with the WEA agreement).

Approve appointment of Dr. Marc Biunno as Coordinator of the Elementary Principals for the 2021-2022 school year. He will be paid \$4,000 for this assignment.

Approve appointment of Brian Gechtman as Supervisor of Basic Skills and Title I for the 2021-2022 school year. He will be paid \$11,000 for this assignment.

Approve appointment of the following administrators as Supervisor of Gifted Education for the 2021-2022 school year. They will each be paid \$6,250 for this assignment.

Crystal Marsh  
Mary McCabe

Approve appointment of Elizabeth Reilly (replacing Jacobsen, change of assignment) as District English/Language Arts Supervisor K-12, effective 7/1/21 for the 2021-2022 school year. She will be paid a salary based on an annual rate of \$115,000 (tenure track).

Approve the Superintendent to appoint or transfer staff and approve conference and travel expenses from 6/16/2021, until the next regular meeting of the Board of Education. All actions will be ratified at the next regular meeting of the Board of Education.

Approve appointment of non-aligned staff for the 2021-2022 school year, as per attached. ADMINISTRATIVE MEMO #1

Approve Marshall Evaluation Model for teachers and administrators for the 2021-2022 school year.

Approve appointment of Erin Anderson (replacing Gutierrez, on leave) as Tamaques Elementary School Special Education teacher, effective 9/1/21 through 3/18/22. She will be paid a salary based on an annual rate of \$68,000\* (non-tenure track).

\*Salary to be adjusted in accordance with the Agreement between the WEA and the Westfield Board of Education. Step to remain the same.

Approve appointment of Elaine Ciardullo (replacing Dibble, retired) as Franklin School Second Grade teacher, effective 9/1/21 through 6/30/22. She will be paid a salary based on an annual rate of \$73,149\* (tenure track).

\*Salary to be adjusted in accordance with the Agreement between the WEA and the Westfield Board of Education.

Approve appointment of Klara Clevenger (replacing Ince, retired) as Franklin Elementary School nurse, effective 9/1/21 through 6/30/22. She will be paid a salary based on an annual rate of \$73,149\* (tenure track).

\*Salary to be adjusted in accordance with the Agreement between the WEA and the Westfield Board of Education. Step to remain the same.



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Approve appointment of Sherry Fahs (replacing Trentin, on leave) as Franklin Elementary School First Grade teacher, effective 9/1/21 through 6/30/22. She will be paid a salary based on an annual rate of \$78,304\* (non-tenure track).

\*Salary to be adjusted in accordance with the Agreement between the WEA and the Westfield Board of Education.

Approve appointment of Brianna Graziano (replacing Givens, resigned) as Wilson Elementary School First Grade teacher, effective 9/1/21 through 6/30/22. She will be paid a salary based on an annual rate of \$73,149\* (tenure track).

\*Salary to be adjusted in accordance with the Agreement between the WEA and the Westfield Board of Education. Step to remain the same.

Approve appointment of Stephanie Hurley (replacing Stavitski, retiring) as Westfield High School nurse, effective 9/1/21 through 6/30/22. She will be paid a salary based on an annual rate of \$90,232\* (tenure track).

\*Salary to be adjusted in accordance with the Agreement between the WEA and the Westfield Board of Education.

Approve appointment of Kathleen Leffler (replacing Chao, on leave) as Tamaques Elementary School Second Grade teacher, effective 9/1/21 through 3/18/22. She will be paid a salary based on an annual rate of \$74,125\* (non-tenure track).

\*Salary to be adjusted in accordance with the Agreement between the WEA and the Westfield Board of Education.

Approve appointment of Catherine Mirenda, Edison Intermediate School Mathematics Interventionist, effective 9/1/21 through 6/30/22. She will be paid a salary based on an annual rate of \$79,198\* (tenure track).

\*Salary to be adjusted in accordance with the Agreement between the WEA and the Westfield Board of Education. Step to remain the same.

Approve appointment of Amanda Nicastro (replacing Bunt, retiring) as Westfield High School Special Education teacher, effective 9/1/21 through 6/30/22. She will be paid a salary based on an annual rate of \$75,919\* (tenure track).

\*Salary to be adjusted in accordance with the Agreement between the WEA and the Westfield Board of Education.

Approve appointment of Jenna Seddon (replacing Goodstein, retiring) as Franklin Elementary School Special Education teacher, effective 9/1/21 through 6/30/22. She will be paid a salary based on an annual rate of \$76,420\* (tenure track).

\*Salary to be adjusted in accordance with the Agreement between the WEA and the Westfield Board of Education. Step to remain the same.

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Approve appointment of Deborah Walsh (replacing Poppiti, resigned) as Roosevelt Intermediate School Science teacher, effective 9/1/21 through 6/30/22. She will be paid a salary based on an annual rate of \$83,043\* (tenure track).

\*Salary to be adjusted in accordance with the Agreement between the WEA and the Westfield Board of Education.

Approve appointment of the following Special Services and Guidance staff to work during the summer of 2021, as per attached. They will be compensated at a rate of \$447 per day.  
ATTACHMENT #1

Approve appointment of the following paraprofessionals being rehired for the 2021-2022 school year, effective 9/1/21:

Jennifer Brophy-Lane	Westfield High School Full-time, student-assigned \$18,287 (incl. ed. stipend)
Kathryn Garcia	Lincoln School Full-time, classroom-assigned \$19,712 (incl. longevity and ed. stipends)
Bridget Gonzalez	Lincoln School Full-time, student-assigned \$18,212 (incl. ed. stipend)
Janai Hearn	Lincoln School Full-time, student-assigned \$19,562 (incl. longevity and ed. stipends)
Shpresa Jashari	Lincoln School Full-time, student-assigned \$17,162 (incl. ed. stipend)
Cathleen Lopez	Wilson Elementary School Full-time, classroom-assigned \$16,512
Dami Panasis	Lincoln School Full-time, student-assigned \$18,962 (incl. longevity and ed. stipends)
Indhira Quezada-Sanchez	Lincoln School Full-time, classroom-assigned \$24,562 (incl. longevity and ed. stipends)
Quinton Redding	Lincoln School Full-time, student-assigned \$16,512
Susan Russo	Wilson Elementary School



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Full-time, student-assigned  
\$24,362 (incl. longevity stipend)

Ines Schantz

Lincoln School  
Full-time, student-assigned  
\$18,962 (incl. longevity and ed. stipends)

Julie Spector

Wilson Elementary School  
Full-time, classroom-assigned  
\$16,812 (incl. ed. stipend)

Pamela Williams

Lincoln School  
Full-time, student-assigned  
\$18,562 (incl. longevity stipend)

Approve appointment of the following paraprofessional for the 2021-2022 school year, effective 9/1/21:

Donna Molinelli

Wilson Elementary School  
Half-time, student-assigned  
\$9,544 (incl. ed. stipend)

Approve appointment of the following paraprofessionals who have successfully completed their probationary period:

James Forcht  
Gloria Vallejo

McKinley  
Lincoln

06/12/21  
06/12/21

Approve appointment of Kevin Yeats, Westfield High School custodian – Night Shift, to work during his probationary period, effective 7/1/21 through 12/16/21. He will be paid a salary based on an annual rate of \$43,628.

Approve the following summer custodians to work from 6/28/21 to 8/31/21. They will be paid at the rate of \$12.50 per hour.

Frank Benimeo  
Evan Gibbs\*  
Garrett Kelly\*  
Kenneth Miller  
Caterin Torres Hernandez\*

\*Pending State and District required clearances.

Approve the following substitutes for the 2020-2021 school year:

Secretary  
Stephanie Romano

Teacher  
Neena Cardona\*  
Samantha Carrington\*

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Paraprofessional  
Josephine Tieri

Custodian  
Leo Hoy\*

\*Pending State and District required clearances.

Approve the following staff to work the 6th Grade Summer Jump Start BSIP Program August 16-19, and August 23-26, 2021, 8:30 a.m. to 12:30 p.m., includes one-day planning. Teachers and Counselors will be paid at the rate of \$40/hr.

Edison Intermediate School  
Jacklyn Manzo, Teacher  
Brittany Hillier, Teacher  
Kerri Webster, Counselor (1 day-2.5 hours)

Roosevelt Intermediate School  
Amy Ainley, Teacher  
Julia Mirfield, Teacher  
Kim Dickey, Counselor (1 day- 2.5 hours)

Nurse  
TBD (Week 1, Aug. 16-19)  
Maryann Kennedy (Week 2, Aug. 23-26)

Approve the following teacher, related services staff, paraprofessionals, and substitutes to work in the Extended School Year Program for the 2021-2022 school year.

Gillian D'Ambrosio	Paraprofessional	\$60/day
Nicole Dencker*	Paraprofessional	\$60/day
Eileen DiGiacomo	Substitute paraprofessional	\$60/day
Jessica MacDougall	Behaviorist	\$40/hr
Amalia Monte	Teacher	\$40/hr
Dana Sabatino*	Paraprofessional	\$60/day

\*Pending State and District requirements.

Approve the following staff to work the Title I Summer Reading Program August 16-19, and August 23-26, 2021 from 9:00 a.m. to 12:00 p.m. They will be paid \$40/hr. Funds are provided from the Title I Program.

<u>McKinley Elementary School</u>	<u>Tamaques Elementary School</u>
Susanne Bonhote	Gayle Turi (Week 1)
Taylor Rutkowski	Danielle Di Capri (Week 2)
Sarah Shaughnessy	Kathleen Leffler (Week 1 & 2)
	Nicole Barbuto

Approve Maggie Gonzalez, Marie Moran and Swapna Rao, English Language Learners staff members to administer the Summer of 2021 ELL new student testing. They will be paid at the Board approval rate of \$40.00 per hour, not to exceed \$500.00 each.



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Approve the following lunch aides for the 2020-2021 school year. Lunch aides will be paid at the Board approved rate of \$14.50 per hour:

Marilyn Brady  
Mary Jascur

Approve Jillian Martinez and Mercedes Poyntz for the Title III English Language Learners (ELL) Summer Experience. They will be paid \$40.00 p/h from Title III funds. Includes one day of preparation.

July 6 (preparation)	8:30am – 2:30pm	- 6 hrs
July 12 to July 23	8:30am – 12:30pm	- 4 hrs per day

Approve the following Home Instructors for the 2021-2022 school year at the Board approved rate of \$40 per hour:

Jennifer Brophy-Lane  
Sherri Horn  
Maria Martinez  
Mary K. Schumacher  
Jennifer Useloff

Approve the following co-curricular assignment for the 2020-2021 school year:

Paulette DelRosso	WHS Yearbook (shared)	\$4,051
Ryan McGarrigan	WHS Yearbook (shared)	\$4,051

Approve the following co-curricular positions for the 2021-2022 school year, as per attached.  
**ATTACHMENT #2**

Approve the following change of assignment for the 2021-2022 school year effective 7/1/21:

<u>From:</u>	<u>To:</u>
Kelly Kroeger	Kelly Kroeger
Fifth Grade Teacher	Mathematics Interventionist
Wilson Elementary School	<b>Roosevelt</b> Intermediate School
\$87,689*(includes longevity)	\$87,689* (includes longevity)

\*Salary to be adjusted in accordance with the Agreement between the WEA and Westfield Board of Education.

Approve renewal of the Agreement between Central Jersey Program for the Recruitment of Diverse Educators (CJ PRIDE) and the Westfield Board of Education for the 2021-2022 school year at a cost of \$100.

Approve payment of \$9,000.00 divided evenly among all administrators as of 7/15/21, per WAAS agreement, as attached. **ATTACHMENT #3**

Approve compensation to Steven Barandica, Westfield High School Athletic Trainer, for administering CPR/AED Adult/Child Training on 6/16/21 & 6/17/21 from 3:15 pm to 5:15 pm. He will be paid \$40 per staff member not to exceed \$600.

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Approve compensation to the following staff members for the 2020-2021 Edison Intermediate School Spring Musical. Funds are provided by ticket proceeds.

<u>Teacher's Name</u>	<u>Assignment</u>	<u>Payment Amount</u>
Kenneth Horn	Prop Supervisor	\$ 400.00
Kenneth Horn	Costume Supervisor	\$ 400.00
Kenneth Horn	Video Director	\$1,730.00
Corinne Varhley	Choreographer	\$ 450.00

Approve compensation to the following staff member who worked at Boys Golf Post Season County/ State Tournaments 2021 events:

<u>Employee</u>	<u>Games Worked</u>	<u>Capacity</u>	<u>Fee/Hour</u>	<u>Subtotal</u>	<u>Total Payment</u>
Enrico Basso	1.5	Range Set Up	\$25.00	\$112.50	
Enrico Basso	19	Site Supervisor	\$25.00	\$475.00	<b>\$587.50</b>

Approve compensation to the following teacher for providing supplemental instruction to a student per IEP for the 2021-2022 school year. She will be paid at the Board approved rate of \$40/hr:

Lori Dreschel                      Student# 2616003                      Language Arts tutoring\$40/hr.

Approve compensation to the following Edison Intermediate School Special Education teachers for an additional 20% of their 2020-2021 salary for teaching an additional class, over and above the agreed upon teaching periods, effective 6/12/21 through 6/23/21, per WEA Agreement:

Kristen Garcia  
Diane Iannacone  
Alex Linden  
Richard McNanna  
Cecilia Valdes

Approve compensation to the following paraprofessional substitute for travel to and from ECLC with out-of-district student, effective 7/6/21 to 6/30/22. She will be paid at her hourly rate.

Caroline Revolous\*

\*Pending State and District requirements.

Approve compensation to the following 2021-2022 Professional Development Instructor for prep for summer and professional development classes, Google Sites/Edlio Roll-Over, Learning Alley and Literably maintenance as well as Everyday Math transfer and set-up. She will be paid based on the professional development rate of \$35.00 per hour:

Jeanine Gottko                      140 hours                      Total \$4,900

Approve change in assignment for the 2021-22 school year for the following custodian, effective 7/1/21:



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Brian Applin

From:

Roosevelt Intermediate School  
Custodian – Odd Shift  
\$51,477

To:

Wilson Elementary School  
Head Custodian  
\$53,430

Approve compensation to the following substitute teachers for proctoring A/P exams beyond the school day. They will be paid at their hourly rate.

	Total Hours
Francis Browne	5 hours
Arlette Engel	4 hours
Teodora Gable	2 hours
Jeanmarie Hasiak	2 hours
James McDonald	2 hours
David Owens	2 hours

Approve substitute custodians and substitute secretaries to work 7/1/21 through 8/31/21.

Substitute custodians will be paid at the Board approved rate of \$12.50 p/h.  
Secretaries will be paid their daily rate, as per the WAES Agreement.

Approve Toileting and ABA stipends to paraprofessionals for the 2020-2021 school year, per the WISSA agreement, as attached. ATTACHMENT #4

Approve the following change of assignment for the 2021-2022 school year:

From:

Diana Tessier  
Achieve Teacher  
Tamaques Elementary School  
\$84,156\*

To:

Diana Tessier  
LDTC  
Westfield High School  
\$84,156\*

\*Salary to be adjusted in accordance with the Agreement between the WEA and Westfield Board of Education.

Approve compensation to Jescenia Oviedo, Lincoln School Nurse, for a maximum of 10 days during the summer months for processing student files. She will be paid at her 2021-2022 daily rate.

Approve appointment of the following paraprofessionals being rehired for the 2021-2022 school year, effective 9/1/21:

Faith MacDonnell	Washington Elementary School Half-time, student-assigned \$8,344
Afshan Owais	Lincoln School Full-time, student-assigned

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\$17,687 (incl. ed. stipend)

Vanessa Schubring

Washington Elementary School

Half-time, student-assigned

\$9,656 (incl. ed. stipend)

Nancy Smith

Westfield High School

Full-time, classroom-assigned

\$18,562 (incl. ed. stipend)

Approve change in assignment for the 2021-2022 school year for the following secretary, effective 8/13/21 through 6/30/22.

Kerri Linder

From:

Elm Street

Secretary to the Payroll Supervisor

Scale IV – 12 month 2/5th

Step 7

\$18,594\* (incl. ed. stipend)

To:

Lincoln School

Secretary (replacing Davey, reassigned)

Scale III – 10.5 month

Step 7

\$35,600\* (incl. ed. stipend)

\*Salary and step to be adjusted in accordance with the WAES/Board of Education Agreement.

Approve compensation to the following staff members who worked at winter home athletic events, as per attached. ATTACHMENT #5

Accept the resignation of Michelle Reilly-McKeon, Jefferson Elementary School Achieve teacher, with her last day of employment being 6/30/21.

Approve compensation to the following staff members for the 2020-2021 Roosevelt Intermediate School Spring Play. Funds are provided by ticket proceeds.

Teacher's Name

Assignment

Payment Amount

Jessica Urriola

Box Office Manager

\$300

ROLL CALL:	Yes:	Mr. Bielen, Mr. Galligan, Mr. Garrison, Mrs. Morrelli, Ms. Ohlig, Mrs. Oporto, Mrs. Patel, Mrs. Root
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### • FACILITIES

Upon motion of Mr. Bielen, seconded by Mr. Garrison, it was moved to approve the following Facilities motion:

Approve letter of intent between the Town of Westfield and the Westfield Board of Education, for shared services agreement related to the development of Edison



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Intermediate School athletic fields and related facilities by the Town of Westfield, as attached. ADMINISTRATIVE MEMO #1

ROLL CALL:	Yes:	Mr. Bielen, Mr. Galligan, Mr. Garrison, Mrs. Morrelli, Ms. Ohlig, Mrs. Oporto, Mrs. Patel, Mrs. Root
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- **LONG RANGE PLANNING**

- **POLICIES**

Upon motion of Mr. Galligan, seconded by Mrs. Oporto, moved to approve the following Policies motion:

Approve for first reading the following policies, as attached. ATTACHMENT #1

2240	Controversial Issues (Program)
2510	Adoption of Textbooks (Program)

Mr. Garrison moved to table this motion, seconded by Mrs. Aziz.

ROLL CALL:	Yes:	Mrs. Aziz, Mr. Bielen, Mr. Galligan, Mr. Garrison, Mrs. Morrelli, Ms. Ohlig, Mrs. Oporto, Mrs. Patel, Mrs. Root
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Upon motion of Mr. Galligan, seconded by Mr. Bielen, it was moved to approve the following Policies motion:

Approve for second reading the following policies, as attached. ATTACHMENT #2

3214	Conflict of Interest (Teaching Staff Members)
3233	Political Activities (Teaching Staff Members)
5330.05	Seizure Action Plan (Pupils)

ROLL CALL:	Yes:	Mrs. Aziz, Mr. Bielen, Mr. Galligan, Mr. Garrison, Mrs. Morrelli, Ms. Ohlig, Mrs. Oporto, Mrs. Patel, Mrs. Root
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- **CURRICULUM, INSTRUCTION & PROGRAMS**

Upon motion of Mrs. Root, seconded by Mr. Garrison, it was moved to approve the following Curriculum motions:

Approve for first reading the following curricula, as attached. ATTACHMENT #1

English Language Arts:  
Introduction to Journalism, Gr 8  
Magazine Journalism

Visual & Performing Arts:  
Chamber Music

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String Orchestra  
Writing & Arranging I  
Writing and Arranging II

Approve the following overnight field trips, as attached. ATTACHMENT #2

Approve the following voluntary Intern/Student Teacher candidates for the 2021-2022 school year, as attached. ATTACHMENT #3

ROLL CALL:	Yes:	Mrs. Aziz, Mr. Bielen, Mr. Galligan, Mr. Garrison, Mrs. Morrelli, Ms. Ohlig, Mrs. Oporto, Mrs. Patel, Mrs. Root
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### • FINANCE

Upon motion of Mr. Garrison, seconded by Mrs. Morrelli, it was moved to approve the following Finance motions:

Approve the following Resolution for Insurance Services:

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Westfield Board of Education herein after referred to as the "Westfield Board of Education," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Westfield Board of Education certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Westfield Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Westfield Board of Education finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Westfield Board of Education;



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- 2) The Westfield Board of Education joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2021, and ending July 1, 2024 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Westfield Board of Education agrees that for those types of coverage in which it participates, the Westfield Board of Education shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Westfield Board of Education is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Westfield Board of Education and NJSIG agree that NJSIG shall hold all monies paid by the Westfield Board of Education to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Westfield Board of Education is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Westfield Board of Education hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Westfield Board of Education agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Westfield Board of Education under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Westfield Board of Education agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.
- 13) I certify that the foregoing is a true copy of a Resolution passed by the Westfield Board of Education at the meeting duly held on this 15th day of June, 2021.

Westfield Board of Education

By: \_\_\_\_\_

## MINUTES – Board Meeting - 16

June 15, 2021

Approve the following Resolution for Insurance Services:

WHEREAS, N.J.S.A. 18A:18B-1 et seq., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Westfield Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Westfield Board of Education finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Westfield Board of Education under its obligations as a member of the New Jersey Schools Insurance Group (NJSIG) does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED the WESTFIELD SCHOOL DISTRICT:  
joins with other school districts in organizing and becoming members of the New Jersey Schools Insurance Group; and

That, by adoption and signing of this resolution, the Board of Education is hereby continuing participation in the New Jersey Schools Insurance Group in accordance with the terms of the indemnity and Trust Agreement effective 2021-2024 for the following types of insurance:

Property	Student Accident
Equipment Breakdown	Auto Liability
Auto Physical Damage	General Liability
Public Official Bond	Workers' Compensation
Pollution	Error Omissions
	Travel

NOW BE IT FURTHER RESOLVED, that the Westfield Board of Education approves the insurance contracts with NJSIG and the contracts with other insurance companies for additional insurance for the 2021-2022 school year, as attached. ATTACHMENT #1

Approve the following Purchasing Resolution:

BE IT RESOLVED BY the Westfield Board of Education that the Board, upon recommendation of the Superintendent of Schools, approves the following resolution:

WHEREAS, the Westfield Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the National Cooperative Purchasing Alliance (NCPA) National Contract Program for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and



MINUTES – Board Meeting - 17

June 15, 2021

WHEREAS, the Westfield Board of Education may enter into contracts with the referenced National Cooperative Purchasing Alliance (NCPA) National Contract Program Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current NCPA National Contract Program;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Westfield Board of Education does hereby authorize the district purchasing agent to become a member of the NCPA consortium, at no cost to the Board.

Approve the following Resolution:

**RESOLUTION AUTHORIZING CONTRACTS  
WITH VENDORS THROUGH COOPERATIVE PURCHASING AGREEMENT  
FOR BOARDS OF EDUCATION  
PURSUANT TO N.J.S.A. 18A:18A-11 & 12**

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 and N.J.S.A. 40A:11-11(5), may, by resolution and without advertising for bids, award contracts for the purchase of any goods or services and that were procured through cooperative purchasing agreements; and

WHEREAS, the Westfield Board of Education authorized participation in the Morris County, Union County, the Educational Services Commission of New Jersey, Somerset County, Hunterdon County, and the Educational Data Service Cooperative Programs, and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing these; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Vendors through this resolutions, which shall be subject to all the conditions applicable to the current Cooperative contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from the Vendor listed below for the 2021-2022 school years pursuant to all conditions of the individual contracts; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Vendors shall be from 7/1/2021 – 6/30/2022.

MINUTES – Board Meeting - 18

June 15, 2021

VENDORS	SERVICE/SUPPLY	COOPERATIVE	BID NUMBER
SYNNEX	ADV TECH SOLUTIONS AGGREGATOR	NCPA	01-97
JOHNSTONE SUPPLY dba Z & Z SUPPLY INC	HVAC	ED DATA	10605

Approve the following Resolution:

**RESOLUTION AUTHORIZING CONTRACTS  
WITH STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION  
PURSUANT TO N.J.S.A. 18A:18A-10a**

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may, by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2021-2022 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Westfield Board of Education, and Dana Sullivan, School Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Referenced State Contract Vendors shall be from July 1, 2021 to June 30, 2022.



# MINUTES – Board Meeting - 19

June 15, 2021

VENDORS	SERVICE/SUPPLY	STATE CONTRACT #
CDW Gov't LLC (Authorized Dealer for CISCO)	M7000 - DATA COMMUNICATIONS EQUIPMENT	21-TELE-01506
CISCO Systems		
Core BTS (Authorized Dealer for CISCO)		
Eplus Technology (Authorized Dealer for CISCO)		
SHI Int'l (Authorized Dealer for CISCO)		

Approve the following Resolution for Professional Services:

WHEREAS, there exists a need for professional services in the specific area(s) of teacher training for Responsive Classroom, for the 2021-2022 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, or proprietary services.

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

NOW BE IT RESOLVED, by the Westfield Board of Education approve a contract to the Center for Responsive Schools for training for staff in Responsive Classroom at a cost of \$49,770.00.

Approve cancellation of prior year's outstanding Accounts Payable checks in the total amount listed, as attached. ATTACHMENT #2

2019-2020 \$1,764.44

Approve cancellation of prior year's outstanding Athletic Association checks in the total amount listed, as attached. ATTACHMENT #3

2019-2020 \$1,444.00

## MINUTES – Board Meeting - 20

June 15, 2021

Approve withdrawal from the capital reserve account in the amount of \$5,062 for the following projects:

Architectural reproduction costs at:

Jefferson Elementary School – Toilet Room Renovations \$ 2,586

Roosevelt Intermediate School – Room 500 Renovations \$ 1,647

Architectural expenses at:

Jefferson Elementary School – Exterior Door Replacement \$ 829

Approve withdrawal from the maintenance reserve account in the amount of \$21,487 for the following projects:

Lincoln School – replace A/C condenser \$11,703

Westfield High School – replace A/C compressors \$ 9,784

Approve withdrawal from the maintenance reserve account in the amount of \$162,531.00 for asbestos abatement & flooring replacement at the following schools:

Edison Intermediate School \$63,441

Westfield High School \$55,779

Jefferson Elementary School \$22,007

Roosevelt Intermediate School \$13,689

Tamaques Elementary School \$ 7,615

Approve withdrawal from the maintenance reserve account in the amount of \$44,491 for burglar alarm cabling & field device replacement at the following schools:

Westfield High School \$16,602

Roosevelt Intermediate School \$14,439

Edison Intermediate School \$13,450

Approve withdrawal from the maintenance reserve account in the amount of \$36,225 for the following project:

Westfield High school – painting of tiled walls in six stairwells \$36,225

Approve submission and acceptance of the FY 2022 IDEA Basis and Preschool grant application as follows:

Basic: \$1,470,543

Preschool: \$ 60,106

**Total: \$1,530,649**

Approve appointment of Jeff Joy, Vested Protection Systems, 206 Westfield Avenue, Clark, New Jersey for residency checks, at \$50 per hour, with a 2-hour minimum.

Approve the following Resolution:

WHEREAS, N.J.S.A. 18A-7G-31 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and



## MINUTES – Board Meeting - 21

June 15, 2021

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Westfield Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve, account at year end, and

WHEREAS, the Westfield Board of Education has determined that up to \$4,000,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Westfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approve the following Resolution:

WHEREAS, N.J.S.A. 18A:7G-31 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Westfield Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve, account at year end, and

WHEREAS, the Westfield Board of Education has determined that up to \$6,000,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Westfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approve the following Resolution:

WHEREAS, the Board of Education authorizes the continuance of health insurance coverage to all employees and,

WHEREAS, the Board of Education has received coverage options and price structure available from various insurance companies and,

WHEREAS, the Board of Education approves continuation in a self-insured program for medical and prescription drug coverage and,

RESOLVED, as a result of this research the Board of Education has determined that Horizon Blue Cross Blue Shield of New Jersey will continue as the third party administrator for medical benefits, and Capital RX will continue as the third party administrator for prescription benefits and,

## MINUTES – Board Meeting - 22

June 15, 2021

BE IT FURTHER RESOLVED, that the Board of Education enter into a fully insured contract with Horizon Blue Cross Blue Shield of New Jersey, for employee dental insurance at an estimated cost of \$983,871 and,

BE IT FURTHER RESOLVED that the Board of Education approves use the attached rates to determine employee contributions for medical and prescription coverage. Dental coverage contributions will be based on actual premiums charged.

ATTACHMENT #4

BE IT FINALLY RESOLVED the district will contract with Horizon Blue Cross Blue Shield of NJ to provide stop loss insurance for medical and pharmacy benefits at a cost of \$212.35 PCPM or an estimated annual cost of \$1,791,385.

Approve tuition agreement between the Vocational Schools in the County of Union, and the Westfield Board of Education, for the 2021-2022 school year, as attached. ATTACHMENT #5

Approve Business Administrator to pay bills, payroll and benefits, make budget transfers and to award contracts from 6/16/2021 until the next regular meeting of Board of Education. All actions will be ratified at the next regular meeting of the Board of Education.

Approve Payment of Bill lists for June, May Payroll, May hand checks, Aid-In-Lieu of Transportation dated 6/14/21, for a total amount of \$9,455,411.86. ADMINISTRATIVE MEMO #1

Approve the following Budget Transfers ending 5/31/2021, as attached. ADMINISTRATIVE MEMO #2

Approve Board Secretary's Report for the month ended 5/31/2021. ADMINISTRATIVE MEMO #3

Approve the following Treasurer's Report for the month ended 5/31/2021 ADMINISTRATIVE MEMO #4

Approve the Monthly Budgetary Line Item Status Certification:

RESOLVED, that the Board Secretary for the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)3, as of May 31, 2021 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

FURTHER BE IT RESOLVED, that the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b).

Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached. ADMINISTRATIVE MEMO #5



## MINUTES – Board Meeting - 23

June 15, 2021

Approve the following agencies/outside facilities to provide home instruction, at the district rate/institutional rate, for the 2021-2022 school year, as attached. ATTACHMENT #6

Approve the following Resolution for Professional Services related to Special Education:

WHEREAS, there exists a need for professional services in the specific area(s) of Special Education, for the 2021-2022 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

NOW BE IT RESOLVED, by the Westfield Board of Education that the following contracts are approved, as attached. ATTACHMENT #7

Approve the legal settlement between the parents of student 2914088 and the Westfield School District for the school years 2020-2021 and 2021-2022.

Approve out-of-district placement for the following student:

<u>Student</u>	<u>School</u>	<u>Start Date</u>	<u>Tuition</u>
2230042	Grove School Madison, CT	4/27/2021	\$38,627.12

Approve out-of-district placement for Private/Public Schools for the 2021-2022 school year, as attached. ATTACHMENT #8

Approve Corrections/Changes to Out-of-District Placements for the 2021-2022 Extended School Year (ESY), as attached. ATTACHMENT #9

Approve submission and acceptance of the FY 2022 ESEA grant application as follows:

Title I	\$130,882
Title IIA	\$ 74,774
Title III	\$ 9,791
Title IV	\$ 10,625
<b>Total:</b>	<b>\$226,072</b>

ROLL CALL:	Yes:	Mrs. Aziz, Mr. Bielen, Mr. Galligan, Mr. Garrison, Mrs. Morrelli, Ms. Ohlig, Mrs. Oporto, Mrs. Patel, Mrs. Root
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MINUTES – Board Meeting - 24  
June 15, 2021

- **TECHNOLOGY**

Technology and Communication Chair Gretchan Ohlig reported on a recent meeting at which Coordinator of School and Community Relations, Mary Ann McGann, and Chief Technology Officer, Brian Auker, provided updates. Mrs. McGann presented ideas for introducing the new Superintendent, Dr. Raymond Gonzalez, to the community including face-to-face meetings, emails, and videos. Mr. Auker updated the committee on completed and ongoing technology projects.

- **NOTES FOR THE RECORD**

May & June 2021 Fire/Security Drill Reports, as attached. ATTACHMENT #1,  
ATTACHMENT #2

- **UNFINISHED BUSINESS**

Mr. Galligan stated that he plans to resubmit to the U.S. Department of Defense a resolution, previously approved by the Board, that would recommend to the U.S. Department of Defense that the late Westfield High School principal Dr. Derrick Nelson be posthumously awarded the Soldier's Medal, the highest peacetime award for valor given to a member of the U.S. Army, including the Army Reserve in which Dr. Nelson served for more than 20 years, for a heroic act in a non-combat situation.

Upon motion of Mrs. Galligan, seconded by Mrs. Patel, it was moved to approve the following Unfinished Business motion:

**WESTFIELD BOARD OF EDUCATION  
RESOLUTION  
HONORING DR. DERRICK E. NELSON**

WHERE AS, Dr. Derrick Nelson honorably served the Westfield Public School District as school administrator since 2010; and

WHERE AS, Dr. Nelson was unanimously appointed as the sixth Principal of Westfield High School in 2017, after assuming the duties of the same, in an interim capacity, in 2016; and

WHERE AS, Dr. Nelson previously served for four years as an assistant principal to Westfield High School, and two years as the assistant principal to Roosevelt Intermediate School; and

WHERE AS, In addition to his service in education, Dr. Nelson also served his country for over twenty years in the United States Army Reserves; and

WHERE AS, After successfully graduating from US Army Drill Sergeant School, Dr. Nelson served as a Drill Sergeant for the 3rd Battalion, 385th Infantry Regiment, and as an Instructor for the Regional Training Center East, Fort Dix, New Jersey; and

WHERE AS, While assigned to the 1st Mobilization Support Group, New Jersey, Dr. Nelson was the Non-Commissioned Officer in Charge (NCOIC) of Operations; and



## MINUTES – Board Meeting - 25

June 15, 2021

WHERE AS, While deployed overseas to Camp Arifjan, Kuwait, Dr. Nelson served as a Chemical, Biological, Radiological and Nuclear Non-commissioned Officer for the 143d Sustainment Command (Expeditionary); and

WHERE AS, In the Summer of 2014, Dr. Nelson completed the requisite training and education and was promoted to the rank of Warrant Officer, assigned to the 325th Military Intelligence Battalion, Connecticut; and

WHERE AS, His final act of military service has been serving for the 411th Chemical Company, as a Chief Warrant Officer 2 (CW2); and

WHERE AS, In October 2018, Dr. Nelson was contacted by the national bone marrow donor program with news that blood he donated twenty-two years earlier was a match for a gravely ill young boy in France, and true to form, he immediately volunteered to donate his bone marrow to the unidentified fourteen-year-old child, halfway around the world; and

WHERE AS, Bone marrow donation is a typically low-risk and minimally invasive procedure, Dr. Nelson's case was complicated by multiple underlying medical conditions which made the safest and most common method, peripheral blood stem cell donation, infeasible; and

WHEREAS, Dr. Nelson recognized his personal sense of duty to save the life of a stranger, and accepted the additional risks and prolonged recovery time associated with an invasive surgical bone marrow donation; and

WHERE AS, On the 22nd Day of February 2019, Dr. Nelson was admitted to Hackensack University Medical Center to undergo the bone marrow transplant procedure; and

WHERE AS, Serious and life-threatening complications arose during the aforementioned transplant procedure, resulting in Dr. Nelson lapsing into a coma; and

WHERE AS, On the 8th Day of April 2019, Dr. Derrick Nelson passed away from injuries sustained by his heroic act; and

WHERE AS, New Jersey Governor Philip D. Murphy signed Executive Order 64, ordering the flag of the United States and the Flag of the State of New Jersey be flown at half-staff in recognition of Dr. Nelson's heroic and selfless final act; and

WHERE AS, The Soldier's Medal was established by Act of Congress on the 2nd day of July 1926, as amended by 10 USC 3750; and

WHERE AS, The Soldier's Medal is awarded to any person of the Armed Forces of the United States who, while serving in any capacity with the Army of the United States, including members of the Army Reserves not serving in a duty status at the time of the heroic act, who distinguished himself or herself by heroism not involving actual conflict with an enemy; and

WHERE AS, The extraordinary act must have resulted in an accomplishment so exceptional and outstanding as to clearly set the individual apart from his or her comrades or from other persons in similar circumstances; and

## MINUTES – Board Meeting - 26

June 15, 2021

WHERE AS, The heroism must have involved a clearly recognizable personal hazard or danger and the voluntary risk of life under conditions not involving conflict with an armed enemy; and

Now, therefore be it

RESOLVED, That the Westfield Board of Education, in the County of Union, State of New Jersey, believes that the heroic actions of Dr. Derrick Nelson satisfy the standards of Army Regulation 600-8-22; and be it further

RESOLVED, That pursuant to Presidential Executive Order E.O. 13830 of 20 APR 2018, The Westfield Board of Education strongly urges The United States Secretary of the Army, Christine Wormuth, to posthumously award the Soldier's Medal to Chief Warrant Officer Dr. Derrick E. Nelson; and be it further

RESOLVED, That a copy of this resolution and all supporting documents be sent to:

President of the United States Joseph R. Biden Jr.,  
United States Secretary of Defense Lloyd Austin,  
Secretary of the Army Christine Wormuth,  
Acting Under Secretary of the Army Christopher Lowman,  
Chief of Staff of the US Army General James C. McConville, and  
Vice Chief of Staff General Joseph M. Martin;

and be it further

RESOLVED, That a copy of this resolution also be sent to:

United States Senator Robert Menendez,  
United States Senator Cory Booker,  
Congressman Tomasz Malinowski,  
New Jersey Governor Philip Murphy,  
NJ Senate President Steven Sweeney,  
NJ Senate Minority Leader Tom Kean Jr.,  
NJ Assembly Speaker Craig Coughlin,  
NJ Assembly Minority Leader Jon Bramnick, and  
NJ Assembly Woman Nancy Munoz;

and be it further

RESOLVED, That the Westfield Board of Education duly authorizes Board Vice President, J. Brendan Galligan to submit, on behalf of the Board of Education, an awards package, including any necessary forms and supporting documentation, to the President of the United States, the United States Secretary of Defense, the United States Secretary of the Army, the Chief of Staff of the Army, and the Under Secretary of the Army, recommending Dr. Derrick E. Nelson be posthumously considered for the Soldier's Medal; and be it further

RESOLVED, That this resolution be entered into the permanent records of the Board of Education, in the Town of Westfield, New Jersey

SUBMITTED BY:

J. Brendan Galligan, Vice President of the Board of Education, Westfield, New Jersey



## MINUTES – Board Meeting - 27

June 15, 2021

### ACTION TAKEN:

Introduced for Consideration: Tuesday, May 21, 2019

Unanimously Approved: Tuesday, June 11, 2019

Revised and Resubmitted: Tuesday June 15, 2021

### DATE:

Tuesday June 15, 2021

ROLL CALL:	Yes:	Mrs. Aziz, Mr. Bielen, Mr. Galligan, Mr. Garrison, Mrs. Morrelli, Ms. Ohlig, Mrs. Oporto, Mrs. Patel, Mrs. Root
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### • NEW BUSINESS

Mr. Garrison noted that the Washington School Show will be streamed to a virtual audience tonight (Friday), June 18 at 8 p.m. and Saturday, June 19 at 1:30 p.m. and 7 p.m. Tickets are available at <https://wes.booktix.com>.

### • LIAISON REPORTS

Mrs. Root reported on a number of meetings she recently attended, including a meeting of the Union County Educational Services Commission (UCESC) at which members honored long-time president Helen Kirsch who recently died. Mrs. Root said she also attended meetings of the WHS PTSO and the Franklin School PTO where topics included end-of-year activities, new officers, and what the 2021-2022 school year will look like.

Mr. Bielen stated that he attended a meeting of the Edison PTSO where discussion included how to help incoming 6th graders transition. Mr. Bielen said PTSO members said they are sorry to see EIS Assistant Principal Crystal Marsh go but they certainly wish her well as she becomes principal of Wilson Elementary School on August 1.

### • RECOGNIZE PUBLIC

### • PRIVATE SESSION

Upon motion of Mrs. Root, seconded by Mr. Galligan and approved by a vote of 9-0, moved to approve the following resolution:

Approve the following resolution:

RESOLVED, that the Board of Education move into Private Session for the purpose of discussing matters rendered confidential by state and federal law including negotiations, legal matters, Harassment, Intimidation and Bullying incidents, and be it further

RESOLVED, that any discussion held by the Board which need not remain confidential and the results of the discussion will be made public as soon as practicable.

MINUTES – Board Meeting - 28  
June 15, 2021

**ADJOURNMENT**

At 9:45 p.m. Mrs. Root, seconded by Mr. Galligan, moved to adjourn the meeting. The motion passed by a vote of 9-0.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Dana Sullivan", is written over the printed name.

Mrs. Dana Sullivan  
Board Secretary