

FINANCE

1. Approve the 2021-2022 Budget

BE IT RESOLVED that the tentative budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2021-2022 Total Expenditures	\$127,184,065	\$1,942,428	\$3,580,245	\$132,706,738
Less: Anticipated Revenues	<u>\$ 21,666,284</u>	<u>\$1,942,428</u>	<u>\$ 914,097</u>	<u>\$ 24,522,809</u>
Taxes to be Raised	<u>\$105,517,781</u>	<u>\$0</u>	<u>\$2,666,148</u>	<u>\$108,183,929</u>

And to advertise said tentative budget in the *Westfield Leader* in accordance with the form suggested by the State Department of Education and according to law; and

BE IT RESOLVED, that a public hearing be held via Webex on April 27, 2021, at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

BE IT FURTHER RESOLVED that the Westfield Board of Education requests the approval of a capital reserve withdrawal in the amount of \$12,012,688. The district intends to utilize these funds for capital projects, at various schools, including classroom renovations, bathroom renovations, replacement of HVAC systems, courtyard renovations at Westfield High School, and technology upgrades.

BE IN FINALLY RESOLVED that the Westfield Board of Education includes in the general fund appropriation \$1,160,588 for deposit into the Board of Education's approved Capital Reserve account and \$200,000 into the Board of Education's approved Maintenance Reserve account.

2. Approve Travel and Related Expense Reimbursement 2021-2022

WHEREAS, the Westfield Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7, to a maximum expenditure of \$500,000, for all staff and board members.

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

3. Approve the following Resolution:

**RESOLUTION AUTHORIZING CONTRACTS
WITH VENDORS THROUGH COOPERATIVE PURCHASING AGREEMENT
FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18A:18A-11 & 12**

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 and N.J.S.A. 40A:11-11(5), may, by resolution and without advertising for bids, award contracts for the purchase of any goods or services and that were procured through cooperative purchasing agreements; and

WHEREAS, the Westfield Board of Education authorized participation in the Morris County, Union County, the Educational Services Commission of New Jersey, Somerset County, Hunterdon County, and the Educational Data Service Cooperative Programs, and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing these; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Vendors through this resolutions, which shall be subject to all the conditions applicable to the current Cooperative contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from the Vendor listed below for the 2020-2021 school years pursuant to all conditions of the individual contracts; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Vendors shall be from 7/1/2020 – 6/30/2021.

3
WESTFIELD BOARD OF EDUCATION
MARCH 16, 2021

VENDORS	SERVICE/SUPPLY	COOPERATIVE	BID NUMBER
WB Mason	Copy Paper	ED DATA	10723

4. Approve Payment of Bill lists for March, February Payroll, February 1-March 11 hand checks, for a total amount of \$13,664,130.51. ADMINISTRATIVE MEMO #1
5. Approve the following Budget Transfers ending 2/28/2021 as per attached. ADMINISTRATIVE MEMO #2
6. Approve Board Secretary's Report for the month ended 2/28/2021. ADMINISTRATIVE MEMO #3
7. Approve the following Treasurer's Report for the month ended 2/28/2021. ADMINISTRATIVE MEMO #4
8. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached. ADMINISTRATIVE MEMO #5
9. Approve the Monthly Budgetary Line Item Status Certification:

RESOLVED, that the Board Secretary for the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)3, as of February 28, 2021 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

FURTHER BE IT RESOLVED, that the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b).

10. Accept a gift of two (2) new weatherproof basketball pole pads from Jefferson Elementary School parents to be used for the school's two main basketball hoops on Summit Avenue.
11. Accept a gift from the Optimist Club of Westfield for \$6,200 to help fund the purchase of benches and tables for the Westfield High School courtyard project honoring Principal Dr. Derrick Nelson.
12. Approve legal settlement between the parents of student 2216001 and the Westfield Board of Education for the school years 2019-2020, 2020-2021 and 2021-2022 including extended-year program.

WESTFIELD BOARD OF EDUCATION
MARCH 16, 2021

- 13. Approve legal settlement between the parents of student 2510104 and the Westfield Board of Education for the school years 2020-2021, 2021-2022 and 2022-2023 including extended-year program.
- 14. Approve the following Resolution for Professional Services related to Special Education:

WHEREAS, there exists a need for professional services in the specific area(s) of Special Education, for the 2021-2022 school year, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et seq.) permits the award of contracts without competitive bids for professional services that require licensing and are regulated by law, and

WHEREAS, the Public School Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

NOW BE IT RESOLVED, by the Westfield Board of Education that the following contract is approved.

Effective School Solutions Therapeutic mental health services \$627,800.00 (School Year)
25 Deforest Ave., Suite 310
Summit, NJ 07901
NOT TO EXCEED \$627,800.00