

Westfield Board of Education
Westfield, New Jersey
Office of the Secretary

MINUTES – Board Meeting
February 7, 2017

Ms. Ohlig opened the meeting at 6:01 p.m. and read the following statement:

February 2, 2017

Notice is hereby given of the Regular Meeting of the Board of Education of the Town of Westfield, in the County of Union, New Jersey, at 6:00 p.m. on the evening of Tuesday February 7, 2017, in the Board Room of the Administration Building, 302 Elm Street, Westfield, New Jersey. The purpose of the meeting is to transact the regular business of the Board and to transact any other business to come properly before the Board.

The Board will immediately move into private session to discuss personnel matters rendered confidential by state and federal law, the public portion of the meeting will begin at 7:30 p.m.

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Westfield School Board on Thursday, February 2, 2017, caused to be posted at the Office of the Board of Education located at 302 Elm Street, Westfield, New Jersey, and delivered to The Westfield Leader, The Star-Ledger, the Westfield Library, Town Clerk of Westfield, TAP into Westfield and Patch.com, a meeting notice setting forth the time, date and location of this meeting.

Mrs. Sullivan called the roll with the following members present:

Mr. Bielen, Mr. Friedman, Mr. Langhart,
Ms. Ohlig, Mrs. Oster, Mrs. Root
Absent: Mr. Galligan, Mr. Garrison, Mr. Ostroff

Also Present: Dr. Margaret Dolan, Superintendent
Mrs. Dana Sullivan, Business Administrator/Board Secretary
Mrs. Barbara B. Ball, Human Resources Specialist

Mr. Galligan arrived at 6:06 p.m.

Mr. Garrison arrived at 6:50 p.m.

Mr. Ostroff arrived at 6:45 p.m.

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- **PRIVATE SESSION**

At 6:04 p.m., upon motion of Ms. Ohlig, and seconded by Mrs. Oster, and approved by a vote of 6-0, moved to approve the following resolution:

RESOLVED, that the Board of Education move into Private Session for the purpose of discussing matters rendered confidential by state and federal law, personnel and Harassment, Intimidation and Bullying incidents and be it further.

RESOLVED, that any discussion held by the Board which need not remain confidential and the results of the discussion will be made public as soon as practicable.

At 7:38 p.m., the Board went back into public session.

Also Present: Dr. Michael Weissman, Assistant Superintendent of Pupil Personnel Services
Mr. Paul Pineiro, Assistant Superintendent of Curriculum and Instruction

- **FLAG SALUTE**

The flag salute was led by Mr. Bielen

- **ANNOUNCEMENTS**
- **RECOGNIZE PUBLIC** for agenda items only

Ms. Ohlig recognized the public on agenda items only. There were none.

- **MINUTES**

Upon motion of Ms. Ohlig, seconded by Mrs. Root, it was moved to approve Minutes of the Board Meeting held on January 24, 2017, and Private Minutes of January 24, 2017. The motion passed with a vote of 8-0, with one abstention.

- **PERSONNEL**

The following items relative to personnel are recommended to the Board of Education by the Superintendent of Schools in accordance with Policy 3125 and state guidelines, pending school employee criminal history review.

Upon motion of Mr. Friedman, seconded by Mr. Garrison, it was moved to approve the following Personnel motions:

Accept with regret, the retirement of staff with their last day of employment being, as follows:

Anne Cohen	Roosevelt Intermediate School - Fine Arts	6/30/17
Maria Santilli	Westfield High School - World Languages	6/30/17

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Accept the resignation of staff, with her last day of employment being as follows:

Pauline Bennett-O'Leary Edison Intermediate School - Paraprofessional 1/23/17

Approve disability, family and child rearing leave for Kathleen Fisher, Tamaques School secretary, beginning 5/1/17 through 9/5/17 (medical benefits in accordance with the WAES agreement).

Approve an extension of unpaid child rearing leave for Kara Hart, Edison Intermediate School English teacher, through 6/30/17 (medical benefits in accordance with the WEA agreement).

Approve appointment of the following teaching staff for the 2016-2017 school year, effective 2/6/17.

Dana Gottdiener (new position) (tenure track)	Jefferson School 2/5 Resource Room \$25,184
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Approve appointment of the following teaching staff for the 2016-2017 school year, effective 2/6/17 (pending State and District required clearances).

Laura Doyle (replacing Vandergoot) (tenure track)	Roosevelt Intermediate School Industrial Arts teacher \$80,592
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Approve appointment of Douglas Kohlenstein, (replacing Employee #7106, on leave) Edison Intermediate School Science teacher, effective 12/5/16 through 5/30/17. He will be paid a salary based on an annual rate of \$70,490 (non-tenure track).

Approve appointment of the following paraprofessionals to work during their probationary period 2/8/17 through 4/8/17, (pending State and District required clearances).

Maureen Holland (replacing Petrassi, reassigned)	Edison Intermediate School Half-time, student assigned \$8,725 (includes education stipend)
Christine Marotta (replacing V. Abrantes, resigned)	Lincoln School Half-time, Wraparound Program \$8,725 (includes education stipend)

Approve the following teachers to work as part of the Westfield United Fund Tutoring Program in the elementary schools. They will be paid \$55 per hour. Funds will be provided by the Westfield United Fund.

McKinley School
Kenneth Miller
Kate Schrader

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Approve appointment of the following teachers for Saturday Detention Supervision for the 2016-2017 school year. They will be paid \$25 per hour.

<u>Roosevelt Intermediate School</u>	<u>Westfield High School</u>
Carine Helwig	Ashley Westra

Approve the following additional substitutes for the 2016-2017 school year, as attached. ATTACHMENT #1

Approve the following additional Lunch Aide for the 2016-2017 school year. Lunch aides will be paid at the Board approved rate of \$13.50 per hour, including attendance at an orientation meeting. As per the WISSA Agreement, paraprofessionals performing lunch duty will be paid at their hourly rate.

Lincoln School
Christine Marotta

Approve Carlos Torres as a volunteer boys basketball and baseball coach for the 2016-2017 season (pending State and District required clearances).

Approve Andrew Jacobs as a volunteer boys volleyball (club) coach for the 2016-2017 season.

Approve Steven Goham as an unpaid intern to the Business Administrator, effective 2/5/17 through 6/30/17.

Approve the following change of co-curricular assignment for the 2016-2017 school year.

<u>From</u>	<u>To</u>
Lauren Pyne	Lauren Pyne
EIS Detention	EIS Detention
\$1,131.50	\$2,263.00

AND

From
Tamara Zuckerman
EIS Detention
\$1,131.50

Approve compensation to Deanna Jascur, full-time paraprofessional at Edison Intermediate School, for working an additional 1 ½ hours per week in order to meet student needs, effective 2/7/17 through 6/30/17. She will be paid at her hourly rate.

Approve withholding of annual increment and negotiated salary adjustment for the 2017-2018 school year for Employee #6243.

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Approve appointment of Dr. Derrick Nelson as Principal, Westfield High School, based on an annual salary of \$153,500, effective 2/8/17.

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan,
Mr. Garrison, Mr. Langhart, Ms. Ohlig,
Mrs. Oster, Mr. Ostroff, Mrs. Root

• **FACILITIES**

Mr. Franks, a trustee of the WSA, presented a proposal from the WSA to use temporary lights at Kehler Field for March and April, 2017. These lights will be better shielded and directed to reduce spillage. In addition, to reduce noise, the amount of generators will be reduced to three instead of the four used in 2015. The WSA will occupy the field once the Westfield High School teams leave, from approximately 7:15 – 9:30 PM for three days a week.

Ms. Ohlig, who is a member of the Board of Education's Facilities Committee, stated the Committee's recommendation to permit the lights is based on the fact that the WSA proposal meets or exceeds all the parameter set forth in the Facilities Committee report generated after the 2015 pilot program. Ms. Ohlig and other Board members also noted the need to minimize intrusion to the neighbors. Unlike 2015, the Facilities Committee does not recommend that the Board police or monitor the use of the temporary lights on a daily basis. Instead, the WSA will be on-site every day to address any emergent issues.

Four residents who live near Kehler Stadium individually addressed the Board with concerns about lighting and noise, with two requesting a report with details of the WSA's temporary lighting plans. Ms. Ohlig responded that they will receive an outline of the WSA's proposal.

Upon motion of Mr. Galligan, seconded by Mr. Langhart, it was moved to approve Facilities #1. Ms. Ohlig moved to amend the resolution since there was not a Facilities #1, seconded by Mr. Langhart, to approve WSA proposal for temporary lights as set forth in the WSA proposal.

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan,
Mr. Garrison, Mr. Langhart, Ms. Ohlig,
Mrs. Oster, Mr. Ostroff, Mrs. Root

Business Administrator Dana Sullivan reported that the district received approximately 19 bids for the intermediate school auditorium renovations. They are being reviewed and a decision can be expected by March.

• **LONG RANGE PLANNING**

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• **POLICIES**

Upon motion of Mr. Langhart, seconded by Ms. Ohlig, it was moved to approve the following Policy motion:

Approve for second reading the following policy, as attached. ATTACHMENT #1

3240 Professional Development for Teachers and School Leaders
(Teaching Staff Members)

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan,
Mr. Garrison, Mr. Langhart, Ms. Ohlig,
Mrs. Oster, Mr. Ostroff, Mrs. Root

Upon motion of Mr. Langhart, seconded by Mr. Galligan, it was moved to approve the following Policy motion:

Approve for second reading to Abolish the following policy, as attached.
ATTACHMENT #2

3244 In-Service Training (Teaching Staff Members)

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan,
Mr. Garrison, Mr. Langhart, Ms. Ohlig,
Mrs. Oster, Mr. Ostroff, Mrs. Root

Upon motion of Mr. Langhart, seconded by Mr. Galligan, it was moved to approve the following Policy motion:

The Board affirms the Superintendent's decision on HIB incidents 17HS04, 17E07 and 17E08 for the reasons set forth therein.

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan,
Mr. Garrison, Mr. Langhart, Ms. Ohlig,
Mrs. Oster, Mr. Ostroff, Mrs. Root

• **CURRICULUM, INSTRUCTION & PROGRAMS**

Upon motion of Ms. Ohlig, seconded by Mr. Bielen, it was moved to approve the following Curriculum motions:

Approve the following district field trips, as attached. ATTACHMENT #1

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Approve for second reading the following curricula:

Mathematics
Elementary Mathematics

Social Studies
Debate: Examining Point of View
Fundamental Principles of Economics and Personal Finance

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan,
Mr. Garrison, Mr. Langhart, Ms. Ohlig,
Mrs. Oster, Mr. Ostroff, Mrs. Root

• **FINANCE**

Upon motion of Mr. Friedman, seconded by Ms. Ohlig, it was moved to approve the following Finance motions:

Approve the following Resolution:

Resolution to Appropriate Capital Reserve Funds

WHEREAS, the Westfield Board of Education, County of Union desires to advance the following capital project, Electrical Service upgrade for Edison Intermediate School, and

WHEREAS, capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

WHEREAS, the Westfield Board of Education acknowledges that State support for capital projects is not currently available, and

WHEREAS, the Department of Facilities must approve all capital projects and will only move forward with approval of a properly submitted capital project if a local board of education declares an eligible capital project as “otherwise” eligible, and

WHEREAS, by declaring a capital project as “otherwise” eligible, the Westfield Board of Education hereby declares that the above-mentioned project will be supported in full with local capital reserve funds.

NOW THEREFORE BE IT RESOLVED, that the Westfield Board of Education hereby declares the above referenced project as “otherwise” eligible and directs the School Business Administrator to request Department of Facilities Approval, and

BE IT FURTHER RESOLVED, that the Westfield Board of Education hereby appropriates \$165,000 from its capital reserve fund to support the full cost of this project.

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Approve transfer from the maintenance reserve account in the amount of \$344,197.
The transfer is to fund the following projects:

District – refinish floors	\$25,000
District – painting	\$40,000
District – ceiling and lighting	\$45,000
District – concrete repairs	\$30,000
Tamaques School – restore asphalt	\$10,000
Edison Intermediate School – refinish gym floor	\$ 3,000
Jefferson School – gym wall mats	\$22,697
McKinley School – refurbish exterior trim	\$60,000
Franklin School – refurbish doors	\$ 6,000
Franklin School – renovate toilets	\$ 5,000
Westfield High School – renovate chemical storage	\$37,500
Washington School – replace carpet	\$20,000
Wilson School – replace floors	\$40,000

Approve the revised 2016-2017 New Jersey Nonpublic School Technology Initiative Program agreement between the Board of Education of Westfield and the Union County Educational Services Commission for the participating nonpublic schools located within the district. ATTACHMENT #1

Approve the salaries listed below to be funded by 2017 FY NCLB Title IA Funds:

Susanne Bonhote	\$38,635 (40%)
Nancy Rygiel	\$10,561 (13%)
Diana Simoes	\$32,274 (45%)

Approve tuition for 2017-2018 STEM Summer Camp in the amount of \$270 per week.

Approve out-of-district placement for the following student:

<u>Student</u>	<u>School</u>	<u>Start Date</u>	<u>Tuition</u>
2010049	Holmstead School Ridgewood, NJ	1/30/17	\$51,219

Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached. ADMINISTRATIVE MEMO#

ROLL CALL: Yes: Mr. Bielen, Mr. Friedman, Mr. Galligan,
Mr. Garrison, Mr. Langhart, Ms. Ohlig,
Mrs. Oster, Mr. Ostroff, Mrs. Root

• LEGISLATION

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- **TECHNOLOGY**
- **NOTES FOR THE RECORD**
- **UNFINISHED BUSINESS**
- **NEW BUSINESS**
- **LIAISON REPORTS**

Mrs. Oster reported on her attendance at the Tamaques PTO meeting at which the topic of Time Management was presented by Carol Pedro of Youth and Family Counseling. The well attended event provided parents with skills and tips to manage children's schedules. The presentation supported the district's goal of increasing parent outreach.

Mr. Garrison reported on his meeting with the Garden State Coalition at which different school funding options were discussed.

- **RECOGNIZE PUBLIC**

Ms. Ohlig recognized the public for questions and/or comments.

Co-founders of the Westfield Solidarity for Safety presented a proposal for the district to consider specific books on diversity. Dr. Dolan responded that she will be pleased to review the list, and assured the residents that the importance of diversity and respect are intertwined within our curriculum. Board member Mrs. Root invited all parents to attend the monthly Parent-Teacher Council (PTC) meetings which include a session that is open to the public.

- **PRIVATE SESSION**

At 9:12 p.m., upon motion of Ms. Ohlig, and seconded by Mrs. Root, and approved by a vote of 9-0, moved to approve the following resolution:

RESOLVED, that the Board of Education move into Private Session for the purpose of discussing matters rendered confidential by state and federal law, potential litigation and Harassment, Intimidation and Bullying incidents and be it further.

RESOLVED, that any discussion held by the Board which need not remain confidential and the results of the discussion will be made public as soon as practicable.

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• ADJOURNMENT

At 9:40 p.m., Ms. Ohlig moved to adjourn the meeting, seconded by Mrs. Oster. The motion passed by a vote of 9-0.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Dana Sullivan', with a long horizontal flourish extending to the right.

Mrs. Dana Sullivan
Board Secretary