

**FINANCE**

1. Approve submission of the grant application and acceptance of the funds for the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) of 2021 as follows:

ESSER II	\$477,126
Learning Acceleration	\$30,620
Mental Health	\$45,000
<b>Total</b>	<b>\$552,746</b>

2. Approve Non-Resident Tuition Rates for the 2021-2022 school year, as follows:

2021 Extended School Year	\$1,500.00
Related Services for Non-Resident Students (if specified in IEP)	
Speech Services	\$ 130.00/hr.
Physical Therapy	\$ 114.00/hr.
Occupational Therapy	\$ 110.00/hr.
ABA Therapy	\$ 165.00/hr.

3. Approve Non-Resident Tuition Rates for the 2021-2022 school year, as follows:

Pre School/Kindergarten	\$13,240
Grades 1-5	\$15,090
Grades 6-8	\$15,932
Grades 9-12	\$15,607
Limited Learning Disabled	\$20,163
Behavioral Disabilities	\$31,340
Autism	\$32,108
Preschool Disabled full-time	\$26,623

4. Approve resolution/agreement between Union County Educational Services Commission and the Westfield Board of Education for participation in coordinated transportation services for the 2021-2022 school year.
5. Approve the food service management company contract, between the Westfield Board of Education and Compass Group USA, Inc., by and through its Chartwells Division located at 3 International Drive Rye Brook, NY 10573 be awarded the contract for the 2021-2022 school year under the following arrangements:
1. Chartwells shall charge the District a Management Fee of Twenty-Three and Seventeen Hundredths Cents (\$0.2317) per meal equivalents.

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2. Total meals are calculated by dividing total cash receipts, including snack vending sales, by \$3.50 to arrive at an equivalent meal count. The per meal Management Fee of \$.2317 will be multiplied by total meals.
3. Chartwells guarantees that the return to the District from the Food Service Program for the school year will be \$300,000.00. If the annual operating statement shows a return less than \$300,000.00, Chartwells will pay the difference between the actual and guaranteed amount. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year:

- a. The number of days' meals are served during the school year will not be less than:

<u>School Category</u>	<u>Breakfast</u>	<u>Lunch</u>
Elementary Schools	NA	167 days
Middle Schools	NA	180 days
High School	160 days	180 days

- b. Changes in district policies, practices and serving requirements including but not limited to changes in bell schedules, meal service periods or proposed staffing may result in an adjustment.
- c. The student enrollment for the current year will not be less than 6,171 students.
- d. The selling prices of Menu Pattern Meals and a la carte selections will not be less the prior year.
- e. Service will not be interrupted as a result of fire, work stoppage, strike or school closing.
- f. The District and its representatives including but not limited to, school principals, teachers and District employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The District shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.
- g. Make-up days due to inclement weather shall have equal or greater sales revenue as a normal day of operation for the period in which the inclement weather cancellation occurred.

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- h. Chartwells guarantee does not account for bad debts/uncollected funds. In the event, there are bad debts/uncollected funds, such amounts shall be subtracted from Chartwells' guarantee obligation.
- i. The following variable District expenses charged to the Food Service budget by the District must be identified and capped so as not to exceed the following amounts:

- Ongoing contract monitoring in the amount of \$ 16,428.00
- Equipment maintenance and repair in the amount of \$ 10,000.00
- Annual Point-Of-Sale System service and system maintenance fees of \$2,000.00

In the event the foregoing conditions are not met during the school year, Chartwells' guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

6. Approve lunch prices for the 2021-2022 school year as follows:

Lunch Prices	Paid	Reduced Price
High School	\$3.50	\$.40
Intermediate Schools	3.25	.40
Elementary Schools	2.75	.40
Milk	.75	
Adult	5.00	

7. Approve and award in-district transportation contracts for the 2021-2022 school year, as attached. ATTACHMENT #1

VENDOR	ROUTE	DESTINATION	PER DIEM ROUTE COST WITH CAMERA	PER DIEM AIDE COST IF APPLICABLE	DAILY COST	INCREASE / DECREASE ADJUSTMENTS COST
DURHAM SCHOOL SERVICES	FR 10	Lincoln	\$323.15		\$323.15	\$0.01
DURHAM SCHOOL SERVICES	ALPS	Edison	\$299.70		\$299.70	\$0.01

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DURHAM SCHOOL SERVICES	UCV 30	Union County Vo Tech	\$425.75		\$425.75	\$0.01
DURHAM SCHOOL SERVICES	TRANSK	Lincoln	\$274.80	\$75.00	\$349.80	\$0.01
DURHAM SCHOOL SERVICES	TES 13	Tamaques	\$272.60	\$75.00	\$347.60	\$0.01
DURHAM SCHOOL SERVICES	RIS 21	Roosevelt	\$295.35		\$295.35	\$0.01

8. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached.  
ADMINISTRATIVE MEMO #1