Westfield Board of Education
Westfield, New Jersey
Office of the Secretary

MINUTES – Board Reorganization Meeting
June 13, 2017

Ms. Ohlig opened the meeting at 7:04 p.m. and read the following statement:

June 8, 2017

Notice is hereby given of the Regular Meeting of the Board of Education of the Town of Westfield, in the County of Union, New Jersey, at 7:00 p.m. on the evening of Tuesday June 13, 2017, in the Board Room of the Administration Building, 302 Elm Street, Westfield, New Jersey. The purpose of the meeting is to transact the regular business of the Board and any other business to come properly before the Board.

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Westfield School Board on Thursday, June 8, 2017, caused to be posted at the Office of the Board of Education located at 302 Elm Street, Westfield, New Jersey, and delivered to The Westfield Leader, The Star-Ledger, the Westfield Library, Town Clerk of Westfield, TAP into Westfield and Patch.com, a meeting notice setting forth the time, date and location of this meeting.

Mrs. Sullivan called the roll with the following members present:

Mr. Bielen, Mr. Friedman, Mr. Galligan,
Mr. Garrison, Mr. Langhart, Ms. Ohlig, Mrs. Oster
Mr. Ostroff, Mrs. Root

Also Present: Dr. Margaret Dolan, Superintendent
Mrs. Dana Sullivan, Business Administrator/Board Secretary
Mrs. Barbara B. Ball, Human Resources Specialist
Dr. Michael Weissman, Assistant Superintendent of Pupil Personnel Services
Mr. Paul Pineiro, Assistant Superintendent of Curriculum and Instruction

- **FLAG SALUTE**

The flag salute was led by Mr. Garrison.

MINUTES – Board Meeting - 2
June 13, 2017

- **ANNOUNCEMENTS**

RECOGNITION OF EIS, RIS & WHS TEACHERS OF THE YEAR

Board President, Gretchan Ohlig, presented Board of Education resolutions to secondary school teachers who were recipients of awards this spring. They included: Optimist Intermediate Teachers of the Year, James Doyle, instrumental music teacher at Roosevelt Intermediate School, and Cecilia Valdes, special education teacher at Edison Intermediate School. Also acknowledged were four Westfield High School teachers: Molly Dennis, science teacher, who is this year's recipient of the Distinguished Teacher of the Year Award; John Brzozowski, vocal music teacher and recipient of Westfield High School PTSO's Outstanding Teacher Award; Daniel Devlin, drama teacher, who received the Above and Beyond Award; and Kevin Womack, custodian and winner of the Robert and Linda Foose Memorial Award for Excellence. On hand at the Board meeting to honor all the awardees were school principals, students, colleagues, family members, and friends. Principals Stewart Carey, Matthew Bolton, and Derrick Nelson all spoke of the dedication, commitment, and care that the teachers and staff demonstrate in their profession.

RECOGNITION OF WHS ATHLETES

- Ms. Ohlig presented congratulatory certificates to the Westfield High School students and coaches on the Ultimate Frisbee team, who won the state finals and are ranked #8 in the nation. Coach Ryan Belline gave credit to the current seniors who have been playing since 8th grade and to the progress the entire team has made this season.

- Westfield High School senior Phil Dwyer was commended for earning the sectional championship in the long jump competition with a 22'8" final jump. Track/field coach Chris Tafelski commended Dwyer, who has been competing in this sport for only two years. Mr. Tafelski attributed much of the success of track and field each year to the leadership and mentoring of the seniors.

- The Board congratulated Westfield High school senior, Keren Moncayo, who earned the sectional championship in the discus event and the Watchung Conference Championship in both the javelin and discus. She set a new school record in the javelin at 128'1" and helped the team place second overall. Track/field coach Jennifer Buccino stated that Keren led her team by example. Both Ms. Buccino and Mr. Tafelski thanked the Board for its support of the track and field program and its coaches, who train 400 athletes covering a wide range of sports and practice area.

- **RECOGNIZE PUBLIC** for agenda items only

Ms. Ohlig recognized the public on agenda items only. There were none.

- **REORGANIZATION RESOLUTIONS**

Upon motion of Ms. Ohlig, seconded by Mr. Friedman, it was moved to approve the following motions and amend Attachment #4:

Approve the time, place and date for monthly official meetings. ATTACHMENT #1

Approve Newspapers for Legal Advertisements, for 2017-2018.

RESOLVED, that the Board of Education designate the following newspapers as the official newspapers for legal advertising and public notices, and be it further,

RESOLVED, that the Business Administrator/Board Secretary is authorized to select an appropriate newspaper for each legal advertisement or public notice:

- The Westfield Leader
- The Star-Ledger
- Patch.com
- TAP into Westfield

Approve appointments of the following individuals:

Dana Sullivan, School Business Administrator/Board Secretary
Dr. Margaret Dolan, Assistant Board Secretary

Approve appointment of Dana Sullivan, School Business Administrator, as Custodian of Records pursuant to the Open Public Records Act.

Approve appointment of Dana Sullivan, School Business Administrator, as Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.2, for the enforcement of Affirmative Action procedures in awarding public contracts.

Approve Resolution re: Designation of Transfer Authority

WHEREAS, N.J.S.A. 18A:22-8.1 states that transfer amounts among line items must be approved by resolution; however, a Board can authorize the Superintendent or her designee to approve line item transfers between meetings, as necessary,

BE IT RESOLVED that the Westfield Board of Education approves that the Superintendent or her designee be designated to approve line item budget transfers necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

Approve Resolution re: Designation of Purchasing Authority

WHEREAS, N.J.S.A. 18A:18A:2(b) states that the secretary, business administrator or the business manager of the board of education duly assigned the authority, responsibility and accountability for the purchasing activity of the board of education and having the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter,

NOW THEREFORE, BE IT RESOLVED that Dana Sullivan, Business Administrator be authorized to sign purchase orders, execute contracts, secure quotations and approve the release of warrants between Board Meetings subject to subsequent ratifications by the Westfield Board of Education.

Approve appointment of Michael Morris as Right to Know contact person, for the 2017-2018 school year.

Approve appointment of Michael Morris as Integrated Pest Management Coordinator, for the 2017-2018 school year.

Approve appointment of Michael Morris, as Asbestos Management Coordinator for the 2017-2018 school year.

Approve appointment of Barbara B. Ball, Human Resources Specialist, as the district's Affirmative Action Officer, for the 2017-2018 school year in accordance with N.J.A.C. 6:41.3.

Approve appointment of Barbara B. Ball, Human Resources Specialist, as the district's Title IX Coordinator, for the 2017-2018 school year.

Approve appointment of Dr. Michael Weissman, Assistant Superintendent of Pupil Personnel Services, as the district's 504 Compliance Officer for the 2017-2018 school year in accordance with the Rehabilitation Act of 1973.

Approve appointment of Dr. Michael Weissman, Assistant Superintendent of Pupil Personnel Services, as the Homeless Liaison for the 2017-2018 school year.

Adopt the following resolution:

BE IT RESOLVED that the Westfield Board of Education adopts all existing curricula earlier approved by past Boards for 2017-2018 and continues such approval until additions, modifications or changes are authorized by this or future Boards. ATTACHMENT #2

Adopt the following resolution:

BE IT RESOLVED that the Westfield Board of Education adopts all existing textbooks earlier approved by past Boards for 2017-2018 and continues such approval until additions or changes are authorized by this or future Boards. ATTACHMENT #3

Adopt the following resolution:

BE IT RESOLVED that the Westfield Board of Education adopts all existing policies earlier approved by past Boards and contained in the Board Policy Manual for 2017-2018 and continues such approval until additions, modifications or changes are made by this or future Boards.

Approve the attached Tax Payment Schedule for the 2017-2018 school year.
ADMINISTRATIVE MEMO #1

Approve the tax shelter annuity companies and voluntary insurance company for the 2017-2018 school year, listed below:

Company
AXA Advisors/Equitable
AIG Valic
The Legend Group
Pat Bergen Agency/Lincoln Investment
The Faller Company/Lincoln Investment
Met Life/CitiStreet/Travelers
Lincoln Financial Advisors
Aflac

Adopt the following resolution:

BE IT RESOLVED, that the following bank be designated as the Official Depository for school funds:

Valley National Bank, Wayne, NJ

and that both the checking accounts and savings accounts in this bank be official depository, and that all checks, drafts and notes be signed by the following:

Board President
Board Secretary
Superintendent

With the exception of the acquisition funds, the dependent care spending account, and the flexible spending account, which only requires the signature of the Board Secretary

The Payroll, Agency and Unemployment accounts require the following signatures:

Board Secretary
Superintendent

The Cafeteria account and Petty Cash checking account requires the following signatures:

Board Secretary
Or
Supervisor of Accounts

that the following banks be designated for investment purposes:

1. New Jersey Cash Management Program, Trenton, NJ (through State Street Bank & Trust)
2. Fidelity Investments (through Bank of America)
3. Valley National Bank, Wayne, NJ
4. Wells Fargo

And

That authorization be granted to the Board Secretary to invest funds of the Board with the designated depositories of the District, from time to time, and that authorization to invest and discontinue investments be signed by the Secretary of the Board and be reported to the Board of Education on a Secretary's Monthly Report.

Approve the following Resolution for Auditing Services:

WHEREAS, there exists a need for professional services in the specific area(s) of Audit Services, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. The appointment of Robert Morrison, Hodulik & Morrison, P.A., 1102 Raritan Avenue, P. O. Box 1450, Highland Park, NJ 08904, as Auditor for a fee of $35,630 for the 2016-2017 school year audit.

1. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because Auditors are a recognized profession licensed and regulated by law.

Approve the following Resolution for Architectural/Engineering Services:

WHEREAS, there exists a need for professional services in the specific area(s) of Architectural/Engineering Services, for the 2017-2018 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. The appointment of Fraytak Veisz Hopkins, Duthie, P.C., Architects/Planners, PO Box 7371, Trenton, NJ 08628, for the 2017-2018

school year, as per attached list of hourly billing rates, which includes preparation of bid specifications, submittal of projects to the New Jersey Department of Education and visitation to the project site for duration of the project. Rather than a fee based on hourly rates, the Board may accept a fee set forth in a proposal letter for specific projects. ADMINISTRATIVE MEMO #2

2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because Architects/Engineers are a recognized profession licensed and regulated by law.

Approve the following Resolution for Medical Services:

WHEREAS, there exists a need for professional services in the specific area(s) of Medical Services, for the 2017-2018 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. The appointment of Overlook Family Practice Associates, Susan T. Kaye, M.D., as District Medical Inspector, 33 Overlook Road, Summit, NJ 07901, as Physician at an annual retainer rate of $31,972 for the 2017-2018 school year.
2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because physicians are a recognized profession licensed and regulated by law.

Approve the following Resolution for Insurance Services:

WHEREAS, there exists a need for insurance broker services for property and liability insurance, and

WHEREAS, the Public Contracts Law N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) permits insurance, including the purchase of insurance coverage and consultation services, as a limited exception to the public bidding requirements, in that it is considered an Extraordinary Unspecifiable Service (EUS), and

WHEREAS, the Public Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. Appointment of the following for the 2017-2018 school year:

   Property, Casualty & Liability Insurance

   Brown & Brown Public Risk Advisors of NJ
   56 Livingston Avenue
   Roseland, NJ

   Fee Paid by
   Insurance Carrier

2. Health Benefits Broker

   Dominic Cinelli
   Brown & Brown Metro
   30A Vreeland Road,
   Florham Park, NJ

   Fee: $63,500

3. These contracts are awarded without competitive bidding as an "EUS" under the provisions of the Public Contracts Law, and a standard certificate declaring an EUS has been provided to the Board, as attached. ATTACHMENT #4

Approve the following Resolution:

Approve the following NJSIAA Membership Resolution for the 2017-2018 school year:

The Board of Education of the School District 5730 (Westfield), County of Union, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Westfield High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

Approve the following resolution:

Resolution Increasing the Bid Threshold—Qualified Purchasing Agent

WHEREAS, Dana Sullivan, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from $36,000 to $40,000;

NOW, THEREFORE BE IT RESOLVED that the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of $40,000 for the board of education, and further authorizes Dana Sullivan to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those

purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Approve the following Resolution:

WHEREAS, pursuant to Title 18A:18A-3(a) that Dana Sullivan, School Business Administrator/Board Secretary shall serve as the Qualified Purchasing Agent and is authorized to award contracts that do not exceed in the aggregate in a contract year the total sum of $40,000.00 (bid threshold) without public advertising for bids. Furthermore, the Business Administrator/Board Secretary is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A: 18A-37 (a) and to award contracts pursuant to N.J.S.A. 18A: 18A-37 (c).

Approve the following Resolution:

WHEREAS, the Westfield Board of Education has authorized pursuant to N.J.S.A. 18A:18A-2(b) the School Business Administrator/Board Secretary Dana Sullivan to prepare advertisements and to advertise for and receive bids as needed.

Approve the following Resolution for the Procurement of Goods and Services:

RESOLUTION AUTHORIZING CONTRACTS WITH STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18A:18A-10a

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may, by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and
WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2017-2018 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Westfield Board of Education, and Dana Sullivan, School Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Referenced State Contract Vendors shall be from July 1, 2017 to June 30, 2018, as attached. ATTACHMENT #6

Approve the following Purchasing Resolution:

"RENEWAL" AGREEMENT FOR MEMBERSHIP IN THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL (MCCPC)
SCHOOL YEAR 2017-2018

A Resolution authorizing the Westfield Board of Education to enter into a "Renewal" Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council herein after referred to as the " Lead Agency" for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions.

BE IT RESOLVED by the Westfield Board of Education, County of Morris and State of New Jersey as followers:

This Resolution shall be known and may be cited as the "Renewal" Cooperative Pricing Resolution of the Morris County Cooperative Pricing Council and Westfield Board of Education.

Pursuant to the provisions of N.J.S.A. 40A: 11-11 (5) and N.J.S.A. 18A: 18A: 11 & 12, the Business Administrator of the Westfield Board of Education is hereby authorized to enter into a "Renewal" Cooperative Pricing Agreement with the Lead Agency for the purchase of work, materials and supplies.

The Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey).

Approve the following Purchasing Resolution:

"RENEWAL" AGREEMENT FOR MEMBERSHIP IN UNION COUNTY COOPERATIVE PURCHASING AGREEMENT
SCHOOL YEAR 2017-2018

A Resolution Authorizing the Westfield Board of Education to enter into a "Renewal" Cooperative Purchasing Agreement with the County of Union Cooperative Purchasing System, herein after referred to as the "Lead Agency" for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions.

BE IT RESOLVED by the Westfield Board Of Education, County of Union and State of New Jersey, as Follows:

This Resolution shall be known and may be cited as the "Renewal" Cooperative Purchasing Resolution of the County of Union and the Westfield Board of Education.

Pursuant to the provisions of N.J.S.A. 40A: 11-11 (5) and N.J.S.A. 18A: 18A: 11 & 12, the Business Administrator of the Westfield Board of Education is hereby

authorized to enter into a "Renewal" Cooperative Purchasing Agreement with the Lead Agency for the purchase of work, materials and supplies.

The Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey).

Approve the following Purchasing Resolution:

"RENEWAL" AGREEMENT FOR MEMBERSHIP IN THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY
SCHOOL YEAR 2017-2018

A Resolution authorizing the Westfield Board of Education to enter into a "Renewal" Cooperative Pricing Agreement with the Educational Services Commission of New Jersey herein after referred to as the " Lead Agency" for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions.

BE IT RESOLVED by the Westfield Board of Education, County of Middlesex and State of New Jersey as follows:

This Resolution shall be known and may be cited as the "Renewal" Cooperative Pricing Resolution of the Educational Services Commission of New Jersey and Westfield Board of Education. Pursuant to the provisions of N.J.S.A. 40A: 11-11 (5) and N.J.S.A. 18A: 18A: 11 & 12, the Business Administrator of the Westfield Board of Education is hereby authorized to enter into a "Renewal" Cooperative Pricing Agreement with the Lead Agency for the purchase of work, materials and supplies.

The Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey).

Approve the following Purchasing Resolution:

"RENEWAL" AGREEMENT FOR MEMBERSHIP IN SOMERSET COUNTY COOPERATIVE PURCHASING AGREEMENT
SCHOOL YEAR 2017-2018

A Resolution authorizing the Westfield Board of Education to enter into a "Renewal" Cooperative Pricing Agreement with the Somerset County Cooperative Pricing Council herein after referred to as the " Lead Agency" for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions.

BE IT RESOLVED by the Westfield Board of Education, County of Somerset and State of New Jersey as followers:

This Resolution shall be known and may be cited as the "Renewal" Cooperative Pricing Resolution of the Somerset County Cooperative Pricing Council and Westfield Board of Education.

Pursuant to the provisions of N.J.S.A. 40A: 11-11 (5) and N.J.S.A. 18A: 18A: 11 & 12, the Business Administrator of the Westfield Board of Education is hereby authorized to enter into a "Renewal" Cooperative Pricing Agreement with the Lead Agency for the purchase of work, materials and supplies.

The Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey)

Approve the following Purchasing Resolution:

"RENEWAL" AGREEMENT FOR MEMBERSHIP IN HUNTERDON COUNTY
COOPERATIVE PURCHASING AGREEMENT
SCHOOL YEAR 2017-2018

A Resolution authorizing the Westfield Board of Education to enter into a "Renewal" Cooperative Pricing Agreement with the Hunterdon County Cooperative Pricing Council herein after referred to as the " Lead Agency" for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions.

BE IT RESOLVED by the Westfield Board of Education, County of Hunterdon and State of New Jersey as followers:

This Resolution shall be known and may be cited as the "Renewal" Cooperative Pricing Resolution of the Hunterdon County Cooperative Pricing Council and Westfield Board of Education. Pursuant to the provisions of N.J.S.A. 40A: 11-11 (5) and N.J.S.A. 18A: 18A: 11 & 12, the Business Administrator of the Westfield Board of Education is hereby authorized to enter into a "Renewal" Cooperative

Pricing Agreement with the Lead Agency for the purchase of work, materials and supplies.

The Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey).

Approve the following Resolution:

"RENEWAL" AGREEMENT FOR MEMBERSHIP IN THE EDUCATIONAL
SERVICES COMMISSION OF MORRIS
COOPERATIVE PRICING SYSTEM
SCHOOL YEAR 2017-2018

A Resolution authorizing the Westfield Board of Education to enter into a "Renewal" Cooperative Pricing Agreement with the Educational Services

Commission of Morris herein after referred to as the " Lead Agency" for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions.

BE IT RESOLVED by the Westfield Board of Education, Educational Services Commission of Morris and State of New Jersey as followers:

This Resolution shall be known and may be cited as the "Renewal" Cooperative Pricing Resolution of the Educational Services Commission of Morris Cooperative Pricing System and Westfield Board of Education. Pursuant to the provisions of N.J.S.A. 40A: 11-11 (5) and N.J.S.A. 18A: 18A: 11 & 12, the Business Administrator of the Westfield Board of Education is hereby authorized to enter into a "Renewal" Cooperative Pricing Agreement with the Lead Agency for the purchase of work, materials and supplies.

The Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey).

The Lead Agency shall advertise for bids or solicit informal quotations on behalf of all participating contracting units. Following its receipt and review of bids, the Lead
Agency shall either reject all or certain of the bids or make one award to the lowest possible responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a master contract with the successful bidder(s).

Approve the following Resolution for the Procurement of Goods and Services:

RESOLUTION AUTHORIZING CONTRACTS
WITH VENDORS THROUGH COOPERATIVE PURCHASING AGREEMENT
FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18A:18A-11 & 12

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 and N.J.S.A. 40A:11-11(5), may, by resolution and without advertising for bids, award contracts for the purchase of any goods or services and that were procured through cooperative purchasing agreements; and

WHEREAS, the Westfield Board of Education authorized participation in the Morris County, Union County, the Educational Services Commission of New Jersey, Somerset County, Hunterdon County, and the Educational Data Service Cooperative Programs, and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing these; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Vendors through this resolutions, which shall be subject to all the conditions applicable to the current Cooperative contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from the Vendors on the attached list for the 2017-2018 school year pursuant to all conditions of the individual contracts; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Vendors shall be from July 1, 2017 to June 30, 2018. ATTACHMENT #7

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan, Mr. Garrison, Mr. Langhart, Ms. Ohlig, Mrs. Oster, Mr. Ostroff, Mrs. Root

Upon motion of Ms. Ohlig, seconded by Mr. Friedman, it was moved to approve the following motions:

Approve the following Resolution for Legal Services:

WHEREAS, there exists a need for professional services in the specific area(s) mentioned below, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law, and Whereas, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

The appointment of McManimon, Scotland & Baumann, LLC, Attorneys at Law, 75 Livingston Avenue, Roseland, New Jersey, as "Bond Counsel" at the rates set forthwith below:

A. For basic services rendered in connection with the preparation for a bond referendum through the review of the record of proceedings in connection therewith, the fee will be $5,000.

B. For basic services rendered in connection with a permanent bond sale, the fee will be $3,500, plus $1.00 per thousand dollars of bonds issued for the first $15,000.00 and $.75 per thousand dollars of any bonds in excess of $15,000.000.

C. The base fee for each temporary financing issue not involving preparation of an Official Statement or attendance at the closing shall be $.50 per thousand dollars of notes for the first $15,000,000 notes issued and $.40 per thousand dollars of notes for any notes issued over the first $15,000,000, with a minimum fee of $1,000 for temporary notes.

D. The following services will be rendered at an hourly rate of $215 for attorney time and $135 per hour for legal assistant time: services rendered in connection with arbitrage compliance and related tax analysis, services involving offering, disclosure, official statement or private placement due diligence assistance work in connection with the issuance of obligations, attendance at meetings, attention to any litigation that may occur, construction contract drafting or negotiations and procurement advice, including review or drafting of power purchase agreements, negotiation or drafting of applications for financial assistance including BPU grants, energy rebates, tax credits, solar renewal energy certificates or similar financial programs, applications to State agencies, including the State Department of Education, the Local Finance Board, the Schools Development Authority or other agencies, review of documents and rendering of legal opinions required in connection with the issuance of credit support such as bond insurance or a letter of credit, applications to the Federal Reserve Bank for investments of proceeds of obligations in State and Local Government Series Obligations and unique research and analysis and services rendered beyond the scope of the services described in this Agreement. In the event any transaction cannot be completed except for a refunding issue as set forth below, the fee to be charged will be a reasonable one, based on the services performed and the hourly rates set forth in this subsection.

E. For services rendered in connection with energy savings obligation refunding bonds or equipment lease purchase agreements under an Energy Savings Improvement Program, an energy savings equipment lease, a capital facilities lease, or a text book sale lease back financing the base fee will be $15,000 plus $1.00 per thousand dollars of securities issued.

F. For services rendered in connection with an ordinary equipment lease in an amount not exceeding $1,000,000, our fee will be $3,500; in an amount not exceeding $2,000,000, our fee will be $4,500; in an amount not exceeding $3,000,000, our fee will be $5,500; in an amount not exceeding $4,000,000, our fee will be $6,500; and in an amount not exceeding $5,000,000, our fee will be $7,500.

G. In the event of a refunding issue providing for an escrow agreement and the investment of the proceeds to provide for the payment of a prior issue of bonds, a fee will be quoted based upon the structure of the proposed financing and the services required. No fee will be charged for a refunding issue unless and until the transaction is completed.

H. In the event that a bond sale is held but all bids are rejected or the sale is cancelled, or a transaction is abandoned prior to completion, or this Agreement is terminated prior to the sale of bonds or completion of a transaction, the fee to be a reasonable one, based on the services performed at the hourly rates set forth herein.

I. Customary disbursements shall be added to the fees referred to in this Agreement. These may include photocopying, express delivery charges, travel expenses, telecommunications, filing fees, computer

assisted research, book binding, messenger service or other costs advanced on behalf of the Board of Education.

Approve the following Resolution:

2017/2018 School Fiscal Year
AGREEMENT
covering
CONTINUING DISCLOSURE AGENT SERVICES
and appointment as
INDEPENDENT REGISTERED MUNICIPAL ADVISOR "of record"

THIS AGREEMENT, made and entered into on this 13th day of June, 2017 ("Agreement") by and between the Westfield Town School District, 302 Elm Street, Westfield, NJ 07090 (hereinafter referred to as the "Bond Issuer"), and Phoenix Advisors, LLC ("Phoenix Advisors"), 4 West Park Street, Bordentown, NJ 08505.

WITNESSETH:

WHEREAS, the Bond Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements ("CDA's") in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDA's, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDA's executed in conjunction with the issuance of bonds, the Bond Issuer must codify the requirements stipulated in those various CDA's and compare those requirements with its filings and correct any deficiencies; and

WHEREAS, new rules and regulations promulgated by the Securities & Exchange Commission ("SEC") restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA's and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under the SEC regulations and has heretofore been appointed by the Bond Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Bond Issuer.

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND

VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND, HEREBY AGREE AS FOLLOWS:

Section 1. Phoenix Advisors will perform, inter alia, the tasks as described in the scope of services summarized in Exhibit I and, if further requested, in Exhibit II attached hereto, as attached. ATTACHMENT #5

Section 2. The Bond Issuer will compensate Phoenix Advisors for services provided in accordance with this agreement, as more particularly set forth below:

Continuing Disclosure Agent Service:

$850 – All-inclusive fee

Independent Registered Municipal Advisor of Record
There is **no separate fee** charged by Phoenix Advisors for being designated as your Independent Registered Municipal Advisor (IRMA). As your IRMA, we will be available to answer general questions concerning outstanding debt issues, market conditions, preliminarily review financing proposals, or prepare preliminary project analyses.

A separate addendum to this Agreement will be provided for your acknowledgement, if you choose to have Phoenix Advisors involved in a debt issuance or to undertake an in-depth evaluation of a proposal or project, perform a consultant service, or assist with rating agency surveillance. Our goal is to be available to you and to add value when you need our expertise.

Section 3. This Agreement, as to the Continuing Disclosure Agent and Municipal Advisor of record, shall be in effect through the Bond Issuer's fiscal year-end and is subject to annual reappointment.

Section 4. This Agreement may be terminated by the Bond Issuer or Phoenix Advisors, upon giving thirty (30) days prior written notice.

Section 5. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the Board Issuer and Phoenix Advisors have caused this Agreement to be duly executed by their authorized representatives as of the day and year first above written.

Westfield Town School District

By: _____

_____
Name & Title

PHOENIX ADVISORS, LLC

By: _____

MINUTES – Board Meeting - 18
June 13, 2017

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan, Mr. Garrison, Ms. Ohlig, Mrs. Oster, Mr. Ostroff, Mrs. Root
Abstain & Recuse: Mr. Langhart

- **MINUTES**

Upon motion of Ms. Ohlig, seconded by Mrs. Root, it was moved to approve Minutes of the Board Meeting held on May 23, 2017, and Private Minutes of May 23, 2017. The motion passed with a vote of 9-0.

- **PERSONNEL**

The following items relative to personnel are recommended to the Board of Education by the Superintendent of Schools in accordance with Policy 3125 and state guidelines, pending school employee criminal history review.

Upon motion of Mr. Friedman, seconded by Mr. Langhart, it was moved to approve the following Personnel motions:

Accept the resignation of staff, with their last day of employment being, as follows:

Carrie Greco	Lincoln School – Paraprofessional	6/30/17
Helen Kardias	Lincoln School – Paraprofessional	6/30/17

Approve disability, family and child rearing leave for Lisa Kurz, McKinley School Special Education teacher, beginning 9/18/17 through 4/18/18 (medical benefits in accordance with the WEA agreement)

Approve an unpaid medical leave for Employee #7106 with a continuation of her salary minus the cost of a substitute, effective 6/8/17 through 6/30/17 (with medical benefits).

Approve appointment of Crystal Marsh, (replacing Asfendis, reassigned) Assistant Principal Edison Intermediate School, effective 7/17/17. She will be paid a salary based on an annual rate of $98,000 (tenure track).

Approve appointment of the following teaching staff for the 2017-2018 school year. *Salary to be adjusted in accordance with the agreement between the Board of Education and WEA.

Meri Beliveau (replacing Davis, retired) (tenure track)	Westfield High School French $68,604*
Gregory Bowers (replacement) (tenure track)	Westfield High School Social Studies $67,894*
Lauren Caruana (replacing Tierney, resigned) (tenure track)	McKinley School Third Grade $65,799*

Elizabeth Dorrity (replacing Delasandro, transferred) (tenure track)	Edison Intermediate School Mathematics $71,374*
David Filchak (replacing Roig, reassigned) (tenure track)	McKinley School 4/5 Art $55,683*
Allison Friedman (replacing Leparulo, retired) (tenure track)	Edison Intermediate School Science $68,604*
Catherine Halloran (replacing Riley, resigned) (tenure track)	Jefferson School Third Grade $65,799*
Jessica Herrera (replacing Squillace, retired) (tenure track)	Edison Intermediate School Science $77,113*
Kathleen McCarthy (tenure track)	Edison Intermediate School 1/5 Gifted $15,245*
Marisa Milas (replacing Santilli, retired) (tenure track)	Westfield High School Italian $73,753*

Approve appointment of James Forcht, (replacing Employee #2842) Tamaques School Second Grade teacher, effective 1/11/17 through 6/30/17. He will be paid a salary based on an annual rate of $65,090 (non-tenure track).

Approve appointment of Kim Blutfield, (replacing Shull, on leave) Jefferson School Fifth Grade teacher, effective 9/1/17 through 1/30/18. She will be paid a salary based on an annual rate of $73,753* (non-tenure track). *Salary to be adjusted in accordance with the agreement between the Board of Education and WEA.

Approve appointment of Michelle Saldida, (replacing S. Bowers, on leave) Jefferson School Fourth Grade teacher, effective 9/1/17 through 1/30/18. She will be paid a salary based on an annual rate of $67,219* (non-tenure track). *Salary to be adjusted in accordance with the agreement between the Board of Education and WEA.

Approve appointment of Patricia Mader-Karan, Westfield High School student assigned supplemental nurse, effective 9/1/17 through 6/30/18. She will be paid a salary based on an annual rate of $43,008 (non-aligned).

Approve appointment of Renate Bieber, (replacing Whitehead, reassigned) Franklin School, 10.5 month, Scale III secretary, effective 8/15/17. She will be paid a salary based on an annual rate of $31,820 (includes education stipend).

Approve appointment of the following teacher working in the 2016-2017 Westfield High School Tutorial Program from 2/21/17 through 3/16/17. He will be paid at the rate of $60 per session.

Name
John Cheddar

Approve appointment of the following teacher for Saturday Detention Supervision for the 2016-2017 school year. He will be paid $25 per hour per assignment.

Westfield High School
Steven Cohn

Approve the following Special Education teacher for ABA Home Programming for the 2016-2017 school year. She will be paid at the Board approved rate of $55 per hour.

Kerri Sapuppo

Approve Laura Doyle as Technology Education consultant for the 2017-2018 school year. She will be paid $80 per hour not to exceed $10,000.

Approve appointment of the following paraprofessionals being rehired for the 2017-2018 school year.

Sherry Boll	Franklin School Half-time, student assigned $ 9,300 (includes education stipend)
Allison Braithwaite	Franklin School Half-time, student assigned $ 8,778 (includes education stipend)
Michelle Chiodo	Wilson School Half-time, student assigned $ 8,778 (includes education stipend)
Madeline Corchado	Wilson School Half-time, student assigned $ 8,300
Irene Dougert	Franklin School Half-time, student assigned $11,898 (includes long. & education stipend)
Ann Fahey	Jefferson School Half-time, student assigned $ 9,075 (includes education stipend)
Philip Forbes	Special Services Full-time, student assigned $18,350 (includes education stipend)

Siobhan Ford (replacing Berk, resigned)	Lincoln School Half-time, classroom assigned Wrap-Around Program $ 9,528 (includes education stipend)
Gayle Pizarro	Jefferson School Half-time, student assigned $ 8,228
Marianne Savorgiannakis	Franklin School Half-time, student assigned $ 8,878 (includes education stipend)
Theresa Trinkle	Franklin School Half-time, student assigned $ 9,700 (includes education stipend)
Michele Varano	Wilson School Half-time, student assigned $ 9,300 (includes education stipend)
Sandra White	Franklin School Half-time, student assigned $ 9,628 (includes education stipend)

Approve appointment of the following paraprofessional to work during her probationary period 9/1/17 through 11/1/17, (pending State and District required clearances).

June Saporito	Lincoln School Half-time, student assigned $ 8,078

Approve Anne Goetz, School Psychologist, as a translator/interpreter for the 2016-2017 school year. She will be paid at the Board approved rate of $37 per hour.

Approve the following Westfield High School assignments for the 2016-2017 school year.

Jacqueline Gagliardo	AP Coordinator	$3,000
Faith Qualshie	AP Coordinator	$3,000

Approve the following nurses for working the STEM Summer Camp program for the 2017-2018 school year from 8:30 a.m. to 4:00 p.m. They will be paid at the rate of $35 per hour. Funds are provided by camp tuition.

Dates	Nurse
7/10/17 – 7/14/17	Sherry Ortiz
7/17/17 – 7/21/17 (Except 7/17/17)	Cheryl Cohen
7/24/17 – 7/28/17 (Except 7/24/17)	Cheryl Cohen
7/17/17 & 7/24/17	Jeanne Jensen

Approve the following additional staff to work in the Extended School Year Program for the 2017-2018 school year.

Paraprofessionals: $60 per day	Substitute Teachers: $40 per hour
Jean Curry	Katharine Hickey
Dana Gottdiener	Andrea Wohl
Debra McCracken	
Catherine Reo	Behaviorist: $40 per hour
Jeanne Roughley	Lisa Ciniello
Victoria Tyahla	
	Speech Pathologist: $40 per hour
	Letitia Guenther

Approve the following additional substitute for the 2016-2017 school year.

Teacher
Gregory Monaco

Approve change in assignment for the 2017-2018 school year for the following paraprofessional, effective 9/1/17.

	From	To
Kimberly Polito	Washington School	Lincoln School
	Half-time, student assigned	Full-time, student assigned
	$ 8,950 (includes ed. stipend)	$17,250 (includes ed. stipend)

Approve toileting and ABA stipends to paraprofessionals for the 2016-2017 school year per the WISSA agreement, as attached. ATTACHMENT #1

Approve compensation for the following Edison Intermediate School teacher for an additional 20% of her 2016-2017 salary for teaching an additional class, over and above the agreed upon teaching periods per WEA Agreement, effective 5/31/17 – 6/30/17.

Willa Thayer (replacing Zuckerman)

Approve compensation to Patricia Minsky, half-time paraprofessional at Edison Intermediate School, for working an additional 1 ½ hours on 5/19/17 to meet student needs. She will be paid at her hourly rate.

Approve compensation to Andrea Cortese, Lincoln School Nurse, for a maximum of 10 days during the summer months for processing student files. She will be paid at her 2017-2018 daily rate.

Approve compensation to the following teachers for providing mentoring support to novice teachers as per the attached list for the 2016-2017 school year.
ATTACHMENT #2

Approve compensation to the following staff members who worked at spring home athletic events, as attached. ATTACHMENT #3

Approve compensation to Kim Rivera, Substitute Nurse, for attending a Roosevelt Intermediate School field trip on 5/19/17 for 4.5 hours beyond the regular school day. She will be paid at her hourly rate. Funds for reimbursement come from fie

Approve appointment, contract and continuing employment for Paul Pineiro, Assistant Superintendent for Curriculum, Instruction & Programs, for the school year 7/1/17 through 6/30/18, with a salary of $157,817, in accordance with the written approval received from the Executive County Superintendent of Schools.

Approve appointment, contract and continuing employment for Dr. Michael Weissman, Assistant Superintendent for Pupil Personnel Services, for the school year 7/1/17 through 6/30/18, with a salary of $166,721, in accordance with the written approval received from the Executive County Superintendent of Schools.

Approve appointment, contract and continuing employment for Dana Sullivan, Business Administrator/Board Secretary, for the school year 7/1/17 through 6/30/18, with a salary of $182,530, in accordance with the written approval received from the Executive County Superintendent of Schools.

Approve appointment, contract and continuing employment for Barbara Ball, Human Resources Specialist, for the school year 7/1/17 through 6/30/18, with a salary of $133,366.

Approve appointment, contract and continuing employment for Dr. Margaret Dolan, Superintendent of Schools, for the period 7/1/17 through 6/30/22, in accordance with the written approval received from the Executive County Superintendent of Schools. Approve salary of $200,515.68 for the school year 7/1/17 through 6/30/18 plus merit pay, subject to approval of the Superintendent's merit goals and their satisfaction by the Board and the Executive County Superintendent of Schools.

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan, Mr. Garrison, Mr. Langhart, Ms. Ohlig, Mrs. Oster, Mr. Ostroff, Mrs. Root

Upon motion of Mr. Friedman, seconded by Mr.Langhart, it was moved to approve the following Personnel motions:

Approve the following change of assignments for the 2017-2018 school year. *Salary to be adjusted in accordance with the agreement between Board of Education and WEA.

	From 2016-2017	To 2017-2018
Sally Susan Heyder	Librarian/Media Specialist Full-time Wash/Tam/McKinley $88,178* (incl. longevity) Tenure track	Librarian/Media Specialist Full-time Jefferson/Lincoln Schools $88,178* (incl. longevity) Tenure track

Lizabeth Kingsley	Basic Skills 1/2/ Spec. Ed. ½ Jefferson School $73,044* Tenure track	Special Ed. – Full-time Jefferson School $73,044* Tenure track
Christine Pitaressi	Librarian/Media Spec. ½ Tamaques School $37,684* Tenure track	Librarian/Media Spec. 4/5 Washington/Tamaques $60,294* Tenure track
Trista Pollard	Basic Skills-Full-time Jefferson/Wilson Schools $94,138* (incl. longevity) Tenure track	Basic Skills – Full-time Jefferson School $94,138* (incl. longevity) Tenure track
Andrea Wohl	Basic Skills 3/5 Wilson School $54,378* (incl. longevity)	Basic Skills – Full-time Wilson School $89,690* (incl. longevity)

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan, Mr. Garrison, Mr. Langhart, Mrs. Oster, Mr. Ostroff, Mrs. Root
Abstain: Ms. Ohlig

- **FACILITIES**

Business Administrator Dana Sullivan reported that the solar panel installation of equipment on school roofs is complete at Tamaques, Edison and Westfield High School. Roosevelt is almost complete and Wilson should be finished by the end of June. Affirming the energy and cost savings of the project, Mrs. Sullivan indicated that the school district currently pays an average of $.15 per KWH for electricity, and when the solar is complete, we will pay $.059 for electricity generated by the solar panels. That equates to an anticipated saving about $112k per year.

- **LONG RANGE PLANNING**

- **POLICIES**

Upon motion of Mr. Langhart, seconded by Mr. Galligan, it was moved to approve the following Policy motion:

The Board affirms the Superintendent's decision on HIB incidents 17E15, 17E16 and 17E17 for the reasons set forth therein.

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan, Mr. Garrison, Mr. Langhart, Ms. Ohlig, Mrs. Oster, Mr. Ostroff, Mrs. Root

- **CURRICULUM, INSTRUCTION & PROGRAMS**

Upon motion of Ms. Ohlig, seconded by Mr. Bielen, it was moved to approve the following Curriculum motions:

Approve ESL Three Year Program Plan for the School Years 2017-2020, as attached. ATTACHMENT #1

Approve the following overnight field trips, as attached. ATTACHMENT #2

Approve for second reading the following curricula:

Mathematics
Algebra I
Seminar in College Mathematics

Practical Arts
Accounting
Business Principles & Management
Computer Applications & Digital Literacy
TV Production I

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan, Mr. Garrison, Mr. Langhart, Ms. Ohlig, Mrs. Oster, Mr. Ostroff, Mrs. Root

- **FINANCE**

Upon motion of Mr. Friedman, seconded by Mr. Langhart, it was moved to approve the following Finance motions:

Approve the following Resolution for Professional Services related to Special Education:

WHEREAS, there exists a need for professional services in the specific area(s) of Special Education, for the 2017-2018 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as attached.
ATTACHMENT #1

Approve Non-Resident Tuition Rates for 2017-2018 as follows:

2017 Extended School Year	$1,500.00
Related Services for Non-Resident Students (if specified in IEP)	
Speech Services	$130.00/hr.
Physical Therapy	$114.00/hr.
Occupational Therapy	$110.00/hr.
ABA Therapy	$165.00/hr.

Approve Non-Resident Tuition Rates for 2017-2018 school year, as follows:

Pre School/Kindergarten	$10,318
Grades 1-5	$13,054
Grades 6-8	$13,843
Grades 9-12	$13,534
Limited Learning Disabled	$27,236
Autism	$21,417
Preschool Disabled part-time	$17,760
Preschool Disabled full-time	$29,773

Approve the following Resolution:

WHEREAS, there exists a need for specialized and proprietary services in the specific area of Technical Support of the HVAC systems for the 2017-2018 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids or competitive contracting for Technical Support.

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting,

NOW BE IT RESOLVED, by the Westfield Board of Education as follows:
The appointment of Siemens Industry, Inc. of Florham Park, New Jersey to act as the full-service Technical Support for the HVAC Systems located throughout the Westfield Board of Education's 11 district buildings in the amount of $71,970.00, July 1, 2017 through June 30, 2018.

Approve the following Resolution:

WHEREAS, the Board of Education authorizes the continuance of health insurance coverage to all employees and,

WHEREAS, the Board of Education has received coverage options and price structure available from various insurance companies and,

WHEREAS, as a result of this research the Board of Education has determined that coverage shall be continued with Horizon Blue Cross Blue Shield of New Jersey, and

RESOLVED, that the Board of Education enter into a fully insured contract with Horizon Blue Cross Blue Shield of New Jersey, for employee dental insurance and,

BE IT FURTHER RESOLVED by the Board of Education continues in a self-insured contract with Horizon Blue Cross Blue Shield of New Jersey for medical and prescription drug third party administrator services and will use the attached rates to determine employee contributions.

BE IT FINALLY RESOLVED the district will contract with HM to provide stop loss insurance for medical and pharmacy benefits at an estimated premium of $720,575. ATTACHMENT #2

Approve cancellation of prior years' outstanding Accounts payable checks in the total amounts listed as per the attached. ATTACHMENT #3

2015-2016	$1,999.08

Approve tuition agreement between the Vocational Schools in the County of Union, and the Westfield Board of Education, for the 2017-2018 school year, as attached. ATTACHMENT #4

Approve the 2017-2018 agreement between the Board of Education of Westfield and the Union County Educational Services Commission, for the Special Education Contract (with a schedule of tuition fees). ATTACHMENT #5

Approve and award contract for the base bid for replacement of steam boilers at Roosevelt Intermediate School to Kelin Heating & AC, Inc., in the amount of $529,000. ATTACHMENT #6

Approve and award contract for gymnasium ceiling replacement at Westfield High School to Salazar & Associates, in the amount of $122,900. ATTACHMENT #7

Approve placement of students at Union County Vocational-Technical School, Scotch Plains, NJ, for the 2017-2018 school year, effective September 2017, as attached. ATTACHMENT #8

Approve tuition student from Newark, New Jersey for the 2017-2018 school year, as follows:

R17-01	Wilson School	$27,236 LLD-Severe Program (10 months)
ESY Program		$ 1,500
Occupational Therapy		$ 1,900 /year
Transportation		$ 6,964 /year

Approve reimbursement to the parents of student 2903021, for the 2017-2018 school year, in the amount of $884 for transportation mileage to an out-of-district placement at Somerset Hills Learning Institute, Bedminster, NJ.

Approve Out-of-District Placement for Private/Public Schools for the 2017-2018 School Year, as per attached. ATTACHMENT #9

Approve legal settlement agreement between the parents of student 2701023, returning to the district from Somerset Hills Learning Institute, and the Westfield Board of Education. As per the agreement the Westfield Board of Education agrees to pay Somerset Hills Learning Institute for transition services and training at an hourly rate of $50 beginning 9/6/17 for a total of 21 hours.

Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached.
ADMINISTRATIVE MEMO #1

Accept a gift of $203.80 from Ms. Michele L. Cole for Mrs. Eisen's class at Tamaques School to purchase books.

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan, Mr. Garrison, Mr. Langhart, Ms. Ohlig, Mrs. Oster, Mr. Ostroff, Mrs. Root

- **LEGISLATION**

- **TECHNOLOGY**

Technology Chair Mrs. Oster announced that Chromebook carts have been ordered for all social studies classrooms, grades 6 – 12.

- **NOTES FOR THE RECORD**

--The start date for Dr. Susie Hung (replacing Munoz), is 7/17/17.

--Kim Schumacher will not be working the 11 days of Guidance summer work as originally approved on 5/23/17.

--Suspension of students as follows:

R-1740	May 22 & 23, 2017
R-1741	May 23, 2017
W-1742	May 26, 30 & 31, 2017
W-1743	May 26, 30 & 31, 2017
R-1744	June 1, 2017
W-1745	June 6, 7, & 8, 2017
E-1746	June 7 & 8, 2017

--Pursuant to PL 2015, Chapter 47, the Westfield Board of Education intends to renew, award or permit to expire the attached list of contracts previously awarded by the board of education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et seq, NJAC Chapter 23, and Federal Procurement Regulations 2 CFR part 200.317 et. Seq., as attached. ATTACHMENT #1

--Field Trip/Bus Drills Report for the 2016-2017 school year, as attached.
ATTACHMENT #2

- **UNFINISHED BUSINESS**

- **NEW BUSINESS**

In line with our Strategic Plan, I proposed the following three goal topics for the school district:

1. *Transition from Edline to new web site platform* - With the phasing out of Edline, the district will plan for a new site and related training by September 2018.

2. *Determine feasibility and community support for full day kindergarten* - We will be working with a demographer to learn what we can expect in enrollment trends going forward. We also will analyze facilities options and costs, and seek input from the Westfield community.

3. *Provide additional in-district programs for students with special needs* – We have identified the need for an additional class for elementary and middle school students with special needs. Planning has begun for these programs to begin in September 2017.

- **LIAISON REPORTS**

Mrs. Root announced that the old auditorium seats from Roosevelt and Edison Intermediate Schools are being sold as a fundraiser for the Westfield Parent Teacher Council's scholarship fund.

Mr. Garrison reported that he, Mrs. Root and Dr. Dolan attended the Garden State Coalition of Schools annual meeting on May 31, where speakers addressed the topic of public education in New Jersey.

- **RECOGNIZE PUBLIC**

Ms. Ohlig recognized the public for questions and/or comments.

A Westfield resident urged the Board to contact the town to place more lighting at the corner of Dorian Road and Westfield Avenue. She noted that it is difficult to see students crossing those streets after dark. She also suggested that the parent teacher organizations make an effort to support the town businesses, since many of them have supported the schools through fundraisers.

- **PRIVATE SESSION**

At 8:43 p.m., upon motion of Ms. Ohlig, and seconded by Mrs. Root and approved by a vote of 9-0, moved to approve the following resolution:

RESOLVED, that the Board of Education move into Private Session for the purpose of discussing matters rendered confidential by state and federal law, contract negotiations, the Superintendent's evaluation, Board evaluations, appointment of legal counsel, and Harassment, Intimidation and Bullying incidents and be it further.

RESOLVED, that any discussion held by the Board which need not remain confidential and the results of the discussion will be made public as soon as practicable.

- **ADJOURNMENT**

At 9:51 p.m., Ms. Ohlig moved to adjourn the meeting, seconded by Mrs. Oster. The motion passed by a vote of 9-0.

Respectfully submitted,

Mrs. Dana Sullivan
Board Secretary