

FINANCE

1. Approve the following Resolution:

RESOLVED, that the Board of Education accepts the annual audit of the 2016-2017 school year, prepared by Hodulik & Morrison, P.A. and directs that the discussion of the audit and the availability of synopsis of this audit to interested parties at this meeting be duly noted in the Minutes. ATTACHMENT #1

Summary of Recommendations

None

2. Approve O.C.A. Benefit Services, as the Flexible Spending Account (FSA) administrator for the Westfield School District, for the 2018 calendar year, at a rate of \$5.35 per participant per month, plus \$500 renewal fee.
3. Approve addition to the tax shelter annuity companies and voluntary insurance company for the 2017-2018 school year for the existing participants only, listed below:

Company

Putman Investments

4. Approve tuition for the Kindergarten Wrap Around Program at Lincoln School for the 2018-2019 school year, in the amount of \$4,000 per year for the program.
5. Approve tuition for the Integrated Pre-K Program at Lincoln School for the 2018-2019 school year, in the amount of \$3,700 per year for the program.
6. Approve outside facility for the 2017-2018 school year at the district rate/institutional rate as assigned for home instruction.

RWJ Barnabas Health Somerset Medical Center
110 Rehill Avenue
Somerville, NJ 08876

7. Approve reimbursement to the parents of student 2210107 upon proof of payment for Wilson Reading tutoring provided by Livingston Educational Center, from July 2017 – June 2018, once a week for one hour at \$85 per hour.
8. Approve out-of-district placement for the following student:

<u>Student</u>	<u>School</u>	<u>Start Date</u>	<u>Tuition</u>
M18-73	Union County Vo-Tech-Magnet School Scotch Plains, NJ	9/6/17	\$6,000 per yr.

WESTFIELD BOARD OF EDUCATION
DECEMBER 5, 2017

9. Approve Payment of Bills for December, November Payroll, hand checks for November and the Employee Reimbursement Report dated 11/21/17 for a total amount of \$9,213,956.70. ADMINISTRATIVE MEMO #1

10. Approve the following Budget Transfers ending 10/31/17, as per attached.
ADMINISTRATIVE MEMO #2

11. Approve the following Resolution:

Pursuant to N.J.A.C. 6A:23A-13.3 (c) 4 the Westfield Board of Education certifies that as of 10/31/17 after review of the Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-13.3 (b) and that sufficient funds are available to meet the district's financial obligations.

12. Board Secretary's Report, including Certification of Budgetary Status for the month ended 10/31/17. ADMINISTRATIVE MEMO #3

13. Approve the following Treasurer's Report, for the month ended 10/31/17.
ADMINISTRATIVE MEMO #4

BE IT RESOLVED, that the Westfield Board of Education, and Dana Sullivan, Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or service.

14. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached.
ADMINISTRATIVE MEMO #5

15. Approve transfer from the capital reserve account to fund the following project:

Soil permit fees for renovations at Kehler Stadium

\$1,030