

Regulations Follow

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5420 REPORTING PUPIL PROGRESS

The Board of Education believes that the cooperation between school and home in the interests of children is fostered by the systematic communication of pupils' educational welfare to parents or legal guardians. The Board directs the establishment of a program of reporting pupil progress to parents or legal guardians by both written reports and by parent-teacher conferences and requires the cooperation of all appropriate teaching staff members in that program as part of their professional responsibilities.

The Superintendent shall develop, in consultation with appropriate teaching staff members, procedures for reporting pupil progress to parents or legal guardians that utilize various methods of reporting appropriate to grade level and curriculum content; ensure that the pupil and parent or legal guardian receive ample warning of a possible failing grade or any grade that would adversely affect the pupil's educational status; enable the scheduling of parent-teacher conferences at such times as will ensure the greatest degree of participation by parents or legal guardians; and require the issuance of report cards at intervals of not less than four times per year, except in kindergarten where they will be issued two times.

Reports of individual achievement on state assessment and standardized tests shall be promptly made available to the pupil or the pupil's parent or legal guardian.

N.J.A.C. 6:8-7.1

Approved: August 27, 2002
Revised: January 9, 2018

R 5420 REPORTING PUPIL PROGRESS

A. Purpose

The purpose of reporting the educational progress of pupils is to:

1. Inform parents or legal guardians of the progress children have made in school;
2. Apprise pupils of their progress in school;
3. Prompt teachers to make periodic, formal assessments of each pupil's progress;
4. Provide a cumulative record of a pupil's progress through the educational system, upon request; and
5. Foster a growth mindset while providing students with an accurate sense of his or her academic, social, and physical development.

B. Frequency

1. Report cards will be issued four times per year except in kindergarten where they will be issued two times.
2. The schedule of dates on which report cards will be issued will be published in the school calendar.
3. Parents or legal guardians and pupils will be notified of a failing grade at the mid-point of the marking period.
4. Nothing in this regulation should discourage teachers from implementing various forms of communication, as frequently as the circumstances dictate, to keep parents or legal guardians informed of the educational progress of their children.

C. Report Card Form

1. The form of report cards will be periodically reviewed by the Superintendent or designee in order to insure that report cards effectively and accurately report pupil progress.
2. Grades will be determined in accordance with Regulation No. 2624.
3. At the elementary level, report cards will report individual academic, personal, and social growth as well as work and study habits.
4. At the middle school and high school levels, report cards will record pupil achievement as well as comments about pupil academic and personal growth and development, when appropriate.
5. Report cards at all levels will record the pupil's absences and tardiness.

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