

FINANCE

1. Approve the following Resolution:

WHEREAS, the Westfield Board of Education and the Town of Westfield desire to provide the services of three police officers assigned to the Westfield Public Schools on a full-time basis; and

WHEREAS, both parties recognize the benefits of this program to the citizens of Westfield and to the students and staff of the school district; and

WHEREAS, it is in the best interest of the Westfield Board of Education and the Town of Westfield to establish this program;

IT IS THEREFORE AGREED that the town of Westfield shall supply three officers to the Westfield Board of Education to be assigned to the public schools for 40 hours per week. The Board of Education will reimburse the Town of Westfield \$150,000 prior to the commencement of the school year.

2. Approve submission and acceptance of the FY 2019 ESEA grant application as follows:

Title I	\$153,736
Title IIA	\$ 76,096
Title III	\$ 8,616
Title III Immigrant	\$ 6,648
Title IV	<u>\$ 10,000</u>
Total:	<u>\$255,096</u>

3. Approve submission and acceptance of the FY 2019 IDEA Basic and Preschool grant application as follows:

Basic:	\$1,418,068
Preschool:	<u>\$ 58,550</u>
Total:	<u>\$1,476,618</u>

4. Approve transfer of \$5,900 from the capital reserve account for architect's fees for the replacement of closet doors at Franklin School.
5. Approve rejection of all bids for the replacement of closet doors at Franklin School because only one bid was submitted and the bid significantly exceeded the budgeted amount. ATTACHMENT #1
6. Approve transfer of \$13,455.80 from the maintenance reserve account for painting and wood refinishing of the Westfield High School auditorium.
7. Approve transfer of \$90,742 from the maintenance reserve account for repairs to the floor and walls of the gymnasium at McKinley School.

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8. Approve and award contract Bid B 19-03 for Power Over Ethernet (POE) lights and accessories to Franklin-Griffith, LLC, Moorestown, NJ in the unit prices as follows:
ATTACHMENT #2

	<u>Price Per Unit</u>
Cree CR22-31L-ACK-PoE or Equivalent 2'x2' Architectural LED PoE Troffer	\$223.50 each
Cree CR40-40L-ACK-PoE or Equivalent 2'x4' Architectural LED PoE Troffer	\$253.37 each
Cree KR6-20L-35K-PoE or Equivalent and Cree KR6T-SSGC-FF or Equivalent LED Downlight – Round 6"	\$265.54 each
Cree CWD-PoE-WH or Equivalent Wall Mounted PoE Dimmer Switch	\$ 66.39 each
Cree CFP-1-WH or Equivalent 1-gang, white face plate	\$ 3.37 each
Cree CFP-2-WH or Equivalent 2-gang, white face plate	\$ 4.49 each

9. Approve and award contract for architect's fees for plan and design of installation of emergency generators and related work to Fraytak Veisz Hopkins Duthie, P.C., Trenton, NJ, in the amount of \$141,750. This contract is awarded as a professional service contract.
10. Approve transfer of \$141,750 from the capital reserve account for architect's fees for plan and design of the installation of emergency generators and related work.
11. Approve the following Resolution:

WHEREAS, N.J.S.A. 18A-7G-31 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Westfield Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve, account at year end, and

WHEREAS, the Westfield Board of Education has determined that up to \$4,000,000 may be available for such purpose of transfer;

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NOW THEREFORE BE IT RESOLVED by the Westfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

12. Approve the following Resolution:

WHEREAS, N.J.S.A. 18A:7G-31 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Westfield Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve, account at year end, and

WHEREAS, the Westfield Board of Education has determined that up to \$6,000,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Westfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

13. Approve the following Resolution for Insurance Services:

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Westfield Board of Education herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey

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NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2018, and ending July 1, 2021 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.
- 13) I certify that the foregoing is a true copy of a Resolution passed by the Educational Institution at the meeting duly held on this 19th day of June, 2018.

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Westfield Board of Education

By: _____

14. Approve the following Resolution for Insurance Services:

WHEREAS, N.J.S.A. 18A:18B-1 et seq., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Westfield Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Westfield Board of Education finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Westfield Board of Education under its obligations as a member of the New Jersey Schools Insurance Group (NJSIG) does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED the WESTFIELD SCHOOL DISTRICT:
joins with other school districts in organizing and becoming members of the New Jersey Schools Insurance Group; and

That, by adoption and signing of this resolution, the Board of Education is hereby continuing participation in the New Jersey Schools Insurance Group in accordance with the terms of the indemnity and Trust Agreement effective 2018-2021 for the following types of insurance:

Property	Student Accident
Equipment Breakdown	Auto Liability
Auto Physical Damage	General Liability
Public Official Bond	Workers' Compensation
Pollution	Error Omissions
	Travel

NOW BE IT FURTHER RESOLVED, that the Westfield Board of Education approves the insurance contracts with NJSIG and with the contracts for additional insurance for the 2018-2019 school year as attached. ATTACHMENT #3

15. Approve Business Administrator to pay bills, payroll and benefits, make budget transfers and to award contracts from 6/20/18 until the next regular meeting of Board of Education. All actions will be ratified at the next regular meeting of the Board of Education.
16. Approve appointment of Jeff Joy, Vested Protection Systems, 206 Westfield Avenue, Clark, New Jersey for residency checks, at \$50 per hour.

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17. Approve the 2018-2019 agreement between the Board of Education of Westfield and the Union County Educational Services Commission, for Nonpublic IDEA-B Services. ATTACHMENT #4

18. Approve the following Resolution for Professional Services related to Special Education:

WHEREAS, there exists a need for professional services in the specific area(s) of Special Education, for the 2018-2019 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

Now Be It Resolved, by the Westfield Board of Education, as attached.

ATTACHMENT #5

19. Approve the following agencies/outside facilities for the 2018-2019 school year at the district rate/institutional rate, as attached. ATTACHMENT #6

20. Approve Out-of-District Placement for Private/Public Schools for the 2018-2019 School Year, as per attached. ATTACHMENT #7

21. Approve Corrections/Changes to Out of District Placements for the 2018-2019 (ESY) Extended School Year and 10-month placements, as attached. ATTACHMENT #8

22. Approve reimbursement to the parents of student 2110186, in the amount of \$878.34 for transportation mileage to an out-of-district placement at Fusion Academy, Morristown, NJ.

23. Approve addendum to the legal settlement previously approved on 10/17/17 between the parents of student 2010049 and the Westfield Board of Education.

24. Approve the out-of-district placement for the following student for the 2018-2019 school year:

<u>Student</u>	<u>School</u>	<u>Start Date</u>	<u>Tuition</u>
2010049	Flex School Berkeley Heights, NJ	9/5/18	\$49,000

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25. Approve tuition student from Newark, New Jersey for the 2018-2019 school year as follows:

R19-01	Roosevelt Intermediate School
ESY Program	\$1,500

26. Approve Payment of Bills for June, May Payroll, hand checks for May, Aid-In-Lieu of Transportation dated June, and Employee Reimbursement Reports dated 5/31/18, for a total amount of \$9,713,876.70. ADMINISTRATIVE MEMO #1
27. Approve the following Budget Transfers ending 5/31/18 as per attached. ADMINISTRATIVE MEMO #2
28. Approve Board Secretary's Report for the month ended 5/31/18. ADMINISTRATIVE MEMO #3
29. Approve the following Treasurer's Report for the month ended 5/31/18. ADMINISTRATIVE MEMO #4
30. Approve the Monthly Budgetary Line Item Status Certification:

RESOLVED, that the Board Secretary for the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)3, as of May 31, 2018 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

FURTHER BE IT RESOLVED, that the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b).

31. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached. ADMINISTRATIVE MEMO #5
32. Accept a gift of \$13,455.80 from the Westfield High School PTSO for painting and wood refinishing of the auditorium.

33. Approve the following Resolution:

**RESOLUTION AUTHORIZING CONTRACTS
WITH VENDORS THROUGH COOPERATIVE PURCHASING AGREEMENT
FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18A:18A-11 & 12**

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 and N.J.S.A. 40A:11-11(5), may, by resolution and without advertising for bids, award

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contracts for the purchase of any goods or services and that were procured through cooperative purchasing agreements; and

WHEREAS, the Westfield Board of Education authorized participation in the Morris County, Union County, the Educational Services Commission of New Jersey, Somerset County, Hunterdon County, and the Educational Data Service Cooperative Programs, and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing these; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Vendors through this resolutions, which shall be subject to all the conditions applicable to the current Cooperative contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from the Vendors on the attached list for the 2017-2018 school year pursuant to all conditions of the individual contracts; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Vendors shall be from July 1, 2018 to June 30, 2019.

ATTACHMENT #9

34. Accept a gift of \$5,000 from the Albert Anthony Kayal Foundation for a guest speaker at Westfield High School.