

FINANCE

1. Approve the following Resolution for Legal Services:

WHEREAS, there exists a need for professional services in the specific area(s) of Legal Services, for the 2017-2018 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. The appointment of Richard Kaplow, P.A., 53 Elm Street, Westfield, NJ 07090, as General Counsel with a retainer of \$17,500 and \$170 per hour for work outside the retainer for the 2017-2018 school year.
2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because Legal Services are a recognized profession licensed and regulated by law.

2. Approve the following Resolution for Legal Services:

WHEREAS, there exists a need for professional services in the specific area(s) of Legal Services, for labor and contract law for the 2017-2018 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for Professional Services that require licensing and are regulated by law,

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as follows:

1. The appointment of Adams, Gutierrez & Lattiboudere, LLC, 744 Broad Street, Suite 1600, Newark, NJ 07102, as Labor/General Counsel for a fee of \$175 per hour and a paralegal rate of \$100 per hour, for the 2017-2018 school year.

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2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law because Legal Services are a recognized profession licensed and regulated by law.

3. Approve the following Resolution:

WHEREAS, N.J.S.A. 18A-7G-31 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Westfield Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve, account at year end, and

WHEREAS, the Westfield Board of Education has determined that up to \$4,000,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Westfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

4. Approve the following Resolution:

WHEREAS, N.J.S.A. 18A:7G-31 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Westfield Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve, account at year end, and

WHEREAS, the Westfield Board of Education has determined that up to \$6,000,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Westfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

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5. Approve the following Resolution for Insurance Services:

WHEREAS, N.J.S.A. 18A:18B-1 et seq., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Westfield Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Westfield Board of Education finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Westfield Board of Education under its obligations as a member of the New Jersey Schools Insurance Group (NJSIG) does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED the WESTFIELD SCHOOL DISTRICT:
joins with other school districts in organizing and becoming members of the New Jersey Schools Insurance Group; and

That, by adoption and signing of this resolution, the Board of Education is hereby continuing participation in the New Jersey Schools Insurance Group in accordance with the terms of the indemnity and Trust Agreement effective 2015-2018 for the following types of insurance:

Property	Student Accident
Equipment Breakdown	Auto Liability
Auto Physical Damage	General Liability
Public Official Bond	Workers' Compensation
Pollution	Error Omissions
	Travel

NOW BE IT FURTHER RESOLVED, that the Westfield Board of Education approves the insurance contracts with NJSIG and with the contracts for additional insurance for the 2017-2018 school year as attached. ATTACHMENT #1

6. Approve the 2017-2018 Member District Dues in the amount of \$30,327.92 with Morris-Union Jointure Commission Board of Education. If the MUJC's Board of Education authorizes a dues rebate for the 2017-2018 school year, a refund check will be issued to the Westfield Board of Education in June 2018.

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7. Approve rescinding of contract to Cablevision Lightpath, awarded on 5/23/17, and approve four (4) year contract to Cablevision Lightpath for internet service beginning 9/1/17 through 8/31/21, at the rate of \$3,950 per month. This contract is awarded as a result of bids received through the E-rate program.
8. Approve appointment of Jeff Joy, Vested Protection Systems, 206 Westfield Avenue, Clark, New Jersey for residency checks, at \$50 per hour.
9. Approve rejection of all bids for VAT asbestos abatement at Roosevelt Intermediate School because general bid specifications were missing from bid specifications sent to contractors.
10. Approve Business Administrator to pay bills, payroll and benefits, make budget transfers and to award contracts from 6/21/17 until the next regular meeting of Board of Education. All actions will be ratified at the next regular meeting of the Board of Education.
11. Approve submission and acceptance of the FY 2018 IDEA Basic and Preschool grant application as follows:

Basic:	\$1,410,418
Preschool:	<u>\$ 57,301</u>
Total:	\$1,467,719

12. Approve and award Quote ESY-17-IA, ESY-17-IB, ESY-17-2A, ESY-17-2B and ESY-17-3A, for the Extended School Year from 7/6/17 through 8/9/17 (25 days), to J & J Transportation, Linden, NJ as attached. ATTACHMENT #2
13. Approve the 2017-2018 agreement between the Board of Education of Westfield and the Union County Educational Services Commission, for Professional Services. ATTACHMENT #3
14. Approve the 2017-2018 agreement between the Board of Education of Westfield and the Union County Educational Services Commission for Public Law 1977, Chapters 192-193. ATTACHMENT #4
15. Approve the 2017-2018 agreement between the Board of Education of Westfield and the Union County Educational Services Commission, for Nonpublic IDEA-B Services. ATTACHMENT #5
16. Approve the 2017-2018 agreement between the Board of Education of Westfield and the Union County Educational Services Commission, for New Jersey Nonpublic Technology Program. ATTACHMENT #6
17. Approve the 2017-2018 agreement between the Board of Education of Westfield and the Union County Educational Services Commission for PL 1991 Chapter 226 Nonpublic Nursing Services. ATTACHMENT #7

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18. Approve outside facilities for the 2017-2018 school year at the district rate/institutional rate as assigned for home instruction, as attached. ATTACHMENT #8
19. Approve Corrections/Changes to Out of District Placements for the 2017-2018 (ESY) Extended School Year and 10-month placements, as attached. ATTACHMENT #9
20. Approve corrections/changes to Union County Vo-Tech students:

<u>Add</u>	<u>Delete</u>
VT18-27 – Full-time, Transition Program	VT18-14
\$10,000	VT18-02

21. Approve tuition student from Newark, New Jersey for the 2017-2018 school year, as follows:

R18-01	Wilson School	
Tuition		\$27,236LLD-Severe Program (10 months)
ESY Program		\$ 1,500
Shared Bus Aide		\$ 1,192/year
Occupational Therapy		\$ 2,200 /year
Transportation		\$ 7,027.25 /year

22. Approve Payment of Bills for June, May Payroll, hand checks for May, Aid-In-Lieu of Transportation dated June, and Employee Reimbursement Reports dated 5/31/17, for a total amount of \$9,326,052.77. ADMINISTRATIVE MEMO #1

23. Approve the following Budget Transfers ending 5/31/17 as attached. ADMINISTRATIVE MEMO #2

24. Approve the following Resolution:

Pursuant to N.J.A.C. 6A:23A-13.3 (c) 4 the Westfield Board of Education certifies that as of 5/31/17 after review of the Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-13.3 (b) and that sufficient funds are available to meet the district's financial obligations.

25. Board Secretary's Report, including Certification of Budgetary Status for the month ended 5/31/17. ADMINISTRATIVE MEMO #3

26. Approve the following Treasurer's Report, for the month ended 5/31/17. ADMINISTRATIVE MEMO#4

BE IT RESOLVED, that the Westfield Board of Education, and Dana Sullivan, Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or service.

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27. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached.
ADMINISTRATIVE MEMO #5
28. Accept a gift of a scoreboard in honor of Stewart T. Carey for his 48 years of dedicated service from the Roosevelt Intermediate School PTSO, for Roosevelt Intermediate School.

29. Approve the following Resolution for Professional Services related to Special Education:

WHEREAS, there exists a need for professional services in the specific area(s) of Special Education, for the 2017-2018 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education.

REVISED

Effective School Solutions	Therapeutic mental health services	\$515,000 school yr.
25 Deforest Ave., Suite 310		\$ 7,000 ESY
Summit, NJ 07901	Total	\$522,000 / year
973-277-1808	kmasciale@effectiveschoolsolutions.com	
NOT TO EXCEED \$522,000		