

**Westfield Board of Education**  
**Westfield, New Jersey**  
**Office of the Secretary**

**MINUTES – Board Meeting**  
**February 6, 2018**

Ms. Ohlig opened the meeting at 6:04 p.m. and read the following statement:

February 1, 2018

Notice is hereby given of the Regular Meeting of the Board of Education of the Town of Westfield, in the County of Union, New Jersey, at 6:00 p.m. on the evening of Tuesday February 6, 2018, in the Board Room of the Administration Building, 302 Elm Street, Westfield, New Jersey. The purpose of the meeting is to transact the regular business of the Board and to transact any other business to come properly before the Board.

The Board will move immediately into private session to discuss matters rendered confidential by state and federal law. The public portion of the meeting will begin at 7:30 p.m.

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Westfield School Board on Thursday, February 1, 2018, caused to be posted at the Office of the Board of Education located at 302 Elm Street, Westfield, New Jersey, and delivered to The Westfield Leader, The Star-Ledger, the Westfield Library, Town Clerk of Westfield, TAP into Westfield and Patch.com, a meeting notice setting forth the time, date and location of this meeting.

Mrs. Sullivan called the roll with the following members present:

Mr. Bielen, Mr. Diamond, Ms. Ohlig, Mrs. Oster  
Mrs. Root

Absent: Mrs. Benner, Mr. Galligan, Mr. Garrison, Mr. Ostroff

Also Present: Dr. Margaret Dolan, Superintendent  
Mrs. Dana Sullivan, Business Administrator/Board Secretary  
Mrs. Barbara B. Ball, Human Resources Specialist

Mrs. Benner arrived at 7:17 p.m.

Mr. Ostroff arrived at 7:00 p.m.

• **PRIVATE SESSION**

At 6:05 p.m., upon motion of Ms. Ohlig, seconded by Mrs. Root, and approved by a vote of 5-0, moved to approve the following resolution:

MINUTES – Board Meeting - 2  
February 6, 2018

RESOLVED, that the Board of Education move into Private Session for the purpose of discussing matters rendered confidential by state and federal law, personnel matters, contract negotiations, Harassment, Intimidation and Bullying incidents and be it further.

RESOLVED, that any discussion held by the Board which need not remain confidential and the results of the discussion will be made public as soon as practicable.

At 7:30 p.m., the Board went into public session.

Also Present: Dr. Michael Weissman, Assistant Superintendent of Pupil Personnel Services  
Mr. Paul Pineiro, Assistant Superintendent of Curriculum and Instruction

- **FLAG SALUTE**

The flag salute was led by Mr. Bielen.

- **ANNOUNCEMENTS**

- **RECOGNIZE PUBLIC** for agenda items only

Ms. Ohlig recognized the public on agenda items only. There were none.

- **MINUTES**

Upon motion of Ms. Ohlig, seconded by Mrs. Root, it was moved to approve Minutes of the Board Meeting held on January 23, 2018, and Private Minutes of January 23, 2018. The motion passed with a vote of 5-0, with 2 abstentions.

- **PERSONNEL**

The following items relative to personnel are recommended to the Board of Education by the Superintendent of Schools in accordance with Policy 3125 and state guidelines, pending school employee criminal history review.

Upon motion of Mrs. Oster, seconded by Mr. Diamond, it was moved to approve the following Personnel motions:

Accept with regret, the retirement of staff with their last day of employment being, as follows:

Susan Debbie	McKinley School – Paraprofessional	6/30/18
Averyll DePalmer	Lincoln School – Secretary	6/30/18
Kathleen Dominic	Business Office – Purchasing Agent	6/30/18
Theodore Hendricks	Wilson/Franklin Schools – Music	6/30/18
Geraldine Rizzo	McKinley School – Paraprofessional	6/30/18
Julie Walsh	Westfield High School – Librarian	6/30/18

MINUTES – Board Meeting - 3

February 6, 2018

Approve leave of absence with pay for Employee #1411, effective 1/25/18 and until further notice.

Approve appointment of the following teachers working in the 2017-2018 BSIP Before School Program at Edison and Roosevelt Intermediate Schools from 2/27/18 through 4/26/18. The teachers will be paid at the rate of \$60 per session, funds provided by Title I Grant.

Edison Intermediate School

Elizabeth Dorrity  
Rebecca Keating  
Jaclyn Manzo  
Megan Thomas  
Julia Torsiello

Roosevelt Intermediate School

Keri-Lyn Billows  
Dominick Ceccio  
Christine Heisler  
Elizabeth Scheuerer  
Cheryl Wohlgemuth

Approve appointment of the following Edison Intermediate School teacher for Saturday Detention assignments for the 2017-2018 school year. She will be paid \$25 per hour.

Julia Torsiello

Approve the following additional substitutes for the 2017-2018 school year.

Teacher  
Maria Auricchio

Nurse  
Denise Schifando

Approve appointment of Nicole Castellano as Assistant Certified Athletic Trainer for the months of March, April and May for the 2017-2018 school year. She will be paid \$8,000 for this assignment.

Approve Elena Scarano as a volunteer softball coach for the 2017-2018 season.

Approve change in salary for Kathleen Noonan, Scale III (12 month) secretary at Edison Intermediate School, for assuming the duties of Head Secretary, effective 11/29/17 through 1/12/18. Her annual salary will go from \$37,107 to \$42,800; Scale V (12 month).

Approve longevity for Kerri Sapuppo, Wilson School for the 2017-2018 school year, effective 11/19/17 in the amount of \$1,410.







MINUTES – Board Meeting - 7

February 6, 2018

Approve FY 2017 carryover funds for ESEA (formerly NCLB) Title I, Title IIA, Title III and Title III Immigrant as follows:

Title I	Public	\$21,346
Title IIA	Public	\$ 4,538
	Nonpublic	\$ 4,331
Title III	Public	\$ 8,307
Title III Immigrant	Public	\$ 1,676
	Nonpublic	\$ 146

Approve the following Resolution:

RESOLUTION AUTHORIZING CONTRACTS  
WITH VENDORS THROUGH COOPERATIVE PURCHASING AGREEMENT  
FOR BOARDS OF EDUCATION  
PURSUANT TO N.J.S.A. 18A:18A-11 & 12

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 and N.J.S.A. 40A:11-11(5), may, by resolution and without advertising for bids, award contracts for the purchase of any goods or services and that were procured through cooperative purchasing agreements; and

WHEREAS, the Westfield Board of Education authorized participation in the Morris County, Union County, the Educational Services Commission of New Jersey, Somerset County, Hunterdon County, and the Educational Data Service Cooperative Programs, and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing these; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Vendors through this resolutions, which shall be subject to all the conditions applicable to the current Cooperative contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from the Vendors on the attached list for the 2017-2018 school year pursuant to all conditions of the individual contracts; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Vendors shall be from July 1, 2017 to June 30, 2018.

ATTACHMENT #1





MINUTES – Board Meeting - 9  
February 6, 2018

--Suspension of students as follows:

R-1831	December 22, 2017; January 2, 2018
R-1832	December 22, 2017; January 2, 2018
W-1833	January 22, 23 & 24, 2018
E-1834	January 22, 23 & 24, 2018
E-1835	January 17 & 18, 2018
E-1836	November 6 & 7, 2017
E-1837	December 19, 2017
W-1838	January 25, 26 & 29, 2018

- **UNFINISHED BUSINESS**
  
- **NEW BUSINESS**
  
- **LIAISON REPORTS**

Ms. Ohlig reported on her attendance at the Westfield Recreation Commission meeting on February 5, stating that discussion centered around a new bathroom facility to be built at Memorial Field and the space and timeline for proposed turfing at Tamaques Park. Everything is still in the planning stages, Ms. Ohlig reported.

- **RECOGNIZE PUBLIC**

Ms. Ohlig recognized the public for questions and/or comments.

The Board heard comments from a parent concerned about the district's handling of transportation issues related to her daughter's service dog. Ms. Ohlig said that the parent, the student and the dog arrived at the bus stop last month without prior notification to the district. The dog was not allowed on the school bus because proper documentation (a license and veterinary proof of vaccinations) as required by district policy had not been provided. Once the documentation had been provided and reviewed, the situation was resolved. The student and the dog have been regularly riding the bus since January 8, 2018. Ms. Ohlig apologized to the student, who also addressed the board.

- **PRIVATE SESSION**

At 8:15 p.m., upon motion of Ms. Ohlig, seconded by Mrs. Root, and approved by a vote of 7-0, moved to approve the following resolution:

RESOLVED, that the Board of Education move into Private Session for the purpose of discussing matters rendered confidential by state and federal law, personnel, Harassment, Intimidation and Bullying incidents and be it further.

RESOLVED, that any discussion held by the Board which need not remain confidential and the results of the discussion will be made public as soon as practicable.

MINUTES – Board Meeting - 10  
February 6, 2018

• ADJOURNMENT

At 9:10 p.m., Mrs. Oster moved to adjourn the meeting, seconded by Mr. Diamond.  
The motion passed by a vote of 6-0.

Respectfully submitted,



Mrs. Dana Sullivan  
Board Secretary