

7430 SCHOOL SAFETY

The Board of Education recognizes that it is required by law to take measures for the safety of pupils and district employees.

The Board shall provide, publish, and post rules for safety and the prevention of accidents; instruct pupils in safety and accident prevention; provide protective devices where they are required by law for the safety of pupils and employees; and provide suitable and safe equipment where such equipment is necessary for the conduct of the educational program and the operation of the schools.

The Superintendent shall prepare regulations governing school safety and the prevention of accidents and fire that include as a minimum the requirements of law and the applicable rules of various departments of state government. Such regulations shall provide procedures and precautions for the safety of pupils in school, employees in the performance of their duties, users of school vehicles, pupils in transit to and from school, injured pupils and employees, and visitors to the school. Safety regulations shall be promulgated to all school employees and shall be reviewed and evaluated annually. The Superintendent is directed to instruct teaching staff members in proper safety precautions.

N.J.S.A. 18A:6-2; 18A:40-12.1; 18A:40-12.2
N.J.S.A. 40:67-16.7
N.J.A.C. 6A:16-1.4; 6A:26-12.5

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Guidelines for Dealing with Accident/Injury

1. The school nurse, athletic trainer or another trained person shall be responsible for administering first aid.
2. In all cases of serious injury, every effort shall be made to contact the parent or legal guardian and/or family physician immediately.
3. Parents/legal guardians shall be requested to pick up the pupil for serious injury. If the parent/legal guardian is unable to provide such transportation, no pupil who is injured shall be sent home alone. A pupil who is injured may be taken home if a responsible person is there to receive that pupil.
4. The school nurse, school doctor or Principal may make arrangements with the EMS/Rescue Squad for immediate transport to the emergency department. Parents or legal guardians must be contacted as soon as possible.
5. A pupil shall never be sent to the emergency department unattended. If the parent/legal guardian cannot accompany the pupil, a school district employee must accompany the student.
6. The teacher or other staff member who is responsible for a pupil at the time an accident occurs shall complete a report within 24 hours, providing details about the incident. This shall be required for every incident whether first aid is necessary or not.
7. Serious injuries or accidents to pupils shall be reported as soon as possible to the Superintendent.
8. In accordance with Janet's Law, all schools shall have an accessible AED and at least 5 persons trained in CPR/AED administration.

Emergency Medical Procedures for Sports/Athletics

The Board of Education recognizes its responsibility for pupil safety in all aspects of sports and athletic events, both intramural and interscholastic. Emergency medical procedures should ensure the delivery of appropriate medical services for all practice sessions, competitive contests, games, events or exhibitions with individual pupils or teams of the schools of this district whether among themselves or with pupils of other districts.

Prior to the beginning of the season, the Athletic Director will review emergency medical procedures with the coaching staff of all teams and monitor that they are being followed.

The procedures are as follows:

1. All coaches must meet with the nurse to identify any students who may have a medical condition that could place them at risk.
2. Each coach will carry with them the emergency phone number of their athletes which parents provide on the permission form.
3. Each Coach will have a first aid kit provided by the athletic trainer for every game and practice.
4. Coaches will complete all NJSIAA required certifications.
5. All coaches must be able to communicate with the athletic trainer and the Westfield Rescue Squad in the event of an emergency. Certified athletic trainers shall share their cell phone number with all coaches.
6. An athlete should never be sent to the hospital unattended. If parents cannot be reached and no other staff member is available, the coach must accompany the athlete to the hospital.

In Effect: June 27, 2000

Revised: December 4, 2018