

FINANCE

1. Approve tuition for the Kindergarten Wrap Around Program at Lincoln School for the 2020-2021 school year, in the amount of \$4,000 per year for the program.
2. Approve tuition for the Integrated Pre-K Program at Lincoln School for the 2020-2021 school year, in the amount of \$4,000 per year for the program.
3. Approve subscription busing for the 2020-2021 school year, in the amount of \$900 per year.
4. Approve the following Resolution:

RESOLUTION AUTHORIZING CONTRACTS
WITH VENDORS THROUGH COOPERATIVE PURCHASING AGREEMENT
FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18A:18A-11 & 12

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 and N.J.S.A. 40A:11-11(5), may, by resolution and without advertising for bids, award contracts for the purchase of any goods or services and that were procured through cooperative purchasing agreements; and

WHEREAS, the Westfield Board of Education authorized participation in the Morris County, Union County, the Educational Services Commission of New Jersey, Somerset County, Hunterdon County, and the Educational Data Service Cooperative Programs, and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing these; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Vendors through this resolutions, which shall be subject to all the conditions applicable to the current Cooperative contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from the Vendors on the attached list for the 2019-2020 school year pursuant to all conditions of the individual contracts; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Vendors shall be from July 1, 2019 to June 30, 2020.

ATTACHMENT #1

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5. Approve the following Resolution:

RESOLUTION AUTHORIZING CONTRACTS
WITH STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT
TO N.J.S.A. 18A:18A-10a

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may, by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2019-2020 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Westfield Board of Education, and Dana Sullivan, School Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Referenced State Contract Vendors shall be from July 1, 2019 to June 30, 2020 as attached. ATTACHMENT #2

6. Approve the following Resolution:

ACTION BY UNANIMOUS CONSENT OF THE GOVERNING
BOARD RESTATEMENT OF 403 (b)
RETIREMENT PLAN

The undersigned hereby certify that they constitute all the members of the Governing Board of Westfield Board of Education (“Employer”) and consent to the following resolutions:

WHEREAS, the Employer has maintained the Westfield Board of Education 403(b) Plan (“Plan”) since 1-1-2009 for the benefit of eligible employees; and

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WHEREAS, the Employer is restating the above-referenced Plan to comply with the final Section 403(b) regulations and to continue to receive the tax benefits of an IRS pre-approved plan.

NOW, THEREFORE, BE IT RESOLVED that the Employer hereby adopts the Westfield Board of Education 403(b) Plan as a complete restatement of the prior Plan as a complete restatement of the prior Plan, to be effective on 1-1-2020;

RESOLVED FURTHER that the President of the Employer is authorized to execute the restated Plan document and authorize the performance of any other actions necessary to implement the adoption of the Plan restatement. The President may designate any other authorized person to execute the restated Plan document and perform the necessary actions to adopt the restated Plan. The Employer will maintain a copy of the restated Plan, as approved by the Governing Board, along with a copy of the prior plan, in its files;

RESOLVED FURTHER that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan. ATTACHMENT #3

7. Approve the following Resolution:

ACTION BY UNANIMOUS CONSENT OF THE BOARD OF
DIRECTORS RESTATEMENT OF QUALIFIED
RETIREMENT PLAN

The undersigned hereby certify that they constitute all the members of the Board of Directors of Westfield Board of Education (“Employer”) and consent to the following resolutions:

WHEREAS, the Employer has maintained the Westfield Board of Education 457(b) Employee Deferred Compensation Plan (“Plan”) since 1-1-2003 for the benefit of eligible employees; and

WHEREAS, the Employer is restating the above-referenced Plan to comply with the requirements of the Pension Protection Act of 2006 (PPA), the Heroes Earnings Assistance and Relief Tax Act of 2008 (HEART Act), the Worker, Retiree, and Employer Recovery Act of 2008 (WRERA) and other applicable guidance.

NOW, THEREFORE, BE IT RESOLVED that the Employer hereby adopts the Westfield Board of Education 457(b) Employee Deferred Compensation Plan as a complete restatement of the prior Plan, to be effective on 1-1-2020;

RESOLVED FURTHER that the President of the Employer is authorized to execute the restated Plan document and authorize the performance of any other actions necessary to implement the adoption of the Plan restatement. The President may

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designate any other authorized person to execute the restated Plan document and perform the necessary actions to adopt the restated Plan. The Employer will maintain a copy of the restated Plan, as approved by the Board of Directors, along with a copy of the prior Plan, in its files;

RESOLVED FURTHER that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan; and

RESOLVED FURTHER that Plan participants shall be provided with a summary of the Plan provisions within a reasonable period of time following the adoption of the restated Plan. ATTACHMENT #4

8. Approve the revised salaries listed below to be funded by 2020 FY ESEA Title IA Funds:

Susanne Bonhote	\$38,000 (37%)
Nancy Rygiel	\$11,569 (13%)
Mary Sica	\$37,477 (45%)

9. Approve December Payroll and the Employee Reimbursement Report dated 12/19/19 for a total amount of \$6,415,694.78. ADMINISTRATIVE MEMO #1
10. Approve the following Budget Transfers ending 11/30/19 as per attached. ADMINISTRATIVE MEMO #2
11. Approve Board Secretary's Report for the month ended 11/30/19. ADMINISTRATIVE MEMO #3
12. Approve the following Treasurer's Report for the month ended 11/30/19. ADMINISTRATIVE MEMO #4
13. Approve the Monthly Budgetary Line Item Status Certification:

RESOLVED, that the Board Secretary for the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)3, as of November 30, 2019 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

FURTHER BE IT RESOLVED, that the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b).

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14. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached.
ADMINISTRATIVE MEMO #5
15. Accept a gift of \$250 from Ms. Randi Nathanson-Berger to be used toward supporting programs dealing with mental health issues at Westfield High School.
16. Accept a gift of \$500 from Mr. Richard Cheng to support the Special Services programs at Westfield High School.
17. Accept a gift of \$562.50 from the Westfield Coalition for the Arts to go towards travel expenses for the Westfield High School Chorale's performances at Temple Emanu-El and St. Joseph's Church on 12/15/19.
18. Accept a gift of \$9,830 from the Jefferson School PTO to purchase 30 HP Chromebooks, 30 HP EDU Google Chrome Consoles and one Datamation Systems Charging Security Cart.
19. Approve legal settlement between the parents of student 2301027 and the Westfield Board of Education for the 2019-2020 and 2020-2021 school years.
20. Approve legal settlement between the parents of student 2413010 and the Westfield Board of Education, effective 11/11/19.
21. Approve out-of-district placement for the following students:

<u>Student</u>	<u>School</u>	<u>Start Date</u>	<u>Tuition</u>
2301027	Winston Preparatory School Whippany, NJ	9/3/19	\$68,500
2413010	Sunrise Residential Treatment Center Hurricane, Utah	2/1/20	\$13,330 monthly