

WESTFIELD BOARD OF EDUCATION  
FEBRUARY 4, 2020

## FINANCE

1. Approve the following Budget Transfers ending 12/31/19 as per attached. ADMINISTRATIVE MEMO #1
2. Approve Board Secretary's Report for the month ended 12/31/19. ADMINISTRATIVE MEMO #2
3. Approve the following Treasurer's Report for the month ended 12/31/19. ADMINISTRATIVE MEMO #3

4. Approve the Monthly Budgetary Line Item Status Certification:

RESOLVED, that the Board Secretary for the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)3, as of December 31, 2019 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

FURTHER BE IT RESOLVED, that the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b).

5. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached. ADMINISTRATIVE MEMO #4
6. Accept gifts from the Westfield Coalition for the Arts to be used as follows:
 

\$ 962.50	Purchase stage drapery/curtain for Roosevelt Intermediate School auditorium
\$4,100.00	WHS clinician fees, EIS clinician fees
\$5,944.00	Participation fee for WHS Concert Choir's rehearsals and performance at Alice Tully Hall, NYC
7. Accept a gift of \$962.50 from the Roosevelt Intermediate School Fund for the purchase of a stage drapery/curtain for the Roosevelt Intermediate School auditorium.
8. Accept a gift of \$5,000.00 raised by the parents and student athletes of the Boys Volleyball program to help fund a new athletic program.
9. Accept a gift of a \$9,830.00 from an anonymous donor to purchase 30 HP Chromebooks and a charging cart for Franklin School.