

4124 EMPLOYMENT CONTRACT

The Board of Education requires that every support staff employee annually sign an employment contract for a term of not more than one year. With the exception of school secretaries who earn tenure by statute, no support staff member shall be tenured.

The employment contract shall include the date; name of the employee; the beginning and ending dates of service; the salary to be paid and the manner of payment; an authorization for salary deductions as applicable; and such other terms and conditions as may be necessary to a complete statement of the employment relationship.

The contract will include provision for a probationary period and the termination of the contract by either party following the completion of the probationary period established by the applicable collective bargaining agreement.

In the event that the salary entered on the written contract differs from that formally approved by the Board, the salary approved by the Board shall be the salary paid.

First Reading: April 13, 2004
Approved: May 4, 2004
Reviewed: January 26, 2016