

Transportation by Private Vehicle**M**

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8660 TRANSPORTATION BY PRIVATE VEHICLE

The Board of Education authorizes the transportation by private vehicle of pupils of this district between the school and a school activity approved by this Board in accordance with this policy. All requirements detailed in Regulation 2340 (School Trips) must be followed when using private vehicles.

Any such transportation must be approved in advance and in writing by the Building Principal, Assistant Principal or designee. For school trips as defined in Policy 2340, approval of the Assistant Superintendent for Curriculum and Instruction is also required. The writing must set forth the date, time, and reason for the transportation; the places from and to which pupils will be transported; the name and address of the driver; the names of the pupils to be transported; a brief description of the transportation vehicle; and the signature of the driver.

Anyone providing for the transportation of students to and from school or school related activities during the school day shall furnish proof of a valid current driver's license and automobile liability insurance for bodily injury and property damage with an amount not less than \$50,000 to \$100,000 combined single limit per occurrence for all vehicles which are used for this purpose.

All required proof of current driver's license and insurance referred to above, shall be produced and provided to the Building Principal, Assistant Principal or designee for the school participating field trip. The Building Principal, Assistant Principal or designee must also obtain a permission slip signed by a parent or guardian for students riding in private vehicles. The parent(s) or legal guardian(s) of a participating pupil will be given, on request, the name of the driver and the description of the vehicle.

Parents and operators of private vehicles must immediately notify the Building Principal, Assistant Principal or designee if there is a change, modification or suspension of insurance or a suspension of driver's license.

The Board may withdraw the authorization of any private vehicle driver.

Private vehicles with a capacity of eight or fewer passengers may be used for the transportation of students to and from related school activities. All vehicles must meet the requirements of the state of New Jersey with respect to licensing, registration, inspection and liability insurance and be owned, leased or legally operable by the approved driver. Seat belts shall be worn by the driver

and the passengers while the vehicle is in motion. No vehicle may be used to transport more persons than its normal load capacity.

All of the provisions stated above shall also apply in the case of a student who desires to use his or her private vehicle for school related activities during the school day. All students driving must comply with New Jersey laws governing provisional driver's licenses.

The responsibility of teaching staff members for the discipline and control of pupils will extend to their transportation of pupils in a private vehicle. Drivers who are not teaching staff members are requested to report pupil misconduct to the Building Principal.

N.J.S.A. 18A:16-6; 18A:25-2; 18A:39-20.1

N.J.A.C. 6A:27-7.6; 6A:27-7.7

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