

**AGREEMENT FOR PROFESSIONAL SERVICES
SCHOOL YEAR 2017-2018**

**UNION COUNTY EDUCATIONAL SERVICES COMMISSION
&
BOARD OF EDUCATION OF Westfield**

This Agreement made and entered into this 1st day of July, 2017, effective as of July 1, 2017, by and between the **Board of Education of Westfield**, having administrative offices at 302 Elm Street, Westfield, NJ 07090 (the "Board") and the **Union County Educational Services Commission**, with their principal place of business at 45 Cardinal Drive, Westfield, New Jersey, 07090 (the "Commission").

WITNESSETH:

WHEREAS, the Board has resources currently committed to child study teams during the 2017-2018 school year, which resources include, but are not limited to, child study team members; and

WHEREAS, the child study team members perform various functions, including but not limited to, the conduct of child study team evaluations, and

WHEREAS, the Board is in need of professional assistance in connection with the conducting of initial evaluations, reevaluations, and IEP meetings; and

WHEREAS, the Board wishes to engage the professional services of the Commission to render said services for the period from July 1, 2017 through June 30, 2018 (the "Work"); and

WHEREAS, the Public Schools Contract Law, N.J.S.A. 18A:18A-1 *et seq.* does not require professional service contracts to be advertised for bid; and

WHEREAS, the Board and the Commission do hereby wish to enter into this Agreement for Professional Services (the "Contract"),

NOW, THEREFORE, the Board and the Commission mutually agree as follows:

1. **SCOPE OF SERVICES**: The Commission shall perform: (a) initial evaluations; (b) reevaluations; and (c) annual reviews. It is understood that the Commission's child study teams will operate under the direction of a designated individual within the **Board of Education of Westfield** (the "Manager"). The Manager will determine who will schedule the eligibility conferences, evaluations and IEP conferences. The Manager will also supply the Commission's teams with the identifying information for the student to be evaluated, including necessary consent forms. The Commission's teams must consult the Manager prior to conducting any conferences so that a **Board of Education of Westfield** child study team member may attend. The Commission's team may not make any recommendations for changes in classification or placement without first discussing them with the Manager.