

Westfield Board of Education
Westfield, New Jersey
Office of the Secretary

MINUTES – Board Meeting
February 5, 2019

Mrs. Oster opened the meeting at 4:00 p.m. and read the following statement:

February 1, 2019

Notice is hereby given of the Regular Meeting of the Board of Education of the Town of Westfield, in the County of Union, New Jersey, at 4:00 p.m. on the evening of Tuesday February 5, 2019, in the Board Room of the Administration Building, 302 Elm Street, Westfield, New Jersey. The purpose of the meeting is to transact the regular business of the Board and to transact any other business to come properly before the Board.

The Board will move immediately into private session to discuss matters rendered confidential by state and federal law. The public portion of the meeting will begin at 7:45 p.m.

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Westfield School Board on Friday, February 1, 2019, caused to be posted at the Office of the Board of Education located at 302 Elm Street, Westfield, New Jersey, and delivered to The Westfield Leader, The Star-Ledger, the Westfield Library, Town Clerk of Westfield, TAP into Westfield and Patch.com, a meeting notice setting forth the time, date and location of this meeting.

Mrs. Sullivan called the roll with the following members present:

Mr. Bielen, Mr. Diamond,
Mr. Galligan, Ms. Ohlig, Mrs. Oporto,
Mrs. Oster, Mrs. Root

Also Present: Dr. Margaret Dolan, Superintendent
Mrs. Dana Sullivan, Business Administrator/Board Secretary

• **PRIVATE SESSION**

At 4:01 p.m., upon motion of Mrs. Oster, and seconded by Mr. Diamond and approved by a vote of 7-0, moved to approve the following resolution:

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RESOLVED, that the Board of Education move into Private Session for the purpose of discussing matters rendered confidential by state and federal law, conduct Board candidate interviews, and be it further.

RESOLVED, that any discussion held by the Board which need not remain confidential and the results of the discussion will be made public as soon as practicable.

At 7:55 p.m. the Board resumed the public portion of the meeting.

Also Present: Mrs. Barbara B. Ball, Human Resources Specialist
Dr. Michael Weissman, Assistant Superintendent of Pupil Personnel Services
Mr. Paul Pineiro, Assistant Superintendent of Curriculum and Instruction

- **FLAG SALUTE**

The flag salute was led by Mrs. Root.

- **ANNOUNCEMENTS**

- **RECOGNIZE PUBLIC** for agenda items only

Mrs. Oster recognized the public on agenda items only. There were none.

- **MINUTES**

Upon motion of Mrs. Oster, seconded by Mr. Diamond, it was moved to approve Minutes of the Board Meeting held on January 22, 2019, and Private Minutes of January 22, 2019. The motion passed with a vote of 6-0 with one abstention.

- **PERSONNEL**

The following items relative to personnel are recommended to the Board of Education by the Superintendent of Schools in accordance with Policy 3125 and state guidelines, pending school employee criminal history review.

Upon motion of Mrs. Root, seconded by Mr. Diamond, it was moved to approve the following Personnel motions:

Accept with regret, the retirement of staff with her last day of employment being, as follows:

Sophie Sieracki McKinley School – Night Custodian 3/31/19

Accept the resignation of staff with her last day of employment being, as follows:

Christa Muselli Jefferson School – Lunch Aide 11/9/18

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Approve disability, family and child rearing leave for Jaclyn Manzo, Edison School Mathematics teacher, beginning 5/16/19 through the first marking period of the 2019-2020 school year (medical benefits in accordance with the WEA agreement).

Approve extension of unpaid child rearing leave for Jillian Scott, Westfield High School Special Education teacher, through 2/10/19 (medical benefits in accordance with the WEA agreement).

Approve unpaid family leave for Stacy Schwartz, Jefferson School paraprofessional, beginning 2/4/19 through 3/15/19 (medical benefits in accordance with the WISSA agreement).

Approve unpaid medical leave for Manuel Suazo, Franklin School Night Custodian, beginning 2/11/19 through 3/8/19 (medical benefits in accordance with the WSSA agreement).

Approve appointment of the following teacher working in the 2018-2019 BSIP Before School Math Program from 2/19/19 through 4/11/19. He will be paid at the rate of \$60 per session.

Edison Intermediate School
Zachary Crutcher

Approve appointment of Sean Bonasera, Edison Intermediate School, as STEM Summer Camp Coordinator from 2/6/19 through 7/31/19. He will be paid at the rate of \$40 per hour. Funds are provided by camp tuition.

Approve appointment of Laura Paiva, Edison Intermediate School, as Assistant STEM Summer Camp Coordinator from 2/6/19 through 7/31/19. She will be paid at the rate of \$40 per hour. Funds are provided by camp tuition.

Approve appointment of the following Night Foreman for the 2018-2019 school year, per WSSA contract, effective 7/1/18.

Edison Intermediate School
Carlo Papa \$500

Approve the following additional substitutes for the 2018-2019 school year (pending State and District required clearances).

Teachers

Stacey Bonavitacola
Amanda Dodson
William Hannis
James McDonald
Stephen Margiotta
LaQuanda Maynor
Alexander Nappi
Debra Trebitz
Claire Zheng

Custodian

Jose Chacon

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Approve the following teachers as district auditorium equipment technicians for the 2018-2019 school year. They will be paid \$43 per hour. Funds provided by outside organization building rentals.

James Doyle
Sabino Losco
John Scozzaro

Approve the following co-curricular change of assignment for the 2018-2019 school year. Funds provided through Title IIA.

<u>From</u>	<u>To</u>
Mary Dailey	Mary Dailey
Instructional Technology Support	Instructional Technology Support
McKinley School	McKinley School
September – June	September – January
\$3,849	\$1,924.50
	And
	Lauren Zales
	Instructional Technology Support
	McKinley School
	February – June
	\$1,924.50

Approve the following change of assignment for the Before/After School Title I ELA Program for the 2018-2019 school year. She will be paid \$65 per day. Funds will be provided through Title I Funds, effective 2/11/19.

<u>From</u>	<u>To</u>
Mary Dailey	Michelle Reilly-McKeon

Approve change to the paraprofessional education stipend for the 2018-2019 school year as follows, effective 9/1/18.

	<u>From</u>	<u>To</u>
Ashley Barnansky	Associate's degree - \$400	Bachelor's degree - \$650

Approve compensation to the following Westfield High School teachers for an additional 20% of their 2018-2019 salary for teaching an additional class, over and above the agreed upon teaching periods, effective 1/31/19 through 2/8/19 per WEA Agreement.

Brenda Acanfora
Paulette DelRosso
Samuel Haimann
Carole Harazim
Nicole Malvasio
Hedy Siroty

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Approve compensation to the following paraprofessional for working additional hours during an evening performance to meet student needs. She will be paid at her hourly rate.

Irene Dougert

Westfield High School

Approve compensation to the following paraprofessional for working additional hours to meet student needs. She will be paid at her hourly rate.

Marie Pennella

Edison Intermediate School

ROLL CALL:

Yes: Mr. Bielen, Mr. Diamond,
Mr. Galligan, Ms. Ohlig, Mrs. Oporto,
Mrs. Oster, Mrs. Root

• FACILITIES

Business Administrator Dana Sullivan reported that preliminary work is underway at Kehler Stadium where the bleachers were recently dismantled and removed. Board President Peggy Oster commended Lincoln School Principal Audrey Zavetz for notifying parents of the bleacher demolition. Mrs. Sullivan also reported that the bid openings will be on February 14 for renovation of bathrooms at Westfield High School and the lobbies and bathrooms at Edison and Roosevelt Intermediate Schools and the door replacements at Westfield High School, Edison Intermediate and Roosevelt Intermediate Schools.

• LONG RANGE PLANNING

• POLICIES

Upon motion of Mr. Galligan, seconded by Mr. Diamond, it was moved to approve the following Policy motion:

Approve for second reading the following policies, as attached. ATTACHMENT #1

8221	Emergency Closings (Operations)
8310	Public Records (Operations)
8320	Personnel Records (Operations)
8441	Care of Injured and Ill Persons (Operations)
8442	Reporting Accidents (Operations)
8451	Control of Communicable Disease (Operations)
8453	HIV/AIDS (Operations)
8670	Transportation of Disabled Pupils (Operations)
8760	Pupil Accident Insurance (Operations)

Approve for second reading to Abolish the following policy, as attached. ATTACHMENT #2

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8450

Use of Defibrillator(s) (Operations)

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond,
Mr. Galligan, Ms. Ohlig, Mrs. Oporto,
Mrs. Oster, Mrs. Root

Upon motion of Mr. Galligan, seconded by Mr. Diamond, it was moved to approve the following Policy motion:

The Board affirms the Superintendent's decision on HIB incident 19E06 for the reasons set forth therein.

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond,
Mr. Galligan, Ms. Ohlig, Mrs. Oporto,
Mrs. Oster, Mrs. Root

• **CURRICULUM, INSTRUCTION & PROGRAMS**

Upon motion of Mrs. Root, seconded by Mr. Galligan, it was moved to approve the following Curriculum motion:

Approve for first reading the following curricula, as attached. ATTACHMENT #1

Mathematics

Calculus

Calculus AB

Calculus BC

AP Statistics

World Languages

Spanish Conversation

Spanish Exploratory I & II

Spanish Travel

World Languages III

World Languages III Honors

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond,
Mr. Galligan, Ms. Ohlig, Mrs. Oporto,
Mrs. Oster, Mrs. Root

• **FINANCE**

Upon motion of Mrs. Oster, seconded by Mr. Diamond, it was moved to approve the following Finance motions:

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Approve Change Order #3, FVHD #4982K for a decrease to the overall contract for Science Room renovations at Westfield High School with Salazar & Associates, Inc., in the amount of \$18,162.50.

Approve Change Order #5, FVHD #4777N, 4777O for a decrease to the overall contract for auditorium renovations at Edison Intermediate and Roosevelt Intermediate Schools with Stone Creek, Inc., in the amount of \$6,280.

Approve transfer of \$1,972.60 from the capital reserve account for architectural reproduction costs related to the Emergency Generator Systems project.

Approve the following Resolution:

RESOLUTION AUTHORIZING CONTRACTS
WITH VENDORS THROUGH COOPERATIVE PURCHASING AGREEMENT
FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18A:18A-11 & 12

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 and N.J.S.A. 40A:11-11(5), may, by resolution and without advertising for bids, award contracts for the purchase of any goods or services and that were procured through cooperative purchasing agreements; and

WHEREAS, the Westfield Board of Education authorized participation in the Morris County, Union County, the Educational Services Commission of New Jersey, Somerset County, Hunterdon County, and the Educational Data Service Cooperative Programs, and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing these; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Vendors through this resolutions, which shall be subject to all the conditions applicable to the current Cooperative contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from the Vendor listed below for the 2018-2019 school year pursuant to all conditions of the individual contracts; and be it further RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Vendors shall be from February 1, 2019 to June 30, 2019.

<u>VENDOR</u>	<u>SERVICE/SUPPLY</u>	<u>COOPERATIVE</u>	<u>BID NO.</u>
Vendors awarded by Manufacturer/Brand	Maintenance Equipment	ESCNJ	18/19-35
WB Mason	Copy Paper	ESCNJ	18/19-48

Approve out-of-district placement for the following student:

<u>Student</u>	<u>School</u>	<u>Start Date</u>	<u>Tuition</u>
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2520268 Chapel Hill Academy 1/28/19 \$61,020
Lincoln Park, NJ

Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached.
ADMINISTRATIVE MEMO #1

Accept a gift of \$4,400 from the Jefferson School PTO to purchase two new outdoor school signs.

Accept a gift of an iMac computer valued at \$1,799 from Angelo Dipuma to be used by the Westfield High School TV Studio.

Accept a gift of \$4,480 from the McKinley School PTO to purchase and install a fence around the garden at McKinley School.

Accept a gift of a Schubert upright piano valued at \$300-\$500 for Edison Intermediate School.

Accept a gift of a flute and music books, with an estimated value of \$230, from Cherie Bliwise to be used by the Roosevelt Intermediate School Music Department.

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond,
Mr. Galligan, Ms. Ohlig, Mrs. Oporto,
Mrs. Oster, Mrs. Root

- LEGISLATION
- TECHNOLOGY

Mrs. Oster and Dr. Dolan praised Chief Technology Officer Brian Auker, Network Manager Arvin Vidal, and District Technician Joseph Marateo on their recent TECHSPO 2019 presentation entitled "No Power? No Problem! How Digital Electricity Can Keep Your IoT Network Running When the Lights Go Out."

- NOTES FOR THE RECORD

--Suspension of students, as follows:

E-1932 January 18, 2019
W-1933 January 18, 22, 23 & 24, 2019
W-1934 January 18, 22 & 23, 2019
M-1935 January 23, 2019 (p.m.)
E-1936 January 30, 2019
E-1937 January 30, 2019
W-1938 January 30, 2019
W-1939 January 30, 31 & February 1, 2019

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--Termination of placement of student 2520268 from South Bergen Jointure Commission, Hasbrouck Heights, NJ, effective 1/25/19.

- UNFINISHED BUSINESS
- NEW BUSINESS
- LIAISON REPORTS

Board member Brendan Galligan reported that the Union County School Boards Association (UCSBA) will meet on Wednesday, February 13 in Cranford.

- RECOGNIZE PUBLIC

Mrs. Oster recognized the public for questions and/or comments. There was none.

- PRIVATE SESSION

At 8:12 p.m., upon motion of Mrs. Oster, and seconded by Mr. Bielen, and approved by a vote of 7-0, moved to approve the following resolution:

RESOLVED, that the Board of Education move into Private Session for the purpose of discussing matters rendered confidential by state and federal law, Harassment, Intimidation and Bullying incidents and be it further.

RESOLVED, that any discussion held by the Board which need not remain confidential and the results of the discussion will be made public as soon as practicable.

- ADJOURNMENT

At 8:56 p.m., Ms. Ohlig moved to adjourn the meeting, seconded by Mr. Diamond. The motion passed by a vote of 7-0.

Respectfully submitted,



Mrs. Dana Sullivan
Board Secretary

