

FINANCE

1. Approve 2017-2018 Budget

BE IT RESOLVED that the tentative budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2017-18 Total Expenditures	106,829,072	1,944,755	4,255,122	113,028,949
Less: Anticipated Revenues	<u>10,118,566</u>	<u>1,944,755</u>	<u>795,151</u>	<u>12,858,472</u>
Taxes to be Raised	<u>96,710,506</u>	<u>0</u>	<u>3,459,971</u>	<u>100,170,477</u>

And to advertise said tentative budget in the *Westfield Leader* in accordance with the form suggested by the State Department of Education and according to law; and

BE IT RESOLVED, that a public hearing be held in the Board Room of the Administration Building, 302 Elm Street, Westfield, New Jersey on April 25, 2017, at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

BE IT RESOLVED, that the Westfield Board of Education includes in the proposed budget the adjustment for increases in the cost of health benefits in the amount of \$644,135. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

BE IT FURTHER RESOLVED that the Westfield Board of Education requests the approval of a capital reserve withdrawal in the amount of \$3,348,000. The district intends to utilize these funds for the capital projects, at various schools, including, track and turf replacement at Kehler Stadium, classroom renovations, locker room renovations and upgrades to HVAC systems.

2. Approve **Travel and Related Expense Reimbursement 2017-2018**

WHEREAS, the Westfield Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff

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members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7, to a maximum expenditure of \$500,000, for all staff and board members.

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

3. Approve the following Resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE
WESTFIELD SCHOOL DISTRICT
IN THE COUNTY OF UNION, NEW JERSEY
AUTHORIZING THE SUBMISSION OF OTHER CAPITAL PROJECT DOCUMENTS
TO THE NEW JERSEY DEPARTMENT OF EDUCATION

RESOLVED that the Westfield School District Board of Education approve the following projects:

- Locker Room Renovations at Edison Intermediate School
(FVHD #4993/ DOE #5730-070-17-3000)
- Locker Room Renovations at Roosevelt Intermediate School
(FVHD #4994/ DOE #5730-060-17-2000)

BE IT FURTHER RESOLVED that the District's architects, Fraytak Veisz Hopkins Duthie, P.C., be authorized to submit the above project to the NJ Department of Education for approval on the District's behalf.

BE IT FURTHER RESOLVED that the above project be approved as "other capital projects" as defined in N.J.A.C. 6A:26 – The District will not seek State funding for the above project.

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

CERTIFICATION

I, Dana Sullivan, Business Administrator/Board Secretary of the Board of Education of the Westfield School District in the County of Union, New Jersey (the "Board"), DO

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HEREBY CERTIFY that the resolution entitled “RESOLUTION OF THE BOARD OF EDUCATION OF THE WESTFIELD SCHOOL DISTRICT IN THE COUNTY OF UNION, NEW JERSEY AUTHORIZING THE SUBMISSION OF OTHER CAPITAL PROJECT DOCUMENTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION,” is a copy of the resolution which was duly adopted by the Board at a meeting duly called and held on January 15, 2017, in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq., at which meeting a quorum was present and acting throughout and which resolution has been compared by me with the original thereof as contained in the minutes as officially recorded in my office in the Minute Book of the Board and is a true, complete and correct copy thereof and the aforesaid resolution has not been repealed, amended or rescinded but remains in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Board this 15th day of January, 2017.

(seal)

Dana Sullivan
Business Administrator/Board Secretary

4. Approve the following Resolution:

A RESOLUTION AUTHORIZING THE WESTFIELD BOARD OF EDUCATION TO
ENTER INTO A CO-OPERATIVE PURCHASING AGREEMENT FOR
MEMBERSHIP IN UNION COUNTY COOPERATIVE
PURCHASING AGREEMENT
2017-2021

WHEREAS N.J.S.A. 40A: 11-11 (5) AND N.J.S.A. 18A:18A: 11 & 12, authorizes contracting units to enter into Co-Operative Purchasing Agreement; and

WHEREAS, the County of Union, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of work, materials and supplies: and

WHEREAS, the Westfield Board of Education, County of Union, State of New Jersey, desires to participate in the Cooperative Pricing System.

WHEREAS, the Lead Agency entering into contracts on behalf of the Westfield Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED by the Westfield Board of Education, County of Union, State of New Jersey, as follows:

1. Dana Sullivan, Business Administrator of the Westfield Board of Education

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Hereby authorizes the execution of an Agreement with the Union County Cooperative Pricing System as Lead Agency dated January 1, 2017 pursuant to N.J.S.A. 40A:11-11(5) and N.J.S.A. 18A: 18A: 11 &12. Said Agreement is for renewal of membership in the Union County Cooperative Pricing System for a five (5) year period from January 1, 2017 through July 30, 2021

2. The Westfield Board of Education Clerk is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Union County Cooperative Pricing System as the Lead Agency.
3. This Resolution shall take effect immediately upon final passage according to law.
4. All appropriate Westfield Board of Education officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.
5. Approve the following Resolution:

RESOLUTION AUTHORIZING CONTRACTS
WITH VENDORS THROUGH COOPERATIVE PURCHASING AGREEMENT
FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18A:18A-11 & 12

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 and N.J.S.A. 40A:11-11(5), may, by resolution and without advertising for bids, award contracts for the purchase of any goods or services and that were procured through cooperative purchasing agreements; and

WHEREAS, the Westfield Board of Education authorized participation in the Morris County, Union County, the Educational Services Commission of New Jersey, Somerset County, Hunterdon County, and the Educational Data Service Cooperative Programs, and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing these; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Vendors through this resolutions, which shall be subject to all the conditions applicable to the current Cooperative contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from the Vendors on the attached list for the 2016-2017 school year pursuant to all conditions of the individual contracts; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Vendors shall be from July 1, 2016 to June 30, 2017.

ATTACHMENT #1

6. Approve the following Resolution for the Procurement of Goods and Services:

RESOLUTION AUTHORIZING CONTRACTS WITH STATE CONTRACT
VENDORS FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18A:18A-10a

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may, by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2016-2017 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Westfield Board of Education, and Dana Sullivan, School Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Referenced State Contract Vendors shall be from July 1, 2016 to June 30, 2017, as attached. ATTACHMENT #2

7. Approve and award contract Bid FVHD #4777E1 for the new barrier free lift at Roosevelt Intermediate School, to George Koustas Painting & Construction, LLC, in the amount of \$145,000. ATTACHMENT #3
8. Approve and award contract Bid FVHD #4777B4/F1/H1 for Multi-Purpose Room flooring replacement at Jefferson School, Tamaques School and Washington School, to Stone Creek, Inc., in the amount of \$255,632 for base bid plus alternates 1 & 2. ATTACHMENT #4
9. Approve and award Contract #1: General Construction Work, Bid FVHD #4777N/O for auditorium renovations at Edison and Roosevelt Intermediate Schools, to Stone Creek, Inc., in the amount of \$913,300 for base bid plus alternate 1. ATTACHMENT #5

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10. Approve and award Contract #2: HVACR Work, Bid FVHD #4777N/O for auditorium renovations at Edison and Roosevelt Intermediate Schools, to Comfort Mechanical Corp., in the amount of \$809,510. ATTACHMENT #6
11. Approve and award Contract #3: Electrical Work, Bid FVDH #4777N/O for auditorium renovations at Edison and Roosevelt Intermediate Schools, to Lessner Electrical Company, in the amount of \$1,583,200. ATTACHMENT #7
12. Approve the following Resolution:

WHEREAS, on March 1, 2017 the Westfield Board of Education opened bids for replacement of steam boilers at Roosevelt Intermediate School and Westfield High School and whereas, all the bids (attachment) exceed the cost estimates and the budget.

NOW THEREFORE BE IT RESOLVED, the Westfield Board of Education approves the rejection of all bids; and

BE IT FURTHER RESOLVED, the Westfield Board of Education approves rebidding the replacement of steam boilers at Roosevelt Intermediate School now and rebidding the replacement of steam boilers at Westfield High School at a later date and as a separate project. ATTACHMENT #8

13. Approve the mediation agreement between the Westfield Board of Education and the parents of student 181003 for the 2016-2017, 2017-2018 and 2018-2019 school years. The agreement is pro-rated for the 2016-2017 school year from 11/10/16 through 6/30/17 at a cost of \$43,446. The Westfield Board of Education agrees to contribute \$65,000 per year toward the total cost of tuition for the 2017-2018 and 2018-2019 school years.
14. Approve out-of-district placement for the following student:

<u>Student</u>	<u>School</u>	<u>Start Date</u>	<u>Tuition</u>
1810031	Glenholme Devereaux Washington, CT	11/10/16	\$65,000 annually (pro-rated)

15. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached. ADMINISTRATIVE MEMO #1
16. Accept a gift of a Klaus Mueller viola, valued at \$375 from Mr. John Urbano.
17. Accept a gift of \$9,500 from The Soucek Foundation, Inc. to Washington School to purchase 31 Chromebooks and a Chromebook cart.