

WESTFIELD BOARD OF EDUCATION
MARCH 27, 2018

FINANCE

1. Approve Payment of Bill lists for March, February Payroll, hand checks for February, and Employee Reimbursement Report dated 2/28/18, for a total amount of \$9,681,891.49. ADMINISTRATIVE MEMO #1
2. Approve the following Budget Transfers ending 2/28/18 as per attached. ADMINISTRATIVE MEMO #2
3. Approve the following Resolution:

Pursuant to N.J.A.C. 6A:23A-13.3 (c) 4 the Westfield Board of Education certifies that as of 2/28/18 after review of the Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-13.3 (b) and that sufficient funds are available to meet the district's financial obligations.

4. Board Secretary's Report, including Certification of Budgetary Status for the month ended 2/28/18. ADMINISTRATIVE MEMO #3

BE IT RESOLVED, that the Westfield Board of Education, and Dana Sullivan, Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or service.

5. Approve the following Treasurer's Report for the month ended 2/28/18. ADMINISTRATIVE MEMO #4
6. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached. ADMINISTRATIVE MEMO #5
7. Accept a grant from Westfield Education Fund for Project Adventure in the amount of \$1,500 to purchase equipment for students in grades K-5 at Washington School.
8. Accept a grant from the Westfield Education Fund in the amount of \$2,982.50 to purchase Makerspace to be used in the Media Center at Roosevelt School.