

Westfield Board of Education
Westfield, New Jersey
Office of the Secretary

MINUTES – Board Reorganization Meeting & Workshop
June 11, 2019

Mrs. Oster opened the meeting at 7:00 p.m. and read the following statement:

June 6, 2019

Notice is hereby given of the Regular Meeting of the Board of Education of the Town of Westfield, in the County of Union, New Jersey, at 7:00 p.m. on the evening of Tuesday, June 11, 2019, in the Board Room of the Administration Building, 302 Elm Street, Westfield, New Jersey. The purpose of the meeting is to transact the regular business of the Board and to transact any other business to come properly before the Board. At the conclusion of the public meeting, the Board will move to the second floor Conference Room to conduct a Board Workshop.

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Westfield School Board on Thursday, June 6, 2019, caused to be posted at the Office of the Board of Education located at 302 Elm Street, Westfield, New Jersey, and delivered to The Westfield Leader, The Star-Ledger, the Westfield Library, Town Clerk of Westfield, TAP into Westfield and Patch.com, a meeting notice setting forth the time, date and location of this meeting.

Mrs. Sullivan called the roll with the following members present:

Mr. Bielen, Mr. Diamond, Mr. Galligan,
Mr. Garrison, Mr. Morrissey, Ms. Ohlig,
Mrs. Oporto, Mrs. Oster, Mrs. Root

Also Present: Dr. Margaret Dolan, Superintendent
Mrs. Dana Sullivan, Business Administrator/Board Secretary
Mrs. Barbara B. Ball, Human Resources Specialist
Dr. Michael Weissman, Assistant Superintendent of Pupil Personnel Services
Mr. Paul Pineiro, Assistant Superintendent of Curriculum and Instruction

• **FLAG SALUTE**

The flag salute was led by Ms. Ohlig.

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• ANNOUNCEMENTS

Board President Peggy Oster presented resolutions on behalf of the Board of Education to secondary school staff members who received awards of excellence this spring. They included Edison social studies teacher John Stasi and Roosevelt school nurse/health educator Sharon Dorry as recipients of this year's Optimist Club's Intermediate School Outstanding Teacher Award. Also acknowledged were three Westfield High School teachers and one support staff member: Aimee Burgoyne-Black, English teacher and recipient of the Distinguished Teacher of the Year Award; special education teacher Lara Rinaldi who received the WHS PTSO Outstanding Teacher of the Year Award; English/Project '79 teacher Erin McKeon, awarded the Above and Beyond Award; and Mario Arana, custodian and winner of the Robert and Linda Foote Memorial Award. On hand at the Board meeting to speak to the dedication and care shown by these professionals were Edison principal Matthew Bolton, Roosevelt principal Mary Asfendis, and WHS interim principal James DeSarno.

Business Administrator Dana Sullivan presented a \$1,000 scholarship from the New Jersey Association of School Business Officials (NJASBO) to Westfield High School senior Adam Holtzman who plans to study business at the University of Wisconsin in the fall. The scholarship is part of the 2019 Distinguished Service Award bestowed on Mrs. Sullivan as one of four school business administrators in the state to be recognized this year by NJASBO. Mrs. Sullivan described Adam as "an excellent student, a community servant, and a young man with integrity and a love of learning."

• RECOGNIZE PUBLIC for agenda items only

Mrs. Oster recognized the public on agenda items only. There were none.

REORGANIZATION RESOLUTIONS

Upon motion of Mrs. Oster, seconded by Mr. Diamond, it was moved to approve the following motions:

Approve the time, place and date for monthly official meetings. ATTACHMENT #1

Approve Newspapers for Legal Advertisements, for 2019-2020.

RESOLVED, that the Board of Education designate the following newspapers as the official newspapers for legal advertising and public notices, and be it further,

RESOLVED, that the Business Administrator/Board Secretary is authorized to select an appropriate newspaper for each legal advertisement or public notice:

- The Westfield Leader
- The Star-Ledger
- Patch.com
- TAP into Westfield

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Approve appointments of the following individuals:

Dana Sullivan, School Business Administrator/Board Secretary
Dr. Margaret Dolan, Assistant Board Secretary

Approve appointment of Dana Sullivan, School Business Administrator, as Custodian of Records pursuant to the Open Public Records Act.

Approve appointment of Dana Sullivan, School Business Administrator, as Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.2, for the enforcement of Affirmative Action procedures in awarding public contracts.

Approve Resolution re: Designation of Transfer Authority

WHEREAS, N.J.S.A. 18A:22-8.1 states that transfer amounts among line items must be approved by resolution; however, a Board can authorize the Superintendent or her designee to approve line item transfers between meetings, as necessary,

BE IT RESOLVED that the Westfield Board of Education approves that the Superintendent or her designee be designated to approve line item budget transfers necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

Approve Resolution re: Designation of Purchasing Authority

WHEREAS, N.J.S.A. 18A:18A:2(b) states that the secretary, business administrator or the business manager of the board of education duly assigned the authority, responsibility and accountability for the purchasing activity of the board of education and having the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter,

NOW THEREFORE, BE IT RESOLVED that Dana Sullivan, Business Administrator be authorized to sign purchase orders, execute contracts, secure quotations and approve the release of warrants between Board Meetings subject to subsequent ratifications by the Westfield Board of Education.

Approve appointment of Michael Morris as Right to Know contact person, for the 2019-2020 school year.

Approve appointment of Michael Morris as Integrated Pest Management Coordinator, for the 2019-2020 school year.

Approve appointment of Michael Morris, as Asbestos Management Coordinator for the 2019-2020 school year.

Approve appointment of Barbara B. Ball, Human Resources Specialist, as the district's Affirmative Action Officer, for the 2019-2020 school year in accordance with N.J.A.C. 6:41.3.

Approve appointment of Barbara B. Ball, Human Resources Specialist, as the district's Title IX Coordinator, for the 2019-2020 school year.

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Approve appointment of Dr. Michael Weissman, Assistant Superintendent of Pupil Personnel Services, as the district's 504 Compliance Officer for the 2019-2020 school year in accordance with the Rehabilitation Act of 1973.

Approve appointment of Dr. Michael Weissman, Assistant Superintendent of Pupil Personnel Services, as the Homeless Liaison for the 2019-2020 school year.

Adopt the following resolution:

BE IT RESOLVED that the Westfield Board of Education adopts all existing curricula earlier approved by past Boards for 2019-2020 and continues such approval until additions, modifications or changes are authorized by this or future Boards. ATTACHMENT #2

Adopt the following Resolution:

BE IT RESOLVED that the Westfield Board of Education adopts all existing textbooks earlier approved by past Boards for 2019-2020 and continues such approval until additions or changes are authorized by this or future Boards. ATTACHMENT #3

Adopt the following Resolution:

BE IT RESOLVED that the Westfield Board of Education adopts all existing policies earlier approved by past Boards and contained in the Board Policy Manual for 2019-2020 and continues such approval until additions, modifications or changes are made by this or future Boards.

Approve the attached Tax Payment Schedule for the 2019-2020 school year.
ADMINISTRATIVE MEMO #1

Approve the tax shelter annuity companies and voluntary insurance companies for the 2019-2020 school year, listed below:

<u>Company</u>	
AXA Advisors/Equitable	Hartford/Aetna
AIG Valic	Legal Shield
The Legend Group	Prudential
Pat Bergen Agency/Lincoln Investment	Lincoln Financial Advisors
The Faller Company/Lincoln Investment	Aflac
Met Life/CitiStreet/Travelers	Primerica
Security Benefit/ABMM Financial	

Adopt the following Resolution:

BE IT RESOLVED, that the following bank be designated as the Official Depository for school funds:

Valley National Bank, Wayne, NJ

and that both the checking accounts and savings accounts in this bank be official depository, and that all checks, drafts and notes be signed by the following:

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Board President

Board Secretary

Superintendent

With the exception of the flexible spending account, which only requires the signature of the Board Secretary

The Payroll, Agency and Unemployment accounts require the following signatures:

Board Secretary

Superintendent

The Cafeteria account and Petty Cash checking account requires the following signatures:

Board Secretary

Or the

Budget, Accounting & Reporting Specialist

that the following banks be designated for investment purposes:

1. New Jersey Cash Management Program, Trenton, NJ (through State Street Bank & Trust)
2. Fidelity Investments (through Bank of America)
3. Valley National Bank, Wayne, NJ
4. Wells Fargo
5. Columbia Bank

And

Whereas, the following banks be designated for school Student Activity accounts:

1. Valley National Bank
2. PNC Bank
3. Columbia Bank

Each school Student Activity bank account requires two of the listed signatures as per the attached. ATTACHMENT #4

That authorization be granted to the Board Secretary to invest funds of the Board with the designated depositories of the District, from time to time, and that authorization to invest and discontinue investments be signed by the Secretary of the Board and be reported to the Board of Education on a Secretary's Monthly Report.

Approve the following Resolution for Legal Services:

WHEREAS, there exists a need for professional services in the specific area(s) of Legal Services, for the 2019-2020 school year, and

WHEREAS, funds are available for this purpose, and

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WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. The appointment of Richard Kaplow, P.A., 53 Elm Street, Westfield, NJ 07090, as Attorney with a retainer of \$17,500 and \$180 per hour for work outside the retainer and a print fee of \$0.05 per page for retainer matters for the 2019-2020 school year.
2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because Legal Services are a recognized profession licensed and regulated by law.

20. Approve the following Resolution for Legal Services:

WHEREAS, there exists a need for professional services in the specific area(s) of Legal Services, for labor and contract law for the 2019-2020 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law,

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. The appointment of Adams, Gutierrez & Lattiboudere, LLC, 1037 Raymond Blvd., Suite 900, Newark, NJ 07102, as Labor/General Counsel for a fee of \$180 per hour and a paralegal rate of \$105 per hour, for the 2019-2020 school year.
2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because Legal Services are a recognized profession licensed and regulated by law.

21. Approve the following Resolution for Legal Services:

WHEREAS, there exists a need for professional services in the specific area(s) mentioned below, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that

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require licensing and are regulated by law, and Whereas, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

The appointment of McManimon, Scotland & Baumann, LLC, Attorneys at Law, 75 Livingston Avenue, Roseland, New Jersey, as "Bond Counsel" at the rates set forthwith below:

A. For basic services rendered in connection with the preparation for a bond referendum through the review of the record of proceedings in connection therewith, the fee will be \$5,000.

B. For basic services rendered in connection with a permanent bond sale, the fee will be \$3,500, plus \$1.00 per thousand dollars of bonds issued for the first \$15,000.00 and \$.75 per thousand dollars of any bonds in excess of \$15,000.000.

C. The base fee for each temporary financing issue not involving preparation of an Official Statement or attendance at the closing shall be \$.50 per thousand dollars of notes for the first \$15,000,000 notes issued and \$.40 per thousand dollars of notes for any notes issued over the first \$15,000,000, with a minimum fee of \$1,000 for temporary notes.

D. The following services will be rendered at an hourly rate of \$215 for attorney time and \$135 per hour for legal assistant time: services rendered in connection with arbitrage compliance and related tax analysis, services involving offering, disclosure, official statement or private placement due diligence assistance work in connection with the issuance of obligations, attendance at meetings, attention to any litigation that may occur, construction contract drafting or negotiations and procurement advice, including review or drafting of power purchase agreements, negotiation or drafting of applications for financial assistance including BPU grants, energy rebates, tax credits, solar renewal energy certificates or similar financial programs, applications to State agencies, including the State Department of Education, the Local Finance Board, the Schools Development Authority or other agencies, review of documents and rendering of legal opinions required in connection with the issuance of credit support such as bond insurance or a letter of credit, applications to the Federal Reserve Bank for investments of proceeds of obligations in State and Local Government Series Obligations and unique research and analysis and services rendered beyond the scope of the services described in this Agreement. In the event any transaction cannot be completed except for a refunding issue as set forth below, the fee to be charged will be a reasonable one, based on the services performed and the hourly rates set forth in this subsection.

E. For services rendered in connection with energy savings obligation refunding bonds or equipment lease purchase agreements under an Energy Savings Improvement Program, an energy savings equipment lease, a capital facilities lease, or a text book sale lease back financing the base fee will be \$15,000 plus \$1.00 per thousand dollars of securities issued.

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F. For services rendered in connection with an ordinary equipment lease in an amount not exceeding \$1,000,000, our fee will be \$3,500; in an amount not exceeding \$2,000,000, our fee will be \$4,500; in an amount not exceeding \$3,000,000, our fee will be \$5,500; in an amount not exceeding \$4,000,000, our fee will be \$6,500; and in an amount not exceeding \$5,000,000, our fee will be \$7,500.

G. In the event of a refunding issue providing for an escrow agreement and the investment of the proceeds to provide for the payment of a prior issue of bonds, a fee will be quoted based upon the structure of the proposed financing and the services required. No fee will be charged for a refunding issue unless and until the transaction is completed.

H. In the event that a bond sale is held but all bids are rejected or the sale is cancelled, or a transaction is abandoned prior to completion, or this Agreement is terminated prior to the sale of bonds or completion of a transaction, the fee to be charged shall be a reasonable one, based on the services performed at the hourly rates set forth herein.

I. Customary disbursements shall be added to the fees referred to in this Agreement. These may include photocopying, express delivery charges, travel expenses, telecommunications, filing fees, computer assisted research, book binding, messenger service or other costs advanced on behalf of the Board of Education.

Approve the following Resolution for Auditing Services:

WHEREAS, there exists a need for professional services in the specific area(s) of Audit Services, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. The appointment of Robert Morrison, Hodulik & Morrison, P.A., 1102 Raritan Avenue, P. O. Box 1450, Highland Park, NJ 08904, as Auditor for a fee of \$37,230 for the 2018-2019 school year audit.
2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because Auditors are a recognized profession licensed and regulated by law.

Approve the following Resolution for Architectural/Engineering Services:

WHEREAS, there exists a need for professional services in the specific area(s) of Architectural/Engineering Services, for the 2019-2020 school year, and

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WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. The appointment of Fraytak Veisz Hopkins, Duthie, P.C., Architects/Planners, 1515 Lower Ferry Road, PO Box 7371, Trenton, NJ 08628, for the 2019-2020 school year, as per attached list of hourly billing rates, which includes preparation of bid specifications, submittal of projects to the New Jersey Department of Education and visitation to the project site for duration of the project. Rather than a fee based on hourly rates, the Board may accept a fee set forth in a proposal letter for specific projects. ADMINISTRATIVE MEMO #2
2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because Architects/Engineers are a recognized profession licensed and regulated by law.

Approve the following Resolution for Medical Services:

WHEREAS, there exists a need for professional services in the specific area(s) of Medical Services, for the 2019-2020 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. The appointment of Overlook Family Practice Associates, Susan T. Kaye, M.D., as District Medical Inspector, 33 Overlook Road, Summit, NJ 07901, as Physician at an annual retainer rate of \$33,265 for the 2019-2020 school year.
2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because physicians are a recognized profession licensed and regulated by law.

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Approve the following Resolution for Insurance Services:

WHEREAS, there exists a need for insurance broker services for property and liability insurance, and

WHEREAS, the Public Contracts Law N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) permits insurance, including the purchase of insurance coverage and consultation services, as a limited exception to the public bidding requirements, in that it is considered an Extraordinary Unspecifiable Service (EUS), and

WHEREAS, the Public Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. Appointment of the following for the 2019-2020 school year:

Property, Casualty & Liability Insurance

Brown & Brown Public Risk Advisors of NJ
56 Livingston Avenue
Roseland, NJ

Fee Paid by
Insurance Carrier

2. Health Benefits Broker

Dominic Cinelli
Brown & Brown Metro
30A Vreeland Road,
Florham Park, NJ

Fee: \$63,500

3. These contracts are awarded without competitive bidding as an "EUS" under the provisions of the Public Contracts Law, and a standard certificate declaring an EUS has been provided to the Board, as attached. ATTACHMENT #4 & 5

Approve the following Resolution for the 2019/2020 School Fiscal Year Agreement covering Continuing Disclosure Agent Services and appointment as Independent Registered Municipal Advisor "of record" Phoenix Advisors, LLC ("Phoenix Advisors"), as attached. ATTACHMENT #6

Approve the following Resolution:

Resolution Increasing the Bid Threshold—Qualified Purchasing Agent

WHEREAS, Dana Sullivan, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Dana

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Sullivan to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Approve the following Resolution:

WHEREAS, pursuant to Title 18A:18A-3(a) that Dana Sullivan, School Business Administrator/Board Secretary shall serve as the Qualified Purchasing Agent and is authorized to award contracts that do not exceed in the aggregate in a contract year the total sum of \$40,000.00 (bid threshold) without public advertising for bids. Furthermore, the Business Administrator/Board Secretary is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A: 18A-37 (a) and to award contracts pursuant to N.J.S.A. 18A: 18A-37 (c).

Approve the following Resolution:

WHEREAS, the Westfield Board of Education has authorized pursuant to N.J.S.A. 18A:18A-2(b) the School Business Administrator/Board Secretary Dana Sullivan to prepare advertisements and to advertise for and receive bids as needed.

Approve the following Resolution for the Procurement of Goods and Services:

RESOLUTION AUTHORIZING CONTRACTS WITH STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18A:18A-10a

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may, by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2019-2020 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Westfield Board of Education, and Dana Sullivan, School Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

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RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Referenced State Contract Vendors shall be from July 1, 2019 to June 30, 2020 as attached. ATTACHMENT #7

Approve the following Purchasing Resolution:

“RENEWAL” AGREEMENT FOR MEMBERSHIP IN THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL (MCCPC) SCHOOL YEAR 2019-2020

A Resolution authorizing the Westfield Board of Education to enter into a “Renewal” Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council herein after referred to as the “Lead Agency” for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions.

BE IT RESOLVED by the Westfield Board of Education, County of Morris and State of New Jersey as follows:

This Resolution shall be known and may be cited as the “Renewal” Cooperative Pricing Resolution of the Morris County Cooperative Pricing Council and Westfield Board of Education.

Pursuant to the provisions of N.J.S.A. 40A: 11-11 (5) and N.J.S.A. 18A: 18A: 11 & 12, the Business Administrator of the Westfield Board of Education is hereby authorized to enter into a “Renewal” Cooperative Pricing Agreement with the Lead Agency for the purchase of work, materials and supplies.

The Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey).

Approve the following Purchasing Resolution:

“RENEWAL” AGREEMENT FOR MEMBERSHIP IN UNION COUNTY COOPERATIVE PURCHASING AGREEMENT SCHOOL YEAR 2019-2020

A Resolution Authorizing the Westfield Board of Education to enter into a “Renewal” Cooperative Purchasing Agreement with the County of Union Cooperative Purchasing System, herein after referred to as the “Lead Agency” for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions.

BE IT RESOLVED by the Westfield Board Of Education, County of Union and State of New Jersey, as Follows:

This Resolution shall be known and may be cited as the “Renewal” Cooperative Purchasing Resolution of the County of Union and the Westfield Board of Education.

Pursuant to the provisions of N.J.S.A. 40A: 11-11 (5) and N.J.S.A. 18A: 18A: 11 & 12, the Business Administrator of the Westfield Board of Education is hereby authorized

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to enter into a "Renewal" Cooperative Purchasing Agreement with the Lead Agency for the purchase of work, materials and supplies.

The Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey).

Approve the following Purchasing Resolution:

"RENEWAL" AGREEMENT FOR MEMBERSHIP IN THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY SCHOOL YEAR 2019-2020

A Resolution authorizing the Westfield Board of Education to enter into a "Renewal" Cooperative Pricing Agreement with the Educational Services Commission of New Jersey herein after referred to as the "Lead Agency" for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions.

BE IT RESOLVED by the Westfield Board of Education, County of Middlesex and State of New Jersey as follows:

This Resolution shall be known and may be cited as the "Renewal" Cooperative Pricing Resolution of the Educational Services Commission of New Jersey and Westfield Board of Education. Pursuant to the provisions of N.J.S.A. 40A: 11-11 (5) and N.J.S.A. 18A: 18A: 11 & 12, the Business Administrator of the Westfield Board of Education is hereby authorized to enter into a "Renewal" Cooperative Pricing Agreement with the Lead Agency for the purchase of work, materials and supplies.

The Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey).

Approve the following Purchasing Resolution:

"RENEWAL" AGREEMENT FOR MEMBERSHIP IN SOMERSET COUNTY COOPERATIVE PURCHASING AGREEMENT SCHOOL YEAR 2019-2020

A Resolution authorizing the Westfield Board of Education to enter into a "Renewal" Cooperative Pricing Agreement with the Somerset County Cooperative Pricing Council herein after referred to as the "Lead Agency" for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions.

BE IT RESOLVED by the Westfield Board of Education, County of Somerset and State of New Jersey as follows:

This Resolution shall be known and may be cited as the "Renewal" Cooperative Pricing Resolution of the Somerset County Cooperative Pricing Council and Westfield Board of Education.

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Pursuant to the provisions of N.J.S.A. 40A: 11-11 (5) and N.J.S.A. 18A: 18A: 11 & 12, the Business Administrator of the Westfield Board of Education is hereby authorized to enter into a "Renewal" Cooperative Pricing Agreement with the Lead Agency for the purchase of work, materials and supplies.

The Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey)

Approve the following Purchasing Resolution:

**"RENEWAL" AGREEMENT FOR MEMBERSHIP IN HUNTERDON COUNTY
COOPERATIVE PURCHASING AGREEMENT
SCHOOL YEAR 2019-2020**

A Resolution authorizing the Westfield Board of Education to enter into a "Renewal" Cooperative Pricing Agreement with the Hunterdon County Cooperative Pricing Council herein after referred to as the "Lead Agency" for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions.

BE IT RESOLVED by the Westfield Board of Education, County of Hunterdon and State of New Jersey as follows:

This Resolution shall be known and may be cited as the "Renewal" Cooperative Pricing Resolution of the Hunterdon County Cooperative Pricing Council and Westfield Board of Education. Pursuant to the provisions of N.J.S.A. 40A: 11-11 (5) and N.J.S.A. 18A: 18A: 11 & 12, the Business Administrator of the Westfield Board of Education is hereby authorized to enter into a "Renewal" Cooperative Pricing Agreement with the Lead Agency for the purchase of work, materials and supplies.

The Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey).

Approve the following Resolution:

**"RENEWAL" AGREEMENT FOR MEMBERSHIP IN THE EDUCATIONAL
SERVICES COMMISSION OF MORRIS
COOPERATIVE PRICING SYSTEM
SCHOOL YEAR 2019-2020**

A Resolution authorizing the Westfield Board of Education to enter into a "Renewal" Cooperative Pricing Agreement with the Educational Services Commission of Morris herein after referred to as the "Lead Agency" for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions.

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BE IT RESOLVED by the Westfield Board of Education, Educational Services Commission of Morris and State of New Jersey as follows:

This Resolution shall be known and may be cited as the “Renewal” Cooperative Pricing Resolution of the Educational Services Commission of Morris Cooperative Pricing System and Westfield Board of Education. Pursuant to the provisions of N.J.S.A. 40A: 11-11 (5) and N.J.S.A. 18A: 18A: 11 & 12, the Business Administrator of the Westfield Board of Education is hereby authorized to enter into a “Renewal” Cooperative Pricing Agreement with the Lead Agency for the purchase of work, materials and supplies.

The Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey).

The Lead Agency shall advertise for bids or solicit informal quotations on behalf of all participating contracting units. Following its receipt and review of bids, the Lead Agency shall either reject all or certain of the bids or make one award to the lowest possible responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a master contract with the successful bidder(s).

Approve the following Resolution for the Procurement of Goods and Services:

RESOLUTION AUTHORIZING CONTRACTS WITH VENDORS THROUGH COOPERATIVE PURCHASING AGREEMENT FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18A:18A-11 & 12

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 and N.J.S.A. 40A:11-11(5), may, by resolution and without advertising for bids, award contracts for the purchase of any goods or services and that were procured through cooperative purchasing agreements; and

WHEREAS, the Westfield Board of Education authorized participation in the Morris County, Union County, the Educational Services Commission of New Jersey, Somerset County, Hunterdon County, and the Educational Data Service Cooperative Programs, and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing these; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Vendors through this resolutions, which shall be subject to all the conditions applicable to the current Cooperative contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from the Vendors on the attached list for the 2019-2020 school year pursuant to all conditions of the individual contracts; and be it further

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RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Vendors shall be from July 1, 2019 to June 30, 2020.
ATTACHMENT #8

• SUPERINTENDENT'S REPORT

In our schools we begin at a very young age to instill in our students respect for self, others and the community. The importance of fostering respect is interwoven in curriculum for all grades and within the Code of Conduct. For the adults in our community – including staff and parents – we hold appropriate trainings and workshops on topics such as Social and Emotional Learning (SEL), legal updates, Board policy reviews, and responsible use of social media. Programs for students include social problem solving, character education (through assemblies and lessons), leadership programs, and programs in which our older students convey meaningful messages to our younger students.

Despite our efforts, there are occasions when conduct does not meet our expectations. The State requires school districts to report on Violence, Vandalism, and Substance Abuse and Harassment, Intimidation, and Bullying (HIB) twice a year. Dr. Dolan provided an overview of the Student Safety Data System (SSDS) for the time period September 1 – December 31, 2018.

• MINUTES

Upon motion of Mrs. Oster, seconded by Mr. Diamond, it was moved to approve Minutes of the Board Meeting held on May 21, 2019, and Private Minutes of May 21, 2019. The motion passed with a vote of 7-0 with 2 abstentions.

• PERSONNEL

The following items relative to personnel are recommended to the Board of Education by the Superintendent of Schools in accordance with Policy 3125 and state guidelines, pending school employee criminal history review.

Upon motion of Mrs. Root, seconded by Mr. Diamond, it was moved to approve the following Personnel motions:

Accept the resignation of staff with their last day of employment being, as follows:

John DiOrio	Business Office - Secretary	6/28/19
Doris Jackson	Jefferson School – Lunchroom Aide	6/18/19
Daria Kovacs	Edison Intermediate School – Paraprofessional	6/30/19

Approve disability, family and child rearing leave for Erika Broadbent, Roosevelt Intermediate School Language Arts teacher, beginning 10/15/19 through 4/16/20 (medical benefits in accordance with the WEA agreement).

Approve disability, family and child rearing leave for Megan Cardillo, Jefferson School Fourth Grade teacher, beginning 10/2/19 through 3/19/20 (medical benefits in accordance with the WEA agreement).

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Approve disability, family and child rearing leave for Alexandra Urso, McKinley School Resource Center teacher, beginning 9/1/19 through 6/30/20 (medical benefits in accordance with the WEA agreement).

Approve unpaid medical leave, in accordance with the New Jersey Family and Medical Leave Act, for Stacy Schwartz, Jefferson School paraprofessional, beginning the afternoon of 5/10/19 through 6/30/19 (with medical benefits).

Approve a suspension with pay for employee #1411, beginning 5/30/19 until further notice.

Approve appointment of Joseph Malanga as Coordinator of the Elementary Principals for the 2019-2020 school year. He will be paid \$4,000 for this assignment.

Approve appointment of Brian Gechtman as Supervisor of Basic Skills and Title I for the 2019-2020 school year. He will be paid \$11,000 for this assignment.

Approve appointment of Crystal Marsh as Supervisor of Gifted Education for the 2019-2020 school year. She will be paid \$12,500 for this assignment.

Approve appointment of the following teaching staff for the 2019-2020 school year.

Susan Boratto (replacing L. Miller, on leave) (non-tenure track)	Jefferson School Second Grade \$75,614
Samantha Bussinelli (replacing Scrudato, retired) (tenure track)	Special Services 4/5 Speech Therapist \$59,838 (pending State & District required clearances)
Brian Ciemniecki (replacing MacDonald, retired) (tenure track)	Wilson School Physical Education \$83,803
Taylor Donato (replacing Brewster, retired) (tenure track)	Westfield High School Science \$69,839 (pending State & District required clearances)
Kirsten Meyer (replacing Woodfield, retired) (tenure track)	Jefferson School General/Vocal Music \$77,993
Cheryl Schmid (replacing Rossi, on leave) (non-tenure track)	Tamaques School Speech/Language Therapist \$77,993

Approve appointment of Holly Petrie, (replacing Watkins, retired) Edison Intermediate School Scale V, 12-month secretary, for the 2019-2020 school year, effective 7/1/19. She will be paid a salary based on an annual rate of \$45,333 (includes education stipend).

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Approve appointment of Wilmer Martinez, Washington School Custodian-Odd Shift, to work through his probationary period, effective 7/1/19 through 11/1/19. He will be paid a salary based on an annual rate of \$43,077*. *Salary to be adjusted in accordance with the agreement between the Board of Education and WSSA.

Approve appointment, contract and continuing employment for Paul Pineiro, Assistant Superintendent for Curriculum, Instruction & Programs, for the school year 7/1/19 through 6/30/20, with a salary of \$166,940, in accordance with the written approval received from the Executive County Superintendent of Schools.

Approve appointment, contract and continuing employment for Dr. Michael Weissman, Assistant Superintendent for Pupil Personnel Services, for the school year 7/1/19 through 6/30/20, with a salary of \$176,359, in accordance with the written approval received from the Executive County Superintendent of Schools.

Approve appointment, contract and continuing employment for Dana Sullivan, Business Administrator/Board Secretary, for the school year 7/1/19 through 6/30/20, with a salary of \$193,082 in accordance with the written approval received from the Executive County Superintendent of Schools.

Approve appointment, contract and continuing employment for Barbara Ball, Human Resources Specialist, for the school year 7/1/19 through 6/30/20, with a salary of \$141,076.

Approve salary for Dr. Margaret Dolan of \$208,617 for the school year 7/1/19 through 6/30/20 plus merit pay, subject to approval of the Superintendent's merit goals and their satisfaction by the Board and the Executive County Superintendent of Schools.

Approve appointment of the following paraprofessionals being rehired for the 2019-2020 school year. *Salary to be adjusted in accordance with the agreement between the Board of Education and WISSA.

Jennifer Brophy-Lane	Wilson School Half-time, student assigned \$ 9,628* (includes education stipend)
Dylan Hirtler	Westfield High School Full-time, student assigned \$16,905* (includes education stipend)
Afshan Owais	Lincoln School Full-time, student assigned \$17,255* (includes education stipend)
Barbara Rivera	Lincoln School Half-time, classroom assigned \$ 8,878* (includes education stipend)

Approve salary recommendations for substitutes, home instructors, lunchroom aides and others as attached for the 2019-2020 school year. ATTACHMENT #1

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Approve the following teacher to work as part of the Westfield United Fund Tutoring Program in our elementary schools for the 2018-2019 school year. She will be paid \$55 per hour. Funds will be provided by the Westfield United Fund.

Tamaques School

April Gutierrez

Approve Jillian Martinez and Mercedes Poyntz for the Title III English Language Learners (ELL) Summer Experience. They will be paid \$40 per hour from Title III funds, includes one day of preparation.

July 1, 8, 9, & 10, 2019

8:30 a.m. – 12:30 p.m.

July 11, 2019

8:30 a.m. – 3:30 p.m.

Approve the following student as a volunteer for the STEM Summer Camp program for the 2019-2020 school year, July 8-12, July 15-19, and July 22-26, 2019, 8:00 a.m. to 4:00 p.m. at Edison Intermediate School.

Aidan Sheppard

Approve the following staff to work the 6th Grade Summer Jump Start BSIP Program for the 2019-2020 school year, August 19-22, and August 26-29, 2019, 8:30 a.m. to 12:30 p.m., includes one-day planning. Teachers and Counselors will be paid at the rate of \$40 per hour

Edison Intermediate School

Nicole Curtis

Teacher

Diane Iannacone

Teacher

Corinne Varhley

Counselor (2 days)

Roosevelt Intermediate School

Amy Ainley

Teacher

Julia Mirfield

Teacher

Cristina Borgo

Counselor (2 days)

Nurse

Sharon Dorry

8/26-8/29 - \$160 per day

Kim Rivera

8/19-8/22 - \$160 per day

Approve the following summer custodians to work from 7/1/19 to 8/31/19. They will be paid at the rate of \$12.50 per hour.

Frank Benimeo

Robert Brown, Jr.

Jacob Gillo

Douglas Kehler

Matthew Meusel

Kenneth Miller

David Tarullo

Genessis Vaca Vaccaro

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Pending State and District required clearances

Jason Applin
Jordan Barham
Luis Coronel
Matthew Dente
Lilibeth Delgado
Michael Esemplare
David Perry
Joseph SanGiacomo

Approve the following additional substitutes for the 2018-2019 school year (pending State and District required clearances).

Custodians

Michael Esemplare
Luis Coronel

Approve the following change of assignment for the 2019-2020 school year, effective 9/1/19 through 6/30/20.

	<u>From</u>	<u>To</u>
Joelle Achillarre	Lincoln School	Lincoln School
	2/5 Achieve	.5 Achieve
	\$31,843	\$39,804

Approve the following change of assignment for the 2019-2020 school year, effective 9/1/19 through 6/30/20.

Genevieve Webber

From

Wilson School 4 days
Franklin School 1 day

To

Wilson School 3.5 days
Franklin School 1 day
Edison Intermediate School .5 day

Karen Hauge

From

Washington School 3.5 days
Roosevelt Intermediate School 1.5 days

To

Washington School 3.5 days
Roosevelt Intermediate School 1 day
Edison Intermediate School .5 day

No Change in Salaries

Approve Toileting and ABA stipends to paraprofessionals for the 2018-2019 school year per the WISSA agreement, as attached. ATTACHMENT #2

Approve compensation to the following staff members who worked at spring home athletic events, as attached. ATTACHMENT #3

Approve compensation to the following staff for attending child study team meetings during the 2019 ESY program. They will be paid at the Board approved rate of \$40 per hour.

Sharon Contreras
Leanne Merlo

Special Education Teacher
Speech/Language Therapist

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Approve compensation to the following paraprofessional for working additional hours for a school field trip to meet student needs. She will be paid at her hourly rate.

Mary Walsh	Westfield High School	3.5 hours
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Approve that merit criteria in Margaret Dolan's 2018-2019 contract has been satisfied and approve payment of \$17,037.01 after approval by the Union County Executive Superintendent.

Goal #1	Qualitative	2.5%	\$5,113.15
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By May 2019, the Superintendent will assess current practices promoting Social and Emotional Learning and make recommendations for expanding practices for consistency districtwide.

Goal #2	Qualitative	2.5%	\$5,113.15
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By May 2019, the Superintendent will establish a system to ensure that the new website is routinely updated and maintains a consistent look and ease of navigation.

Goal #3	Quantitative	3.3%	\$6,810.71
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By May 2019, an alumni database will be developed with at least 200 alumni names and contact information.

Approve compensation to the following substitute teachers for proctoring AP exams beyond the school day. They will be paid at their hourly rate.

Jane Stotter	2 hours
Janice Vena	1 hour
Judy Williams	3 hours

Approve compensation to Steven Barandica, Athletic Trainer, for providing CPR/AED training to staff on June 18 & 19, 2019. He will be paid \$40 per participant.

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
Mr. Garrison, Mr. Morrissey, Ms. Ohlig,
Mrs. Oporto, Mrs. Oster, Mrs. Root

Upon motion of Mrs. Root, seconded by Mr. Diamond, it was moved to approve the following Personnel motions:

Approve the following staff to work the Title I Summer Reading Program for the 2019-2020 school year, August 19-22 and August 26-29, 2019 from 9:00 a.m. to 11:30 a.m. They will be paid \$40 per hour. Funds are provided from the Title I Program.

<u>McKinley School</u>	<u>Tamaques School</u>
Laura Caruana	Julia Korn
Kacie Myers	Mary Montes
	Jenna Utman

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ROLL CALL: Yes: Mr. Bielen, Mr. Galligan, Mr. Garrison,
 Mr. Morrissey, Ms. Ohlig, Mrs. Oporto
 Mrs. Oster, Mrs. Root
 Abstain: Mr. Diamond

Upon motion of Mrs. Root, seconded by Mr. Diamond, it was moved to approve the following Personnel motions:

Approve compensation to the following teachers for providing mentoring support to novice teachers for the 2018-2019 school year, as attached. ATTACHMENT #4

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
 Mr. Garrison, Mr. Morrissey,
 Mrs. Oporto, Mrs. Oster, Mrs. Root
 Abstain: Ms. Ohlig

• FACILITIES

Mrs. Sullivan provided a brief recap of progress made on projects for Summer 2019, stating that the new field turf at Kehler Stadium is due to be installed next week, installation of new emergency generators is underway, and work on intermediate school lobbies and bathrooms, along with bathroom renovations and new door installations at the high school, are set to begin once the school year ends.

• LONG RANGE PLANNING

• POLICIES

Upon motion of Mr. Galligan, seconded by Mr. Diamond, it was moved to approve the following Policy motion:

Approve for first reading the following policies, as attached. ATTACHMENT #1

7434	Smoking on School Grounds (Property)
7435	Alcoholic Beverages on School Premises (Property)
8500	Food Services (Operations)
8630	Bus Driver/Bus Aide Responsibility (Operations)
8830	Flag Display (Operations)

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
 Mr. Garrison, Mr. Morrissey, Ms. Ohlig,
 Mrs. Oporto, Mrs. Oster, Mrs. Root

• CURRICULUM, INSTRUCTION & PROGRAMS

Upon motion of Mrs. Root, seconded by Mr. Garrison, it was moved to approve the following Curriculum motions:

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June 11, 2019

Approve the following district field trips and overnight field trips, as attached.

ATTACHMENT #1

Approve for first reading the following curricula, as attached. ATTACHMENT #2

English

English I

English II and II Honors

English III and III Honors

English IV

Mathematics

Discrete Math

Math of Personal Finance

Probability & Statistics

Approve the following voluntary Student Teacher/Intern candidates for the 2018-2019, 2019-2020 school years, as attached. ATTACHMENT #3

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
Mr. Garrison, Mr. Morrissey, Ms. Ohlig,
Mrs. Oporto, Mrs. Oster, Mrs. Root

• FINANCE

Upon motion of Mrs. Oster, seconded by Mr. Galligan, it was moved to approve the following Finance motions:

Approve contract with Donnelly Energy for Direct Install Installation Program at Lincoln School at a cost of \$9,682.26.

Approve contract with Donnelly Energy for Direct Install Installation Program at 302 Elm Street at a cost of \$12,608.62.

Approve contract with Donnelly Energy for Direct Install Installation Program at McKinley School at a cost of \$6,560.59.

Approve contract with Donnelly Energy for Direct Install Installation Program at Wilson School at a cost of \$5,712.23.

Approve contract with Donnelly Energy for Direct Install Installation Program at Tamaques School at a cost of \$16,789.87.

Approve contract with Donnelly Energy for Direct Install Installation Program at Franklin School at a cost of \$6,839.80.

Approve transfer from capital reserve account in the amount of \$58,193.37 to fund the Direct Install Installation Program.

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Approve tuition agreement between the Vocational Schools in the County of Union, and the Westfield Board of Education, for the 2019-2020 school year, as attached.

ATTACHMENT #1

Approve Non-Resident Tuition Rates for the 2019-2020 school year, as follows:

2019 Extended School Year	\$1,500.00
Related Services for Non-Resident Students (if specified in I)	
Speech Services	\$ 130.00/hr.
Physical Therapy	\$ 114.00/hr.
Occupational Therapy	\$ 110.00/hr.
ABA Therapy	\$ 165.00/hr.

Approve Non-Resident Tuition Rates for the 2019-2020 school year, as follows:

Pre School/Kindergarten	\$12,053
Grades 1-5	\$14,295
Grades 6-8	\$13,980
Grades 9-12	\$14,374
Limited Learning Disabled	\$19,187
Behavioral Disabilities	\$28,152
Autism	\$37,707
Preschool Disabled full-time	\$17,682

Approve the 2019-2020 agreement between the Board of Education of Westfield and the Union County Educational Services Commission, for the Special Education Contract (with a schedule of tuition fees). ATTACHMENT #2

Approve the 2019-2020 agreement between the Board of Education of Westfield and the Union County Educational Services Commission, for Professional Services. ATTACHMENT #3

Approve the 2019-2020 agreement between the Board of Education of Westfield and the Union County Educational Services Commission for Public Law 1977, Chapters 192-193. ATTACHMENT #4

Approve the 2019-2020 agreement between the Board of Education of Westfield and the Union County Educational Services Commission, for New Jersey Nonpublic Technology Program. ATTACHMENT #5

Approve the 2019-2020 agreement between the Board of Education of Westfield and the Union County Educational Services Commission for PL 1991 Chapter 226 Nonpublic Nursing Services. ATTACHMENT #6

Approve the 2019-2020 agreement between the Board of Education of Westfield and the Union County Educational Services Commission, for Nonpublic IDEA-B Services. ATTACHMENT #7

Approve agreement for participation in coordinated Transportation Services with the South Bergen Jointure Commission for the 2019 Extended School Year and the 2019-2020 school year.

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Approve agreement for participation in coordinated Transportation Services with the Morris-Union Jointure Commission for the 2019 Extended School Year and the 2019-2020 school year.

Approve and award transportation contract to Durham School Services for Athletic transportation for the 2019-2020 school year, as follows: ATTACHMENT #8

<u>Trip</u>	<u>Hourly Bus Rate</u>	<u>Per Diem Cost with Camera</u>	<u>Tolls/Parking Rat</u>
ATH			Actual Tolls
1-4 hours	\$500	\$500	Parking per trip
ATH			Actual Tolls
Each additional hour	\$ 95	\$ 95	Parking per trip

Approve and award transportation contract renewals for the 2019-2020 school year, as attached. ATTACHMENT #9

Approve and award in-district transportation contracts for the 2019-2020 school year, as attached. ATTACHMENT #10

<u>VENDOR</u>	<u>ROUTE</u>	<u>DESTINATION</u>	<u>WITH CAMERA</u>	<u>W/O CAMERA</u>	<u>WITH AIDE</u>	<u>DAILY COST</u>	<u>ADJ COST</u>
Durham School Services	HS30	High School	\$257.00				\$0.01
Durham School Services	E7	Edison	\$257.00				\$0.01
Villani Bus Company	E7-2	Edison		\$135.00			\$0.01
Villani Bus Company	ALPS (G & T)	Edison		\$229.24			\$0.01
Durham School Services	LPK4 AM/PM and Aide	Lincoln	\$345.00		\$85.00	\$430.00	\$0.01
George Dapper	LPK5 AM/PM and Aide	Lincoln	\$290.60		\$58.00	\$348.60	\$2.50
George Dapper	LPK6 AM/PM and Aide	Lincoln	\$295.60		\$59.00	\$354.60	\$2.50
Durham School Services	WA-11	Lincoln	\$297.00				\$0.01
Durham School Services	W15/Aide	Wilson	\$297.00		\$75.00	\$372.00	\$0.01
Durham School Services	RSV2/Aide	Roosevelt	\$257.00		\$65.00	\$322.00	\$0.01
Durham School Services	VTECH30	Union County VoTech	\$257.00				\$0.01
Durham School Services	VHS		\$125.00				\$0.01

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Approve and award Bid No. SRA 19-20 to Durham School Services for transportation to School Related Activities for the 2019-2020 school year, as attached. ATTACHMENT #11

Field Trip No.	54-Passenger School Bus-Variou Destinations	Departure/Return Times	Hourly Bus Rate with cameras	Overtime Rate	Tolls and/or Parkin
FT-1	In State: within 10 mile radius- Monday – Friday	Between the hours of 8:00 am – 3:00 pm	\$95	\$95	Actual Tolls/ Parking Required Per Trip
FT-1A	In State: within 10 mile radius -- Monday – Friday	After 3:00 pm	\$150	\$150	Actual Tolls/ Parking Required Per Trip
FT-2	In State: within 25 mile radius Monday - Friday	Between the hours of 8:00 am – 3:00 pm	\$95	\$150	Actual Tolls/ Parking Required Per Trip
FT-2A	In State: within 25 mile radius Monday – Friday	After 3:00 pm	\$150	\$150	Actual Tolls/ Parking Required Per Trip
FT-3	In State: over 25 mile radius but under 100 mile radius Monday – Friday	Between the hours of 8:00 am – 3:00 pm	\$95	\$150	Actual Tolls/ Parking Required Per Trip
FT-3A	In State: over 25 mile radius but under 100 mile radius Monday – Friday	After 3:00 pm	\$150	\$150	Actual Tolls/ Parking Required Per Trip
FT-4	Out of State Monday – Friday	Between the hours of 8:00 am – 3:00 pm	\$125	\$175	Actual Tolls/ Parking Required Per Trip
FT-4A	Out of State Monday – Friday	After 3:00 pm	\$175	\$175	Actual Tolls/ Parking Requ Per Trip
FT-5	In State – Weekends	Varies	\$125	\$150	Actual Tolls/ Parking Required Per Trip
FT-5A	Out of State – Weekends	Varies	\$125	\$175	Actual Tolls/ Parking Required Per Trip

Approve and award contract to J & J Transportation for transportation for the Extended School Year from 7/1/19 to 8/31/19 as follows: ATTACHMENT #12

<u>Route</u>	<u>Van/Bus and Location</u>	<u>Daily Cost</u>	<u>Aide Cost</u>
PreK AM/PM	One 16-passenger van/bus to transport PreK students to Wilson School, 9:00 am - 11:00 and 11:00 am -1:00 pm	\$225	\$ 55
LLB1/LLB2	Two 16-passenger vans/buses to transport students, Ages three through eight, to Wilson School, 9:00 am-1:00 pm	\$220	\$ 50
KF1/KF2/KF3	Three 24-passenger vans/buses to transport students, Kindergarten through fifth grade, to Wilson School, 9:00 am - 1:00 pm	\$220	\$ 50
HS1/HS2	Two 24-passenger vans/buses to transport students, Sixth through 12 th grade, to Westfield High School, 9:00 am - 1:00 pm	\$220	\$ 50

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Accept a gift of \$3,280 from the Jefferson School PTO to construct a pergola in the new outdoor classroom/garden off Lansdowne Avenue.

Approve placement of students at Union County Vocational-Technical School, Scotch Plains, NJ, for the 2019-2020 school year, effective September 2019, as attached.
ATTACHMENT #13

Approve the following **revised** Resolution for Professional Services related to Special Education:

WHEREAS, there exists a need for professional services in the specific area(s) of Special Education, for the 2018-2019 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

NOW BE IT RESOLVED, by the Westfield Board of Education that the following contract is approved.

Brett DiNovi & Assoc., LLC	Behavioral/Educational Consult. – Clinical Associate	\$ 45.00 /hr.
PO Box 8223	Behavioral Consultant (In-District)	\$125.00 /hr
Cherry Hill, NJ 08002	Behavioral Consultant (School)	\$117.50 /hr
	Clinical Associate (Home Services)	\$ 65.00 /hr
	Behavioral Consultant (Home Services)	\$125.00 /hr

NOT TO EXCEED \$240,000

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
 Mr. Garrison, Mr. Morrissey, Ms. Ohlig,
 Mrs. Oporto, Mrs. Oster, Mrs. Root

- **LEGISLATION**
- **TECHNOLOGY**

Technology Chair Michael Bielen reported on a recent meeting at which Chief Technology Officer Brian Auken briefed the committee on more than 20 technology-related projects taking place this summer including 345 new Chromebooks, 11 Chromebook carts, and 18 interactive projectors to be set up at various schools, a technology upgrade at Kehler Stadium, a complete renovation of the television studio at Westfield High School, new video conferencing software, and continuing work on a digital electricity initiative. Mr. Bielen noted that the committee also heard from Assistant Superintendent for Curriculum, Instruction and Programs Paul Pineiro about his recent participation in a STEM forum in China as part of an

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international partnership that pairs elementary, middle and high schools in New Jersey with counterparts in Zheijiang Province.

• NOTES FOR THE RECORD

--Suspension of students, as follows:

R-1966	May 21 & 22, 2019
E-1967	May 17, 2019
W-1968	May 20, 21, 22, 23 & 28, 2019
W-1969	May 29 & 30, 2019
E-1970	May 30 & 31, 2019
E-1971	May 31, 2019
W-1972	May 31, June 3, 4, 5 & 6, 2019
W-1973	June 3, 4 & 5, 2019
W-1974	June 5 & 6, 2019

--The following policies were reviewed by the Policy Committee on 5/28/19 with no changes:

5500	Conduct/Discipline Code of Conduct (Pupils)
8540	Free and Reduced Rate Meals (Operations)
8550	Food Service Outstanding Charges (Operations)
8810	Religious Holidays (Operations)
9130	Public Complaints and Grievances (Community)
9324	Sex Offender Registration and Notification (Community)
9500	Cooperation with Educational Agencies (Community)

--Field Trip/Bus Drills Report for the 2018-2019 school year, as attached.

ATTACHMENT #1

• UNFINISHED BUSINESS

The Board approved a resolution that would recommend to the U.S. Department of Defense that former Westfield High School principal Dr. Derrick Nelson be posthumously awarded the Soldier's Medal, the highest peacetime award for valor given to a member of the U.S. Army, including the Army Reserve in which Dr. Nelson served for more than 20 years, for a heroic act in a non-combat situation. Board member Gretchan Ohlig thanked Mr. Galligan for a well-researched, well-written resolution that "honors Dr. Nelson well." With the Board's approval, Mr. Galligan stated that he will submit the resolution and supporting documents to the Secretary of the Army.

• NEW BUSINESS

• LIAISON REPORTS

Board member Kent Diamond reported that he attended a recent meeting of the Tamaques Parent Teacher Organization (PTO) at which the question was asked whether it would be appropriate to hold parent-teacher conferences at the end of the school year.

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June 11, 2019

Mrs. Oster attended the year-end meeting of the Union County Educational Services Commission where topics included the UCESC's professional learning communities and successful goals for the year.

- **RECOGNIZE PUBLIC**

Mrs. Oster recognized the public for questions and/or comments. There was none.

- **WORKSHOP**

The Board held a workshop to discuss full day kindergarten.

- **PRIVATE SESSION**

At 9:47 p.m., upon motion of Mrs. Oster, and seconded by Ms. Ohlig, and approved by a vote of 9-0, moved to approve the following resolution:

RESOLVED, that the Board of Education move into Private Session for the purpose of discussing matters rendered confidential by state and federal law, Final draft of the Superintendent's evaluation, personnel, and Harassment, Intimidation and Bullying incidents and be it further.

RESOLVED, that any discussion held by the Board which need not remain confidential and the results of the discussion will be made public as soon as practicable.

- **ADJOURNMENT**

At 10:45 p.m., Mrs. Oster moved to adjourn the meeting, seconded by Mr. Diamond. The motion passed by a vote of 8-0.

Respectfully submitted,



Mrs. Dana Sullivan
Board Secretary

