

FINANCE

1. Approve the following Resolution for Insurance Services:

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Westfield Board of Education herein after referred to as the “Westfield Board of Education,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Westfield Board of Education certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Westfield Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Westfield Board of Education finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Westfield Board of Education;
- 2) The Westfield Board of Education joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2021, and ending July 1, 2024 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Westfield Board of Education agrees that for those types of coverage in which it participates, the Westfield Board of Education shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Westfield Board of Education is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Westfield Board of Education and NJSIG agree that NJSIG shall hold all monies paid by the Westfield Board of Education to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;

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- 6) By adoption and signing of this resolution, the Westfield Board of Education is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Westfield Board of Education hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Westfield Board of Education agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Westfield Board of Education under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Westfield Board of Education agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.
- 13) I certify that the foregoing is a true copy of a Resolution passed by the Westfield Board of Education at the meeting duly held on this 15th day of June, 2021.

Westfield Board of Education

By: _____

2. Approve the following Resolution for Insurance Services:

WHEREAS, N.J.S.A. 18A:18B-1 et seq., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Westfield Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Westfield Board of Education finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

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WHEREAS, the Westfield Board of Education under its obligations as a member of the New Jersey Schools Insurance Group (NJSIG) does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED the WESTFIELD SCHOOL DISTRICT:
joins with other school districts in organizing and becoming members of the New Jersey Schools Insurance Group; and

That, by adoption and signing of this resolution, the Board of Education is hereby continuing participation in the New Jersey Schools Insurance Group in accordance with the terms of the indemnity and Trust Agreement effective 2021-2024 for the following types of insurance:

Property	Student Accident
Equipment Breakdown	Auto Liability
Auto Physical Damage	General Liability
Public Official Bond	Workers' Compensation
Pollution	Error Omissions
	Travel

NOW BE IT FURTHER RESOLVED, that the Westfield Board of Education approves the insurance contracts with NJSIG and the contracts with other insurance companies for additional insurance for the 2021-2022 school year, as attached. ATTACHMENT #1

3. Approve the following Purchasing Resolution:

BE IT RESOLVED BY the Westfield Board of Education that the Board, upon recommendation of the Superintendent of Schools, approves the following resolution:

WHEREAS, the Westfield Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the National Cooperative Purchasing Alliance (NCPA) National Contract Program for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Westfield Board of Education may enter into contracts with the referenced National Cooperative Purchasing Alliance (NCPA) National Contract Program Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current NCPA National Contract Program;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Westfield Board of Education does hereby authorize the district purchasing agent to become a member of the NCPA consortium, at no cost to the Board.

4. Approve the following Resolution:

**RESOLUTION AUTHORIZING CONTRACTS
WITH VENDORS THROUGH COOPERATIVE PURCHASING AGREEMENT
FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18A:18A-11 & 12**

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 and N.J.S.A. 40A:11-11(5), may, by resolution and without advertising for bids, award contracts for the purchase of any goods or services and that were procured through cooperative purchasing agreements; and

WHEREAS, the Westfield Board of Education authorized participation in the Morris County, Union County, the Educational Services Commission of New Jersey, Somerset County, Hunterdon County, and the Educational Data Service Cooperative Programs, and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing these; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Vendors through this resolutions, which shall be subject to all the conditions applicable to the current Cooperative contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from the Vendor listed below for the 2021-2022 school years pursuant to all conditions of the individual contracts; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Vendors shall be from 7/1/2021 – 6/30/2022.

VENDORS	SERVICE/SUPPLY	COOPERATIVE	BID NUMBER
SYNNEX	ADV TECH SOLUTIONS AGGREGATOR	NCPA	01-97
JOHNSTONE SUPPLY dba Z & Z SUPPLY INC	HVAC	ED DATA	10605

5. Approve the following Resolution:

**RESOLUTION AUTHORIZING CONTRACTS
WITH STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18A:18A-10a**

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may, by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2021-2022 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Westfield Board of Education, and Dana Sullivan, School Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Referenced State Contract Vendors shall be from July 1, 2021 to June 30, 2022.

VENDORS	SERVICE/SUPPLY	STATE CONTRACT #
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CDW Gov't LLC (Authorized Dealer for CISCO) CISCO Systems Core BTS (Authorized Dealer for CISCO) Eplus Technology (Authorized Dealer for CISCO) SHI Int'l (Authorized Dealer for CISCO)	M7000 - DATA COMMUNICATIONS EQUIPMENT	21-TELE-01506
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6. Approve the following Resolution for Professional Services:

WHEREAS, there exists a need for professional services in the specific area(s) of teacher training for Responsive Classroom, for the 2021-2022 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, or proprietary services.

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

NOW BE IT RESOLVED, by the Westfield Board of Education approve a contract to the Center for Responsive Schools for training for staff in Responsive Classroom at a cost of \$49,770.00.

7. Approve cancellation of prior year's outstanding Accounts Payable checks in the total amount listed, as attached. ATTACHMENT #2

2019-2020	\$1,764.44
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8. Approve cancellation of prior year's outstanding Athletic Association checks in the total amount listed, as attached. ATTACHMENT #3

2019-2020 \$1,444.00

9. Approve withdrawal from the capital reserve account in the amount of \$5,062 for the following projects:

Architectural reproduction costs at:

Jefferson Elementary School – Toilet Room Renovations \$ 2,586

Roosevelt Intermediate School – Room 500 Renovations \$ 1,647

Architectural expenses at:

Jefferson Elementary School – Exterior Door Replacement \$ 829

10. Approve withdrawal from the maintenance reserve account in the amount of \$21,487 for the following projects:

Lincoln School – replace A/C condenser \$11,703

Westfield High School – replace A/C compressors \$ 9,784

11. Approve withdrawal from the maintenance reserve account in the amount of \$162,531.00 for asbestos abatement & flooring replacement at the following schools:

Edison Intermediate School \$63,441

Westfield High School \$55,779

Jefferson Elementary School \$22,007

Roosevelt Intermediate School \$13,689

Tamaques Elementary School \$ 7,615

12. Approve withdrawal from the maintenance reserve account in the amount of \$44,491 for burglar alarm cabling & field device replacement at the following schools:

Westfield High School \$16,602

Roosevelt Intermediate School \$14,439

Edison Intermediate School \$13,450

13. Approve withdrawal from the maintenance reserve account in the amount of \$36,225 for the following project:

Westfield High school – painting of tiled walls in six stairwells \$36,225

14. Approve submission and acceptance of the FY 2022 IDEA Basis and Preschool grant application as follows:

Basic: \$1,470,543

Preschool: \$ 60,106

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Total: **\$1,530,649**

15. Approve appointment of Jeff Joy, Vested Protection Systems, 206 Westfield Avenue, Clark, New Jersey for residency checks, at \$50 per hour, with a 2-hour minimum.

16. Approve the following Resolution:

WHEREAS, N.J.S.A. 18A-7G-31 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Westfield Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve, account at year end, and

WHEREAS, the Westfield Board of Education has determined that up to \$4,000,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Westfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

17. Approve the following Resolution:

WHEREAS, N.J.S.A. 18A:7G-31 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Westfield Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve, account at year end, and

WHEREAS, the Westfield Board of Education has determined that up to \$6,000,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Westfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

18. Approve the following Resolution:

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WHEREAS, the Board of Education authorizes the continuance of health insurance coverage to all employees and,

WHEREAS, the Board of Education has received coverage options and price structure available from various insurance companies and,

WHEREAS, the Board of Education approves continuation in a self-insured program for medical and prescription drug coverage and,

RESOLVED, as a result of this research the Board of Education has determined that Horizon Blue Cross Blue Shield of New Jersey will continue as the third party administrator for medical benefits, and Capital RX will continue as the third party administrator for prescription benefits and,

BE IT FURTHER RESOLVED, that the Board of Education enter into a fully insured contract with Horizon Blue Cross Blue Shield of New Jersey, for employee dental insurance at an estimated cost of \$983,871 and,

BE IT FURTHER RESOLVED that the Board of Education approves use the attached rates to determine employee contributions for medical and prescription coverage. Dental coverage contributions will be based on actual premiums charged.

ATTACHMENT #4

BE IT FINALLY RESOLVED the district will contract with Horizon Blue Cross Blue Shield of NJ to provide stop loss insurance for medical and pharmacy benefits at a cost of \$212.35 PCPM or an estimated annual cost of \$1,791,385.

19. Approve tuition agreement between the Vocational Schools in the County of Union, and the Westfield Board of Education, for the 2021-2022 school year, as attached.
ATTACHMENT #5
20. Approve Business Administrator to pay bills, payroll and benefits, make budget transfers and to award contracts from 6/16/2021 until the next regular meeting of Board of Education. All actions will be ratified at the next regular meeting of the Board of Education.
21. Approve Payment of Bill lists for June, May Payroll, May hand checks, Aid-In-Lieu of Transportation dated 6/14/21, for a total amount of \$9,455,411.86. ADMINISTRATIVE MEMO #1
22. Approve the following Budget Transfers ending 5/31/2021, as attached. ADMINISTRATIVE MEMO #2
23. Approve Board Secretary's Report for the month ended 5/31/2021. ADMINISTRATIVE MEMO #3
24. Approve the following Treasurer's Report for the month ended 5/31/2021
ADMINISTRATIVE MEMO #4
25. Approve the Monthly Budgetary Line Item Status Certification:

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RESOLVED, that the Board Secretary for the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)3, as of May 31, 2021 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

FURTHER BE IT RESOLVED, that the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b).

26. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached.
ADMINISTRATIVE MEMO #5
27. Approve the following agencies/outside facilities to provide home instruction, at the district rate/institutional rate, for the 2021-2022 school year, as attached.
ATTACHMENT #6
28. Approve the following Resolution for Professional Services related to Special Education:
- WHEREAS, there exists a need for professional services in the specific area(s) of Special Education, for the 2021-2022 school year, and
- WHEREAS, funds are available for this purpose, and
- WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, and
- WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.
- NOW BE IT RESOLVED, by the Westfield Board of Education that the following contracts are approved, as attached. ATTACHMENT #7
29. Approve the legal settlement between the parents of student 2914088 and the Westfield School District for the school years 2020-2021 and 2021-2022.
30. Approve out-of-district placement for the following student:

<u>Student</u>	<u>School</u>	<u>Start Date</u>	<u>Tuition</u>
2230042	Grove School Madison, CT	4/27/2021	\$38,627.12

31. Approve out-of-district placement for Private/Public Schools for the 2021-2022 school year, as attached. ATTACHMENT #8

32. Approve Corrections/Changes to Out-of-District Placements for the 2021-2022 Extended School Year (ESY), as attached. ATTACHMENT #9

33. Approve submission and acceptance of the FY 2022 ESEA grant application as follows:

Title I	\$130,882
Title IIA	\$ 74,774
Title III	\$ 9,791
Title IV	\$ 10,625
Total:	\$226,072