

Westfield Board of Education
Westfield, New Jersey
Office of the Secretary

MINUTES – Board Meeting
May 7, 2019

Mrs. Oster opened the meeting at 7:00 p.m. and read the following statement:

May 2, 2019

Notice is hereby given of the Regular Meeting of the Board of Education of the Town of Westfield, in the County of Union, New Jersey, at 7:00 p.m. on the evening of Tuesday May 7, 2019, at Jefferson School, 1200 Boulevard, Westfield, New Jersey. The purpose of the meeting is to transact the regular business of the Board and to transact any other business to come properly before the Board.

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Westfield School Board on Thursday, May 2, 2019, caused to be posted at the Office of the Board of Education located at 302 Elm Street, Westfield, New Jersey, and delivered to The Westfield Leader, The Star-Ledger, the Westfield Library, Town Clerk of Westfield, TAP into Westfield and Patch.com, a meeting notice setting forth the time, date and location of this meeting.

Mrs. Sullivan called the roll with the following members present:

Mr. Bielen, Mr. Diamond, Mr. Galligan,
Mr. Garrison, Ms. Ohlig, Mrs. Oporto
Mrs. Oster

Absent: Mr. Morrissey, Mrs. Root

Also Present: Dr. Margaret Dolan, Superintendent
Mrs. Dana Sullivan, Business Administrator/Board Secretary
Mrs. Barbara B. Ball, Human Resources Specialist
Dr. Michael Weissman, Assistant Superintendent of Pupil Personnel Services
Mr. Paul Pineiro, Assistant Superintendent of Curriculum and Instruction

Mr. Morrissey arrived at 7:22 p.m.

- **FLAG SALUTE**

The flag salute was led by Mrs. Oporto.

- **ANNOUNCEMENTS**

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- **RECOGNIZE PUBLIC** for agenda items only

Mrs. Oster recognized the public on agenda items only. There were none.

- **SUPERINTENDENT'S REPORT**

The Board of Education meeting was held at Jefferson Elementary School and honored fourth grade teacher Anna Carissimo as the 2019 recipient of the Rotary Club of Westfield's Philhower Fellowship Award, which recognizes outstanding teaching at the elementary level. Congratulatory remarks were made by Jefferson Principal Dr. Susie Hung, parents, and colleagues who provided many reasons why Mrs. Carissimo is so deserving of the award.

- **MINUTES**

Upon motion of Mrs. Oster, seconded by Mr. Diamond, it was moved to approve Minutes of the Board Meeting held on April 30, 2019, and Private Minutes of April 30, 2019. The motion passed with a vote of 7-0, with one abstention.

- **PERSONNEL**

The following items relative to personnel are recommended to the Board of Education by the Superintendent of Schools in accordance with Policy 3125 and state guidelines, pending school employee criminal history review.

Upon motion of Mr. Diamond, seconded by Mr. Garrison, it was moved to approve the following Personnel motions:

Accept with regret, the retirement of staff with his last day of employment being, as follows:

Eugene Ehrlich Edison Intermediate School - Computer Ed. 6/30/19

Approve extension of unpaid child rearing leave for Lauren Miller, Jefferson School Second Grade teacher, for the 2019-2020 school year (medical benefits in accordance with Article XVI, B6 of the WEA agreement).

Approve appointment of the following Tenured and Non-Tenured Administrators for the 2019-2020 school year, as attached. ADMINISTRATIVE MEMO #1

Approve appointment of the following Tenured and Non-Tenured Teaching Staff for the 2019-2020 school year, as attached. (Reduction in force list can be obtained in the Office of Human Resources.) ADMINISTRATIVE MEMO #2

Approve appointment of the following Paraprofessionals for the 2019-2020 school year, effective 9/1/19 through 6/30/20, as attached. (Reduction in force list can be obtained in the Office of Human Resources.) ATTACHMENT #1

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Approve the following longevity changes for teaching staff for the 2019-2020 school year, as attached. ATTACHMENT #2

Approve longevity adjustments as follows:

Kimberly Fowler	9/1/18	\$1,060
Helen Frees	9/1/18	\$1,060
Marie Fuzy	4/1/18	\$1,060
Robyn Schiff	4/1/19	\$1,060

Approve appointment of the following teaching staff for the 2019-2020 school year.

Jennifer Sirmans (replacing Boff, resigned) (tenure track)	Westfield High School Special Education \$74,229
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Approve appointment of the following paraprofessional for the 2018-2019 school year, effective 5/15/19.

Gillian D'Ambrosio	McKinley School Full-time, student assigned \$18,055 (includes education stipend)
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Approve appointment of the following paraprofessional to work during her probationary period 5/15/19 through 6/30/19 (pending State and District required clearances).

Mary Jascur	McKinley School Half-time, classroom assigned \$ 8,078
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Approve Dr. Kenneth Shulack, as an Instructional Supervisor from 5/18/19 through 6/30/19. He will be paid \$650 per diem.

Approve the submission of the proposed Comprehensive Equity Plan for the 2019-2020 school year.

Approve the following staff to work the STEM Summer Camp program for the 2019-2020 school year, July 8-12, July 15-19, and July 22-26, 2019, 8:00 a.m. to 4:00 p.m. at Edison Intermediate School with an additional five hours of prep time for each session as attached. They will be paid at the rate of \$40 per hour. Funds are provided by camp tuition. ATTACHMENT #3

Approve change of assignment for the 2018-2019 school year for the following paraprofessional, effective 5/15/19.

Amy Seid	<u>From</u> McKinley School Half-time, student assigned \$8,728 (includes ed. stipend)	<u>To</u> McKinley School Half-time, classroom assigned No change in salary
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Approve the following change of assignments for the 2019-2020 school year, effective 9/1/19 through 6/30/20.

Barbara Bair	<u>From</u> Westfield High School 2/5 Latin Teacher Tenure Track \$37,476	<u>To</u> Westfield High School 1/5 Latin Teacher Tenure Track \$18,738
Coleen Feighner	<u>From</u> Edison Intermediate School Speech/Language Therapist 5/5 Tenure Track \$78,761	<u>To</u> Edison Intermediate School Speech/Language Therapist 3/5 Tenure Track \$47,257
Danielle Pisano	<u>From</u> Washington School 4 th Grade Teacher Tenure Track \$80,754	<u>To</u> Jefferson School 4 th Grade Teacher Tenure Track \$80,754

Approve compensation to Kim Rivera, Substitute Nurse, for attending an overnight field trip with the Westfield High School Band. Funds for reimbursement come from field trip fees.

<u>Overnight</u>		<u>Day</u>	
4/14-4/15/19	\$200	4/18/19	\$150
4/15-4/16/19	\$200		
4/16-4/17/19	\$200		
4/17-4/18/19	\$200		

Approve compensation to Kim Rivera, Substitute Nurse, for attending an overnight field trip with the Westfield High School Youth and Government. Funds for reimbursement come from field trip fees.

<u>Overnight</u>	
4/12-4/13/19	\$200
4/13-4/14/19	\$200

Approve compensation to the following substitute teachers for proctoring NJSLA make-up exams. They will be paid at their hourly rate.

Francis Browne	8 hours
Dawn Browning	7.25 hours

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Approve compensation to the following staff members for administering assessments for the Gifted Program. They will be paid at the Board approved rate of \$125 per assessment as follows:

<u>Name</u>	<u>Tests</u>	<u>Amount</u>
Silvia Banga	14	\$1,750
Kimberly Gordon	8	\$1,000

Approve appointment of the following custodian for the remainder of the 2018-2019 school year upon successful completion of his probationary period.

Effective 5/1/19

Richard Perez

Westfield High School

Approve the following additional substitutes for the 2018-2019 school year (pending State and District required clearances).

Custodian

Lilibeth Delgado

Paraprofessional

Geraldine Rizzo

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
Mr. Garrison, Mr. Morrissey, Ms. Ohlig,
Mrs. Oporto, Mrs. Oster
Absent: Mrs. Root

Upon motion of Mr. Diamond, seconded by Mr. Garrison, it was moved to approve the following Personnel motion:

Approve the following teachers, paraprofessionals and nurse to work in the Extended School Year Program for the 2019-2020 school year as attached. ATTACHMENT #4

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
Mr. Garrison, Mr. Morrissey, Mrs. Oporto,
Mrs. Oster
Abstain: Ms. Ohlig
Absent: Mrs. Root

- FACILITIES
- LONG RANGE PLANNING
- POLICIES

Upon motion of Mr. Galligan, seconded by Mr. Diamond, it was moved to approve the following Policy motion:

The Board affirms the Superintendent's decision on HIB incidents 19L02, 19L03 and 19R05 for the reasons set forth therein.

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ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
 Mr. Garrison, Mr. Morrissey, Ms. Ohlig, Mrs. Oster
 Abstain: Mrs. Oporto
 Absent: Mrs. Root

• CURRICULUM, INSTRUCTION & PROGRAMS

Upon motion of Mrs. Oster, seconded by Mr. Garrison, it was moved to approve the following Curriculum motions:

Approve the following district field trips, as attached. ATTACHMENT #1

Approve for second reading the following curricula, as attached. ATTACHMENT #2

Mathematics

Computer Science I
Computer Science II AP
Computer Science III Honors

World Languages

World Languages, Level IV, IV Honors & IV AP
World Languages, Level V, V Honors & V AP

English Language Arts

Intermediate Language Arts, Grades 6-8

Approve the following voluntary Student Teacher for the 2019-2020 school year, as attached. ATTACHMENT #3

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
 Mr. Garrison, Mr. Morrissey, Ms. Ohlig,
 Mrs. Oporto, Mrs. Oster
 Absent: Mrs. Root

• FINANCE

Upon motion of Mrs. Oster, seconded by Mr. Diamond, it was moved to approve the following Finance motions:

Approve and award contract Bid FVHD 5108 for TV Studio Renovations at Westfield High School to Tri Form Construction, Inc., Metuchen, NJ in the amount of \$800,200, for the Base Bid of \$791,200 plus the Alternate Bid of \$9,000, as attached. ATTACHMENT #1

Approve transfer of \$827,619 from the capital reserve account to fund the renovation to the TV Studio.

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Approve transfer from the maintenance reserve account in the amount of \$178,579.
The transfer is to fund the following projects:

<u>Franklin School</u>	
Scraping and priming glazed block walls	\$ 4,890
Refinish gym floor	\$ 1,600
<u>Jefferson School</u>	
Remove and replace concrete sidewalk in driveway	\$ 7,900
<u>McKinley School</u>	
Repair gym floor	\$18,968
Painting of 12 classrooms	\$14,730
<u>Tamaques School</u>	
Prep and install concrete in driveway and basketball court	\$54,100
<u>Washington School</u>	
Remove and replace concrete sidewalks	\$ 7,900
<u>Wilson School</u>	
Repair gym floor	\$16,847
<u>Lincoln School</u>	
Painting of first floor hallway and lobby walls	\$ 3,587
Painting of rooms 303 & 304, walls and inside trim	\$ 2,455
Painting of gym walls, stage, apron, trim work and gym office	\$10,512
Sidewalk replacement and repairs	\$ 8,000
<u>Edison Intermediate School</u>	
Sidewalk replacement and repairs	\$12,500
Refinish gym floor	\$ 2,845
<u>Roosevelt Intermediate School</u>	
Refinish gym floor	\$ 3,020
<u>Westfield High School</u>	
Sidewalk replacement and repairs	\$ 4,000
Refinish varsity gym floor	\$ 4,725

Approve Change Order #6, FVHD #4777N, 4777O for an increase to the General Construction contract for auditorium repairs at Edison Intermediate and Roosevelt Intermediate Schools with Stone Creek, Inc., in the amount of \$5,215.

Approve the following revised Resolution for Professional Services related to Special Education:

WHEREAS, there exists a need for professional services in the specific area(s) of Special Education, for the 2019-2020 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, and

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WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

NOW BE IT RESOLVED, by the Westfield Board of Education that the following contract is approved.

Effective School Solutions	Therapeutic mental health services	\$595,430 (School Year)
25 Deforest Ave., Suite 310		\$ 8,000 (ESY)
Summit, NJ 07901		\$603,430 Total
NOT TO EXCEED \$603,430		

Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached.
ADMINISTRATIVE MEMO #1

ROLL CALL: Yes: Mr. Bielen, Mr. Diamond, Mr. Galligan,
 Mr. Garrison, Mr. Morrissey, Ms. Ohlig,
 Mrs. Oporto, Mrs. Oster
 Absent: Mrs. Root

- LEGISLATION
- TECHNOLOGY
- NOTES FOR THE RECORD

--Suspension of student, as follows:

E-1961 April 24 (p.m.), April 25, 2019

--April 2019 Field Trip/Bus Emergency Evacuation Drills Report, as attached.
ATTACHMENT #1

- UNFINISHED BUSINESS
- NEW BUSINESS
- LIAISON REPORTS

Board president Peggy Oster reported attending a recent meeting of the Westfield Recreation Commission at which the future of the Gumbert Ice Rink was discussed. Mrs. Oster stated that the commission tabled any decision until June.

- RECOGNIZE PUBLIC

Mrs. Oster recognized the public for questions and/or comments. There was none.

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- **PRIVATE SESSION**

At 8:13 p.m., upon motion of Mrs. Oster, and seconded by Mrs. Oporto, and approved by a vote of 8-0, moved to approve the following resolution:

RESOLVED, that the Board of Education move into Private Session for the purpose of discussing matters rendered confidential by state and federal law, the Board self-evaluation and be it further.

RESOLVED, that any discussion held by the Board which need not remain confidential and the results of the discussion will be made public as soon as practicable.

- **ADJOURNMENT**

At 8:45 p.m., Mrs. Oster moved to adjourn the meeting, seconded by Mrs. Oporto. The motion passed by a vote of 9-0.

Respectfully submitted,



Mrs. Dana Sullivan
Board Secretary

