

FINANCE

1. Approve the following Resolution:

**RESOLUTION AUTHORIZING CONTRACTS
WITH VENDORS THROUGH COOPERATIVE PURCHASING AGREEMENT
FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18A:18A-11 & 12**

WHEREAS, the Westfield Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 and N.J.S.A. 40A:11-11(5), may, by resolution and without advertising for bids, award contracts for the purchase of any goods or services and that were procured through cooperative purchasing agreements; and

WHEREAS, the Westfield Board of Education authorized participation in the Morris County, Union County, the Educational Services Commission of New Jersey, Somerset County, Hunterdon County, and the Educational Data Service Cooperative Programs, and

WHEREAS, the Westfield Board of Education has the need on a timely basis to purchase goods or services utilizing these; and

WHEREAS, the Westfield Board of Education intends to enter into contracts with the attached Vendors through this resolutions, which shall be subject to all the conditions applicable to the current Cooperative contracts;

NOW BE IT RESOLVED, the Westfield Board of Education authorizes the Purchasing Agent to purchase certain goods or services from the Vendor listed below for the 2020-2021 school years pursuant to all conditions of the individual contracts; and be it further

RESOLVED, that the duration of the contracts between the Westfield Board of Education and the Vendors shall be from 7/1/2020 – 6/30/2021.

VENDORS	SERVICE/SUPPLY	COOPERATIVE	Bid Number
Tri State Folding Partitions Inc (primary)	Folding Door Repair & Replacement, Pkg 17	ED DATA	10401
Guardian Gym Equipment	Folding Door Repair & Replacement, Pkg 17	ED DATA	10401
Guardian Gym Equipment (primary)	Scoreboard/Bleachers & Gym Equipment Inspection & Repair, Pkg 31	ED DATA	10413

Tri State Folding Partitions Inc	Scoreboard/Bleachers & Gym Equipment Inspection & Repair, Pkg 31	ED DATA	10413
School Outfitters Tanner North Jersey School Specialty Nickerson Corp Troxell Comm Tri Furniture Staples United Supply Commerical Int Direct ArtcoBell IDesign Solutions	Furniture	ED DATA	10430

2. Approve the following Resolution:

APPROVAL TO RETURN UNUSED BOND PROCEEDS TO DEBT SERVICE

WHEREAS, NJSA 18A:24-54 permits a Board of Education to transfer the proceeds of a capital project when the project is completed, and such funds are no longer necessary for the original purpose or any other authorized purpose; and

WHEREAS, the aforementioned statute authorizes the Board of Education to determine whether to apply such funds to either the general fund or the debt service fund of the district; and

WHEREAS, the Westfield Board of Education has determined that \$75,862.06 is available for such transfer;

NOW THEREFORE BE IT RESOLVED, by the Westfield Board of Education that it hereby authorizes the district's school business administrator to make this transfer to the debt service fund consistent with all applicable laws and regulations.

3. RESOLVED, that the Board of Education accepts the annual audit of the 2019-2020 school year, prepared by Hodulik & Morrison, P.A. and directs that the discussion of the audit and the availability of synopsis of this audit to interested parties at this meeting be duly noted in the Minutes. ATTACHMENT #1

Summary of Recommendations

None

4. Approve increase in contract to Fraytak Veisz Hopkins Duthie, P.C., in the amount of \$7,000 for professional services for asbestos abatement for exterior door replacement at Jefferson Elementary School. The contract will increase from \$12,600 to \$19,600.

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5. Approve increase in contract to Fraytak Veisz Hopkins Duthie, P.C., in the amount of \$7,000 for professional services for asbestos abatement for renovations to Room A/B at Jefferson Elementary School. The contract will increase from \$62,000 to \$69,000.
6. Approve increase in contract to Fraytak Veisz Hopkins Duthie, P.C., in the amount of \$5,150 for professional services for asbestos abatement for toilet room renovations at Jefferson Elementary School. The contract will increase from \$25,500 to \$30,650.
7. Approve and award a contract to Fraytak, Veisz, Hopkins & Duthie, P.C., for architectural services related to HVAC upgrades, in the amount of \$283,700 for the following schools:
 - Franklin Elementary School\$39,500
 - Jefferson Elementary School\$39,400
 - Roosevelt Intermediate School.....\$ 9,900
 - Edison Intermediate School\$23,600
 - Washington Elementary School.....\$40,800
 - Tamaques Elementary School\$44,300
 - McKinley Elementary School.....\$41,400
 - Wilson Elementary School\$44,800
8. Approve transfer from the capital reserve account in the amount of \$302,850 for the following architectural services:
 - HVAC upgrades at various schools.....\$283,700
 - Asbestos abatement at Jefferson School.....\$ 19,150
9. Approve the following agency for professional services related to Special Education for the 2020-2021 school year for over \$40,000:

United Therapy Solutions
141 South Avenue
Fanwood, NJ 07023

- OT/PT/Speech Therapy - \$90 p/h
- *Evaluations In-District - \$350 per eval
- Evaluations Out-of-District \$400 per eval

*No charge for in-district evaluations that fit within therapist's working hours.

**Meeting attendance for evaluations that do not fit within a therapist's working hours in-district are \$100 per hour. Not to exceed \$100,000.

10. Approve Payment of Bill lists for January, December Payroll and hand checks for December, for a total amount of \$11,511,236.80. ADMINISTRATIVE MEMO #1
11. Approve the following Budget Transfers ending 12/31/2020 as per attached. ADMINISTRATIVE MEMO #2

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12. Approve Board Secretary's Report for the month ended 12/31/2020.
ADMINISTRATIVE MEMO #3
13. Approve the following Treasurer's Report for the month ended 12/31/2020.
ADMINISTRATIVE MEMO #4
14. Approve the Monthly Budgetary Line Item Status Certification:

RESOLVED, that the Board Secretary for the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)3, as of December 31, 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

FURTHER BE IT RESOLVED, that the Westfield Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b).

15. Approve in accordance with Policy 6471, Travel Expenses for Board Members, Administrators and Teachers, travel request, as per attached.
ADMINISTRATIVE MEMO #5