

**FINANCE**

1. Approve the following Resolution:

WHEREAS, the Westfield Board of Education and the Town of Westfield desire to provide the services of three police officers assigned to the Westfield Public Schools on a full-time basis; and

WHEREAS, both parties recognize the benefits of this program to the citizens of Westfield and to the students and staff of the school district; and

WHEREAS, it is in the best interest of the Westfield Board of Education and the Town of Westfield to establish this program;

IT IS THEREFORE AGREED that the town of Westfield shall supply three officers to the Westfield Board of Education to be assigned to the public schools for 40 hours per week. The Board of Education will reimburse the Town of Westfield \$150,000 prior to the commencement of the school year.

2. Approve renewal of contract for Power Over Ethernet (POE) lights and accessories to Franklin-Griffith, LLC, Moorestown, NJ for the 2019-2020 school year, as attached.  
ATTACHMENT #1

Cree CR22-31L-ACK-POE or equivalent 2' x 2' Architectural LED POE troffer	\$223.50 ea.
Cree CR40-40L-ACK-POE or equivalent 2' x 4' Architectural LED POE troffer	\$253.37 ea.
Cree KR6-20L-35K-POE or equivalent Cree KR6T-SSGC-FF or equivalent LED Downlight – Round 6"	\$265.54 ea.
Cree CWD=POE-WH or equivalent Wall-mounted POE dimmer switch	\$ 66.39 ea.
Cree CFP-1 WH or equivalent 1-gang, white face plate	\$ 3.37 ea.
Cree CFP-2WH or equivalent 2-gang, white face plate	\$ 4.49 ea.

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3. Approve the following Resolution:

WHEREAS, there exists a need for proprietary software for the 2019-2020 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for proprietary software that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

NOW BE IT RESOLVED, by the Westfield Board of Education approve and award contract to Key Government Finance, Inc., for a three-year financing agreement to purchase proprietary software in the amount of \$401,000.

4. Approve the following Resolution:

WHEREAS, Fraytak Veisz Hopkins Duthie, P.C., Trenton, NJ, was approved as the architect of record on 6/11/19;

NOW THEREFORE BE IT RESOLVED to approve and award a contract for Pre-Referendum and Referendum services for proposed kindergarten expansion program at two district school buildings, in the amount of \$33,000.

5. Approve Change Order #1, FVHD #5076, for an increase to the single overall contract for Emergency Generator Installation with Manor II Electric, in the amount of \$107,782.

6. Approve transfer from the capital reserve account in the amount of \$234,577. The transfer is to fund the following projects:

Emergency Generator Installation	\$107,782
Proposed Kindergarten Expansion Program	\$ 33,000
Cabling required to connect the volt servers to the network closet	\$ 93,795

7. Approve cancellation of prior years' outstanding Accounts payable checks in the total amount listed, as attached. ATTACHMENT #2

2017-2018	\$2,440.02
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8. Approve cancellations of prior years' outstanding Athletic Association check in the total amount listed below, as attached. ATTACHMENT #3



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WHEREAS, Westfield Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve, account at year end, and

WHEREAS, the Westfield Board of Education has determined that up to \$6,000,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Westfield Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

13. Approve the following Resolution for Insurance Services:

WHEREAS, N.J.S.A. 18A:18B-1 et seq., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Westfield Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Westfield Board of Education finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Westfield Board of Education under its obligations as a member of the New Jersey Schools Insurance Group (NJSIG) does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED the WESTFIELD SCHOOL DISTRICT: joins with other school districts in organizing and becoming members of the New Jersey Schools Insurance Group; and

That, by adoption and signing of this resolution, the Board of Education is hereby continuing participation in the New Jersey Schools Insurance Group in accordance with the terms of the indemnity and Trust Agreement effective 2018-2021 for the following types of insurance:

- |                      |                       |
|----------------------|-----------------------|
| Property             | Student Accident      |
| Equipment Breakdown  | Auto Liability        |
| Auto Physical Damage | General Liability     |
| Public Official Bond | Workers’ Compensation |
| Pollution            | Error Omissions       |
|                      | Travel                |

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NOW BE IT FURTHER RESOLVED, that the Westfield Board of Education approves the insurance contracts with NJSIG and with the contracts for additional insurance for the 2019-2020 school year as attached. ATTACHMENT #4

14. Approve the following Resolution:

WHEREAS, the Board of Education authorizes the continuance of health insurance coverage to all employees and,

WHEREAS, the Board of Education has received coverage options and price structure available from various insurance companies and,

WHEREAS, as a result of this research the Board of Education has determined that coverage shall be continued with Horizon Blue Cross Blue Shield of New Jersey, and

RESOLVED, that the Board of Education enter into a fully insured contract with Horizon Blue Cross Blue Shield of New Jersey, for employee dental insurance at an estimated cost of \$857,943 and,

BE IT FURTHER RESOLVED by the Board of Education continues in a self-insured contract with Horizon Blue Cross Blue Shield of New Jersey for medical and prescription drug third party administrator services and will use the attached rates to determine employee contributions. ATTACHMENT #5

BE IT FINALLY RESOLVED the district will contract with HM to provide stop loss insurance for medical and pharmacy benefits at an estimated premium of \$1,536,767.

15. Approve Business Administrator to pay bills, payroll and benefits, make budget transfers and to award contracts from 6/19/19 until the next regular meeting of Board of Education. All actions will be ratified at the next regular meeting of the Board of Education.
16. Approve, upon the recommendation of the Superintendent of Schools, the Stipulation of Settlement with the Westfield Supportive Staff Association for PERC Docket No. AR 2018-649, and authorize the Business Administrator to take whatever steps are necessary to effectuate the purposes of this resolution.
17. Approve appointment of Jeff Joy, Vested Protection Systems, 206 Westfield Avenue, Clark, New Jersey for residency checks, at \$50 per hour.
18. Approve Payment of Bill lists for June, May Payroll, hand checks for May, Aid-In-Lieu of Transportation dated June for a total amount of \$10,408,680.44. ADMINISTRATIVE MEMO #1
19. Approve the following Budget Transfers ending 5/31/19 as per attached. ADMINISTRATIVE MEMO #2
20. Approve Board Secretary's Report for the month ended 5/31/19 ADMINISTRATIVE MEMO #3

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21. Approve the following Treasurer's Report for the month ended 5/31/19. ADMINISTRATIVE MEMO #4

22. Approve the Monthly Budgetary Line Item Status Certification:

RESOLVED, that the Board Secretary for the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)3, as of May 31, 2019 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

FURTHER BE IT RESOLVED, that the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b).

23. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached. ADMINISTRATIVE MEMO #5

24. Approve a grant from the Union County Board of Chosen Freeholders and the Open Space, Recreation and Historic Preservation Trust Fund to Jefferson School in the amount of \$250 towards gardening equipment and materials through the Kids Dig In! Grant program.

25. Approve the following agencies/outside facilities to provide home instruction for the 2019-2020 school year at the district rate/institutional rate, as attached. ATTACHMENT #6

26. Approve Out-of-District Placement for Private/Public Schools for the 2019-2020 School Year, as per attached. ATTACHMENT #7

27. Approve Corrections/Changes to Out of District Placements for the 2019-2020 (ESY) Extended School Year and 10-month placements, as attached. ATTACHMENT #8

28. Approve the following Resolution for Professional Services related to Special Education:

WHEREAS, there exists a need for professional services in the specific area(s) of Special Education, for the 2019-2020 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, and

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WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

NOW BE IT RESOLVED, by the Westfield Board of Education that the following contracts are approved, as attached. ATTACHMENT #9

29. Approve legal settlement between the parents of student #2700018 and the Westfield Board of Education for the 2019-2020 school year.
30. Approve legal settlement between the parents of student #2210172 and the Westfield Board of Education for the 2018-2019 and 2019-2020 school years.
31. Approve out-of-district placement for the following students:

<u>Student</u>	<u>School</u>	<u>Start Date</u>	<u>Tuition</u>
2700018	Craig School Mountain Lakes, NJ	9/5/19	\$54,290
2210172	Spring Ridge Academy Spring Valley, Arizona	6/1/19	\$40,000