

0171 DUTIES OF BOARD PRESIDENT
AND VICE PRESIDENT

The President of the Board of Education shall:

1. preside at all meetings of the Board;
2. require the Board Secretary to call special meetings of the Board, N.J.A.C. 6A:32-3.1;
3. sign all school district warrants, N.J.S.A. 18A:19-1;
4. certify to all payrolls, N.J.S.A. 18A:19-9;
5. subscribe bonds, notes, contracts, and other legal instruments for which the signature of the President is required, N.J.S.A. 18A:24-32;
6. issue subpoenas to compel attendance of witnesses and production of documents, N.J.S.A. 18A:6-20;
7. appoint all committees of the Board and serve as committee member ex officio in accordance with Board Bylaw No. 0155; and
8. assist the Superintendent in the preparation of the Board agenda.

Vice President

The Vice President shall assume the duties of the President during the absence or disability of the President, act as liaison, together with the President, to the administration, and shall perform such further duties as may devolve upon him or her by direction of the Board, the President, or by virtue of law or the aforesaid rules of the State Board of Education.

Removal of President and Vice President

A President or Vice President of a Board of Education who shall refuse to perform a duty imposed upon him or her by the law may be removed by a majority vote of all of the members of the Board, and in case the office of President or Vice President shall become vacant the Board shall, within thirty days thereafter, fill the vacancy for the unexpired term. If the Board shall fail to fill the vacancy within such time, the County Superintendent shall fill the vacancy for the unexpired term.

First Reading: December 21, 1999

Approved: February 1, 2000

Reviewed: May 29, 2013

Reviewed: November 19, 2019