



PROJECT INFORMATION/PROPOSAL (AOR CLIENT)	
(For Project of Limited Scope)	
Client:	Westfield Board of Education
AOR Agreement Dated:	2020-2021
Proposed Project Name:	Exterior Door Replacement at Jefferson ES
FVHD Project #:	5242
NJDOE Project #:	5730-120-20-3000
Project Description and Scope of Work	
Project Description:	Replacement of all exterior doors reinstalled in existing frames where feasible. Removal and reinstallation of door access controls where present.
Detailed Scope of Work:	Removal of existing doors and replacement with new. Existing frames to remain where possible.
	Installation of security film on all new doors. Security glazing will be an alternate bid.
	Removal and reinstallation of existing door access controls. Coordinate scope of work with district IT.
	Coordinate asbestos abatement if needed with district's abatement consultant.
Continued	



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Architect's Services	
Description of Services:	Survey existing door locations and determine scope of work.
	Preparation of detailed plans and specifications for bidding purposes and plan review/permitting.
	Submission to agencies having jurisdiction: NJ Department of Education and Town of Westfield Construction Office.
	Assistance with project bidding, bid evaluation and contract award.
	Construction administration services including periodic site visits and meetings, contract administration and assistance with project close-out.
District PO# (FVHD)	
<u>Architect's Consultants If Any</u>	
Consultant Name:	NA
Description of Services:	NA
Proposal Attached Dated:	NA
Estimated Project Cost	
Please refer to project cost estimate worksheet (attached) for a school by school breakdown of estimated cost of the work.	
<u>ESTIMATED TOTAL COSTS</u>	
Construction Cost Estimate	\$165,000
Soft Costs	\$40,600
Total Project Cost	\$205,600
Estimating Worksheet Attached?	Yes
Project Cost Estimate Exceptions and Exclusions	
None	



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Architects Proposed Fee	
Fee basis (Total Construction Cost Estimate + 5% Contingency)	\$173,250
Fee %	7.25%
Total Proposed Fee	\$12,600
Fee Exceptions and Exclusions	
None	
Project Schedule	
District Authorization	June 16, 2020
Advertise for Bids on/about	December 3, 2020
Open Bids	January 12, 2021
Award Bids (BOE Meeting)	January 19, 2021
Construction Period (Estimates)	
Procurement	
Start Construction	June 22, 2021
Complete Construction	August 27, 2021
Proposal Respectfully Submitted By:	
	

