

Westfield Board of Education
Westfield, New Jersey
Office of the Secretary

MINUTES – Special Board Meeting
June 25, 2019

Mrs. Oster opened the meeting at 8:02 a.m., and read the following statement:

June 20, 2019

Notice is hereby given of a Special Board Meeting of the Board of Education of the Town of Westfield, in the County of Union, New Jersey, at 8:00 a.m. on the morning of Tuesday, June 25, 2019, in the Board Room of the Administration Building, 302 Elm Street, Westfield, New Jersey. The purpose of the meeting is to transact the regular business of the Board and to transact any other business to come properly before the Board.

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Westfield School Board on Thursday, June 20, 2019, caused to be posted at the Office of the Board of Education located at 302 Elm Street, Westfield, New Jersey, and delivered to The Westfield Leader, The Star-Ledger, the Westfield Library, Town Clerk of Westfield, TAP into Westfield and Patch.com, a meeting notice setting forth the time, date and location of this meeting.

Mrs. Sullivan called the roll with the following members present:

Mr. Bielen, Mr. Diamond, Mr. Galligan,
Mr. Morrissey, Mrs. Oporto, Mrs. Oster, Mrs. Root
Absent: Mr. Garrison, Ms. Ohlig

Also Present: Dr. Margaret Dolan, Superintendent
Mrs. Dana Sullivan, Business Administrator/Board Secretary
Mrs. Barbara B. Ball, Human Resources Specialist
Mr. Paul Pineiro, Assistant Superintendent of Curriculum and Instruction

Ms. Ohlig arrived at 8:05 a.m.

Dr. Weissman arrived at 8:20 a.m.

- **FLAG SALUTE**

The flag salute was led by Mr. Diamond.

- **ANNOUNCEMENTS**

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- **RECOGNIZE PUBLIC** for agenda items only

Mrs. Oster recognized the public on agenda items only. There were none.

- **MINUTES**

Upon motion of Mrs. Oster, seconded by Mr. Galligan, it was moved to approve Minutes of the Board Meeting held on June 11, 2019, June 18, 2019 and Private Minutes of June 11, 2019 and June 18, 2019. The motion passed with a vote of 7-0.

- **PERSONNEL**

The following items relative to personnel are recommended to the Board of Education by the Superintendent of Schools in accordance with Policy 3125 and state guidelines, pending school employee criminal history review.

Upon motion of Mrs. Root, seconded by Mr. Diamond, it was moved to approve the following Personnel motions:

Accept the resignation of staff with her last day of employment being, as follows:

Lisa Olsen	Human Resources - Secretary	8/19/19
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Approve appointment of Brianna Graziano (replacing Cardillo, on leave) Jefferson School Fourth Grade teacher, effective 10/2/19 through 3/19/20 (pending State and District required clearances). She will be paid a salary based on an annual rate of \$67,000 (non-tenure track).

Approve appointment of the following teaching staff for the 2019-2020 school year (pending State and District required clearances).

Aimee Fahy (replacing Ehrlich, retired) (tenure track)	Edison Intermediate School Computer Technology \$81,730
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Approve appointment of the following paraprofessional for the 2019-2020 school year. *Salary to be adjusted in accordance with the agreement between the Board of Education and WISSA.

Debra Engelke	Lincoln School Half-time, classroom assigned \$ 9,478* (includes education stipend)
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Approve agreement between the Westfield Supportive Staff Association (WSSA) and the Westfield Board of Education for the period of 7/1/19 through 6/30/22, as per attached. ADMINISTRATIVE MEMO #1

Approve Custodian/Mechanic salaries for the 2019-2020 school year, as attached. ADMINISTRATIVE MEMO #2

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Approve appointment of the following part-time (weekends, nights, holidays) Energy Education Managers for the 2019-2020 school year. They will equally share a stipend of \$11,750 (paid by energy savings), effective 7/1/19.

Antonio Cuccaro
Michael Pate

Maintenance Department

Approve the following substitutes to work in the Extended School Year Program for the 2019-2020 school year.

Teacher
Sarah Freer

Substitute Teacher
Christine Harrington

Approve the following students as volunteers for the STEM Summer Camp program for the 2019-2020 school year, July 8-12, July 15-19, and July 22-26, 2019, 8:00 a.m. to 4:00 p.m. at Edison Intermediate School.

Roselyne Garabete
Jillian Isaacman
Anna Liu
Anni Liu
Roberto Panora
Ashley Talwar
Aprina Wang

Approve the following change of assignments for the 2019-2020 school year.

From
Donald MacDonald
Freshman Boys Soccer Coach
\$8,634

To
Andrew Cusumano
Freshman Boys Soccer Coach
\$7,103

From
TBD
Boys JV Tennis Coach

To
Matthew Varhley
Boys JV Tennis Coach
\$9,515

Approve compensation to the following staff members for administering assessments for the Gifted Program. They will be paid at the Board approved rate of \$125 per assessment as follows:

<u>Name</u>	<u>Tests</u>	<u>Amount</u>
Silvia Banga	2	\$250
Kimberly Gordon	1	\$125

Approve compensation to the following paraprofessional for working additional hours to meet student needs. She will be paid at her hourly rate.

Kimberly Decker

Westfield High School

5 hours

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Approve compensation to the following Westfield High School Physical Education teachers for an additional 20% of their 2019-2020 salary for teaching an additional class, over and above the agreed upon teaching periods, effective 9/1/19 through 6/30/20 per WEA Agreement.

Lauren Hauser
Brian Sloan

Approve compensation to Jescenia Oviedo, Lincoln School Nurse, for a maximum of 10 days during the summer months for processing student files. She will be paid at her 2019-2020 daily rate.

Accept with regret, the retirement of staff with her last day of employment being, as follows:

Jane Stotter	Substitute Teacher	6/30/19
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Approve appointment of Katherine Vaccaro (replacing L. Solomon, on leave) Tamaques School Resource Center teacher, effective 9/1/19 through 3/19/20. She will be paid a salary based on an annual rate of \$76,614 (non-tenure track).

Approve appointment of Deborah Valencia Business Office Scale IV, 12-month Transportation secretary, for the 2019-2020 school year, effective 7/1/19 (pending State and District required clearances). She will be paid a salary based on an annual rate of \$44,260 (including education stipend).

Approve appointment of the following paraprofessionals being rehired for the 2019-2020 school year. *Salary to be adjusted in accordance with the agreement between the Board of Education and WISSA.

Rebeca Kelly	Edison Intermediate School Full-time, student assigned \$16,905* (includes education stipend)
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Christine Perusin	Edison Intermediate School Full-time, student assigned \$16,850*
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Approve the following additional substitute for the 2018-2019 school year.

Teacher
Christine Harrington

Approve appointment of James DeSarno (replacing Nelson) to continue as Westfield High School Interim Principal, effective 7/1/19 through 7/31/19. He will be paid an additional 20% of his 2019-2020 salary for this assignment.

Approve appointment of Margaret McFadden (replacing DeSarno, reassigned) to continue as Westfield High School Acting Assistant Principal, effective 7/1/19 through 7/31/19. She will be paid \$650 per diem.

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Approve appointment of Mary Asfendis as Principal, Westfield High School, based on an annual salary of \$164,000, effective 8/1/19.

Approve the following change of assignments for the 2019-2020 school year.

From

TBD

8th Grade Boys Volleyball Coach

Edison & Roosevelt Schools

Combined Team

To

Christine Cabrales

8th Grade Boys Volleyball Coach

Edison & Roosevelt Schools

Combined Team

\$8,034

From

TBD

Middle School Baseball Coach (shared)

Edison & Roosevelt Schools

Combined Team

To

Sean Bonasera

Middle School Baseball Coach (shared)

Edison & Roosevelt Schools

Combined Team

\$3,906

And

Demont Heard

Middle School Baseball Coach (shared)

Edison & Roosevelt Schools

Combined Team

\$3,906

From

TBD

9th Grade Wrestling Coach

To

Christian Barber

9th Grade Wrestling Coach

\$7,407

(pending State & District required clearances)

Approve payment of an attendance bonus to the following Lunch Aides for the 2018-2019 school year:

\$100 – Perfect Attendance

Michael Cuenca

Jean Curry

Elaine Roff

Carol Shanley

\$50 – 1 or 2 Absences

Nancy Karowski

Ann Madaras

Christine Marotta

Rita Ann Prisco

Sharon Rutkowski

Michele Varano

Sandra White

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ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
 Mr. Morrissey, Ms. Ohlig, Mrs. Oporto,
 Mrs. Oster, Mrs. Root
 Absent: Mr. Garrison

• FACILITIES

Facilities Committee Chair Gretchan Ohlig noted a Finance agenda item to approve and award a \$9,500 contract to the district's architectural firm to study the feasibility of installing security vestibules at the entrances of all ten of our schools. Ms. Ohlig stated that, while the June 13 incident at Tamaques was specific to after school hours, this review of school entrances is part of a larger conversation about school security. Ms. Ohlig suggested that, if voters approve a March 2020 bond referendum to make structural changes to two schools to begin implementing full day kindergarten, it would make sense to include constructing entrance vestibules at our schools, if it is determined that the vestibules are warranted. Business Administrator Dana Sullivan stated that the architectural review of possible security vestibules is expected to be completed by the end of the summer. The Board approved the contract to review school entrances. Facilities Committee member Brendan Galligan noted that entrance vestibules had been included in past discussions of district security. Mrs. Oster thanked the Facilities Committee for its work and reiterated the Board's commitment to reviewing district security protocols to ensure the safety of Westfield schools.

• POLICIES

Upon motion of Mr. Galligan, seconded by Mr. Diamond, it was moved to approve the following Policy motions:

Review the 2017-2018 District and School Self-Assessment Report for Determining Grades under the Anti-Bullying Bill of Rights Act.

The Board affirms the Superintendent's decision on HIB incident 19J02 for the reasons set forth therein.

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
 Mr. Morrissey, Ms. Ohlig, Mrs. Oporto,
 Mrs. Oster, Mrs. Root
 Absent: Mr. Garrison

• CURRICULUM, INSTRUCTION & PROGRAMS

Upon motion of Mrs. Root, seconded by Mr. Galligan, it was moved to approve the following Curriculum motions:

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Approve the following voluntary Intern candidate for the 2019-2020 school year.

<u>Name</u>	<u>School Placement</u>	<u>Subject/Dept. Cooperating Teacher</u>	<u>University/ College</u>	<u>Intern/ Student Teacher</u>	<u>Dates of Placement</u>
Leigh Abramson	Tamaques School	Lauren Rossi Special Services Speech & Lang.	William Paterson University	Intern	9/9/2019 - 12/20/2019

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
 Mr. Morrissey, Ms. Ohlig, Mrs. Oporto,
 Mrs. Oster, Mrs. Root
 Absent: Mr. Garrison

• **FINANCE**

Upon motion of Mrs. Oster, seconded by Mr. Diamond, it was moved to approve the following Finance motions:

Approve the following **revised** Resolution for Professional Services related to Special Education:

WHEREAS, there exists a need for professional services in the specific area(s) of Special Education, for the 2018-2019 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

NOW BE IT RESOLVED, by the Westfield Board of Education that the following contract is approved.

Brett DiNovi & Assoc., LLC	Behavioral/Educational Consult. – Clinical Associate	\$ 45.00 /hr.
PO Box 8223	Behavioral Consultant (In-District)	\$125.00 /hr
Cherry Hill, NJ 08002	Behavioral Consultant (School)	\$117.50 /hr
	Clinical Associate (Home Services)	\$ 65.00 /hr
	Behavioral Consultant (Home Services)	\$125.00 /hr

NOT TO EXCEED \$270,000

Approve and award contract for architect's fees for plan and design study of installation of security vestibules and related renovations to Fraytak Veisz Hopkins Duthie, P.C., Trenton, NJ, in the amount of \$9,500. This contract is provided as a professional service contract.

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Approve transfer of \$9,500 from the capital reserve account for architect's fees for plan and design study of installation of security vestibules and related renovations.

Approve the following Resolution:

WHEREAS, there exists a need for proprietary software for the 2019-2020 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for proprietary software that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

NOW BE IT RESOLVED, by the Westfield Board of Education approve and award contract to Newsela to purchase proprietary software in the amount of \$51,000.

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
 Mr. Morrissey, Ms. Ohlig, Mrs. Oporto,
 Mrs. Oster, Mrs. Root
 Absent: Mr. Garrison

- LEGISLATION
- TECHNOLOGY
- NOTES FOR THE RECORD

--Suspension of student, as follows:

E-1980 June 13, 2019

- RECOGNIZE PUBLIC

Mrs. Oster recognized the public for questions and/or comments. There was none.

- ADJOURNMENT

At 8:22 a.m., Mrs. Oster moved to adjourn the meeting, seconded by Ms. Ohlig. The motion passed by a vote of 8-0.

Respectfully submitted,



Mrs. Dana Sullivan
Board Secretary