

**FINANCE**

1. Approve and award contract Bid B19-04 for Digital Electricity Servers to Volt Servers Inc., East Greenwich, RI in the unit prices as follows, as attached. ATTACHMENT #1

| <u>Items</u>  | <u>Price Per Unit</u> |
|---|-----------------------|
| PCX500 – AC Transmitter                                   | \$2,250.00            |
| PCX500 – AC Power Supply                                  | \$ 650.00             |
| TX550 – 01 Standard Reach                                 | \$ 275.00             |
| TX550 – 02 Extended Reach                                 | \$ 325.00             |
| CABLE – TX – 001 Pre-terminated Cable                     | \$ 25.00              |
| “TRMBLK – 01 – 19 – 8 Connector Blocks (Phoenix Contact)” | \$ 400.00             |
| RX550 Receiver Unit                                       | \$ 650.00             |
| Cabling Kit for RX550                                     | \$ 45.00              |
| RX520 Receiver Unit                                       | \$ 325.00             |
| Cabling Kit for RX520                                     | \$ 35.00              |
| RX548 Receiver Unit                                       | \$1,200.00            |
| Cabling Kit for RX548                                     | \$ 45.00              |

2. Approve and award contract for Bid FVHD 5073 B, G, J for Interior Door Replacement at three District Schools to K & D Contractors of Kenilworth, NJ in the amount of \$2,083,000.00 for the Base Bid and \$268,000.00 for Alternates #1, 2, 3 & 4, for a total amount of \$2,351,000.00. ATTACHMENT#2
3. Approve transfer of \$2,651,000 from the capital reserve account to fund the following projects:

|   |             |
|---|-------------|
| Digital Electricity Servers               | \$ 300,000  |
| Interior Door Replacement (three schools) | \$2,351,000 |

4. Approve the following Five Year Facilities Plan from 2019-2023, as attached.  
ADMINISTRATIVE MEMO #1

5. Approve the following Resolution:

RESOLUTION AUTHORIZING CONTRACTS WITH STATE CONTRACT  
VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18A:18A-10a

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may, by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

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WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2018-2019 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Westfield Board of Education, and Dana Sullivan, School Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Referenced State Contract Vendors shall be from March 1, 2019 to June 30, 2019.

| <u>VENDOR</u>                    | <u>SERVICE/SUPPLY</u>    | <u>STATE CONTRACT #</u> |
|----------------------------------|--------------------------|-------------------------|
| Marturano Recreation Company Inc | Park & Playground Equip. | 16-FLEET-00121          |
| General Recreation, Inc.         | Park & Playground Equip. | 16-FLEET-00130          |
| Rubberecycle, LLC                | Park & Playground Equip. | 16-FLEET-00131          |

6. Approve agreement for participation in Coordinated Transportation Services with Union County Educational Services for the 2019-2020 school year.
7. Approve the legal settlement between the parents of student 1910040 and the Westfield Board of Education for one course for semesters one and two of the 2018-2019 school year.
8. Approve Payment of Bill lists for March, February Payroll, hand checks for February, the Employee Reimbursement Report dated 2/27/19, for a total amount of \$10,508,676.02. ADMINISTRATIVE MEMO #2
9. Approve the following Budget Transfers ending 2/28/19 as per attached. ADMINISTRATIVE MEMO #3
10. Approve Board Secretary's Report for the month ended 2/28/19 ADMINISTRATIVE MEMO #4

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11. Approve the following Treasurer's Report for the month ended 2/28/19. ADMINISTRATIVE MEMO #5

12. Approve the Monthly Budgetary Line Item Status Certification:

RESOLVED, that the Board Secretary for the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)3, as of February 28, 2019 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

FURTHER BE IT RESOLVED, that the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b).

13. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached.  
ADMINISTRATIVE MEMO #6

14. Accept a gift of \$2,524 from the Tamaques School PTO – Steam funds to purchase five Chrome Books.

15. Accept a gift of \$367 from the Westfield High School PTSO to purchase a chair for Teacher Awards Night.

16. Accept a gift of \$42,570 from the Washington School PTO to update the Washington School playground.

17. Accept a gift of \$32,245.22 from the Wilson School PTO to update the Wilson School playground.

18. Approve the following Resolution:

WHEREAS, based on E-rate bids received, on 8/28/18, the Westfield Board of Education awarded a one-year contract to Crown Castle for maintenance of private fiber, at a cost of \$8,800 per month, and

WHEREAS, the district is satisfied with the service provided by Crown Castle and wants to renew the contract,

NOW THEREFORE BE IT RESOLVED, the district approves a two-year extension of the contract from 8/5/19-8/4/21 at a rate of \$8,927.60 per month, which is an increase of 1.45% and is less than the state approved index rate.