

**FINANCE**

1. Approve 2020-2021 Budget

BE IT RESOLVED that the tentative budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2020-2021 Total Expenditures</b>	119,977,375	1,714,806	3,659,073	125,351,254
<b>Less: Anticipated Revenues</b>	<u>16,528,570</u>	<u>1,714,806</u>	<u>957,429</u>	<u>19,200,805</u>
<b>Taxes to be Raised</b>	<u>103,448,805</u>	<u>0</u>	<u>2,701,644</u>	<u>106,150,449</u>

And to advertise said tentative budget in the *Westfield Leader* in accordance with the form suggested by the State Department of Education and according to law; and

BE IT RESOLVED, that a public hearing be held in the Board Room of the Administration Building, 302 Elm Street, Westfield, New Jersey on April 28, 2020, at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

BE IT FURTHER RESOLVED that the Westfield Board of Education requests the approval of a capital reserve withdrawal in the amount of \$7,532,390. The district intends to utilize these funds for the capital projects, at various schools, including classroom renovations, bathroom renovations, replace HVAC and field renovations.

2. Approve Travel and Related Expense Reimbursement 2020-2021

WHEREAS, the Westfield Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval

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shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7, to a maximum expenditure of \$500,000, for all staff and board members.

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

3. Approve and award a two year contract from Bid 21-01 for container disposal service for the Westfield Board of Education, to Direct Waste Service as per the attached rates and the attached bid tabulation sheet for the 2020-2021 school year and for the 2021-2022 school year. ATTACHMENT #1
4. Approve and award contract for architect's fees for plan and design development phase of Phase 2 door replacements at the elementary schools to Fraytak Veisz Hopkins Duthie, P.C., Trenton, NJ, in the amount of \$107,600. This contract is awarded as a professional service contract.
5. Approve and award contract for architect's fees for schematic design and design development phase work for roof replacement project at Jefferson School to Fraytak Veisz Hopkins Duthie, P.C., Trenton, NJ, in the amount of \$13,300. This contract is awarded as a professional service contract.
6. Approve transfer of \$120,900 from capital reserve account to fund the architects fees for the following projects:

Elementary Schools-Door Replacements	\$107,600
Jefferson School- Roof Replacement	\$ 13,300
7. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached.  
ADMINISTRATIVE MEMO #1
8. Accept a gift of \$500 from ExxonMobile Corporation to be used to enhance McKinley School's STEM curriculum.
9. Accept a gift of \$372 from the Westfield High School PTSO to be used to purchase a chair to be presented to a teacher at awards night.
10. Accept a gift of \$100 from Mr. Kenneth L. MacRitchie to finance the 2020 Ian MacRitchie Information Technology Award and the Walton Burris Music Award.