

Regulations follow

Page 1 of 1

9221 DISTRIBUTION OF POSTERS,
FLYERS & ANNOUNCEMENTS

It shall be the policy of this Board that the distribution of flyers and announcements in the Westfield Public Schools be limited. Flyers may be distributed for events and activities sponsored by the Westfield Public Schools. In addition, and at the discretion of the Superintendent of Schools, or his/her designee, appropriate flyers may be distributed by certain recognized non-profit local organizations, having as their primary objective, the character building of boys and girls in Westfield. Flyers should be distributed according to the regulations.

Further, it shall be the policy of this Board of Education that posters and announcements may be posted, at the discretion of the Superintendent or school principal in each school. Generally, such posters and announcements should concern events and activities in which the students of the particular school might benefit and should be sponsored by recognized non-profit local organizations, having as their primary objective, the character building of boys and girls in Westfield.

Organizations will be asked to use electronic communication in most instances.

Approved: May 20, 2008
Reviewed: March 19, 2019

R 9221 DISTRIBUTION OF POSTERS,
FLYERS & ANNOUNCEMENTS

The distribution of flyers and announcements in the Westfield Public Schools will be guided by the following regulations: All flyers, posters or announcements for distribution in the Westfield school system must first be approved by the Superintendent.

- Sponsoring organizations shall submit a sample of each flyer to the Superintendent, or his/her designee, for approval.
- Flyers will be distributed electronically in most instances.
- Flyers requesting return of forms or information through the school shall be approved by the Superintendent, or his/her designee. It is intended that requests of this nature be limited so that they do not interfere with the educational process.

Posters and announcements must first be approved by the Superintendent or school principal.

- Normally, posters and announcements will be displayed for a period of one week with not more than one such item at a time from each organization.

In Effect: May 20, 2008