

PROJECT INFORMATION/PROPOSAL (AOR CLIENT)		
(For Project of Limited Scope)		
Client:	<u>Westfield Board of Education</u>	
AOR Agreement Dated:	<u>2020-2021</u>	
Proposal Dated:	<u>May 6, 2021</u>	
Proposed Project Name:	<u>HVAC Upgrades at Various Schools Phase 2</u>	
FVHD Project #:	To follow	
NJDOE Project #:	To Follow	
Project Description and Scope of Work		
Attachments:	Please refer to 'Attachment A- Scope Work- Phase 2' for a detailed description of the work by school and area. The scope of work was previously defined in the French & Parrello HVAC Systems Assessment Report.	
Project Description:	HVAC upgrades in selected district school buildings as detailed in the attachment. This is the second phase of a three phase project.	
Related Work:	This project includes architectural finishes, electrical distribution, structural, roofing, etc. as required to complete same.	
Asbestos Abatement:	FVHD will coordinate any required abatement work with a qualified environmental consultant. The fees for this consultant will be separate from this proposal. All required abatement work for this project, as determined by the consultant, will be included in the scope of work for this project.	
Continued		

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Architect's Services		
	Description of Services:	Survey existing conditions to determine impact on proposed work
		Review of proposed design approach and equipment selections with owner prior to proceeding with design stage.
		Preparation of detailed plans and specifications for bidding purposes and plan review/permitting.
		Submission to agencies having jurisdiction: NJ Department of Education and Town of Westfield Construction Office.
		Submission to Town of Westfield Planning Board not anticipated at this time.
		Asbestos testing, scope of work and oversight to be provided by licensed consultant under the Architect's contract as an additional service.
		Assistance with project bidding, bid evaluation and contract award.
		Construction administration services including periodic site visits and meetings, contract administration, review of contractor payments and assistance with project close-out.
	District PO# (FVHD)	
<u>Architect's Consultants If Any</u>		
	Consultant Name:	NA
	Description of Services:	NA
	Proposal Attached Dated:	NA
Estimated Project Cost		
	Please refer to project cost estimate worksheet (attached) for a school by school breakdown of estimated cost of the work.	
<u>ESTIMATED TOTAL COSTS</u>		
	Construction Cost Estimate	\$1,645,000
		(Please see note #1 below)
	Soft Costs includes contingency	\$444,000
	Total Project Cost	\$2,089,000



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	Estimating Worksheet Attached?	Yes
	Project Cost Estimate Exceptions and Exclusions	
	None	

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Architects Proposed Fee	
Fee basis (Total Construction Cost Estimate + 5% Contingency)	\$1,727,650
Fee %	6.95%
Total Proposed Fee	\$119,900
Fee Exceptions and Exclusions	
None	
Project Schedule	
District Authorization	June 17, 2021
Advertise for Bids on/about	December 6, 2021
Open Bids	January 11, 2022
Award Bids (BOE Meeting)	January 20, 2022
Construction Period (Estimates)	
Procurement	Please see note #1 below
Start Construction	June 27, 2022
Complete Construction	August 26, 2022
Notes and Exceptions	

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	<p>1- Current Construction Market and Price Increases- Current market conditions have resulted in ongoing significant price increases, shortages and longer than usual lead times throughout the construction industry. The impact of these conditions are impossible to predict. These adverse conditions may have an affect on bid pricing, delivery times and completion schedules. The Architect will work with the district to plan for these occurrences. Additional funds, scope modifications and/ or additional ime may be required to complete this project.</p>
	<p>2- Hazardous materials- FVHD will engage an asbestos abatement consultant at owner's request. This consultant will work independently of FVHD and FVHD assumes no responsibility for his work or the outcome.</p>
	<p>3- Access to buildings and grounds- We may require reasonable access to district facilities to perform these services</p>
	<p>Receipt of certain items from client- Resolutions and signatures that may be required for agency applications must be provided to us in a timely fashion.</p>
	<p>4- Agency time lines beyond our control- We will submit all needed applications and documentation in accordance with the timelines set forth by the respective agencies. We cannot control the length of time that it will take for an agency to complete it's review.</p>
	<p>5- Concealed or unforeseen conditions- The scope of work as identified herein is based upon information known to date. If subsequent unforeseen conditions are discovered during the course of our services we will notify the school district immediately. These conditions may result in the need for additional services and revisions to this proposal.</p>
	<p>6- Existing building systems- This proposal assumes that existing building systems to remain are in satisfactory operating condition and capable of supporting the new work. FVHD will make the client aware of any issues which may be discovered during the course of the work.</p>
	Proposal Respectfully Submitted By:
	