

0161 - CALL, ADJOURNMENT AND CANCELLATION

The Board of Education shall meet in public session at least once every month during the period in which the schools are in session.

All meetings shall be called to commence not later than 8:00 p.m. of the day designated.

The regular meetings of the Board of Education shall be held for official conduct of business, including but not limited to:

1. authorizing and approving expenditures;
2. appointing, promoting, demoting or reassigning employees;
3. adopting Board policies;
4. adopting the budget or amendments thereto; and
5. performing all other statutory functions of the Board.

Regular meetings may be omitted or rescheduled by majority vote without amendment of the Bylaws.

The Secretary of the Board of Education shall call a special meeting of the Board when requested by the President of the Board to do so. In the event the President declines a written request from a member to call a special meeting, the Secretary shall call such a meeting upon submission of a petition requesting such a meeting, signed by a majority of the whole of the Board.

The petition shall state the purpose of the special meeting and request scheduling of the meeting in accordance with the notice requirements as specified by the laws of the State of New Jersey. Any such petition may be signed in counterpart.

The purpose of the special meeting shall be stated in the notice and no other business may be transacted at such meetings except by affirmative vote of a majority of the full Board.

The Board may at any time recess or adjourn to a rescheduled meeting at a time, date, and place announced before the adjournment takes place. The rescheduled meeting shall take up its business at the point in the agenda where the motion to adjourn was passed.

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When circumstances are such as to prevent the attendance of a majority or all of Board members or to frustrate the purpose of the meeting, a meeting may be canceled by the Board Secretary at the request of the President. Notice of the cancellation shall be given, by expedient means, to all Board members, to the Superintendent, and, whenever possible, to the newspapers in which notice of Board meetings is regularly given. If possible, written notice of the cancellation shall also be posted at the place where the canceled meeting was scheduled to occur. Notice of the cancellation shall include the date, time, and place of the next scheduled meeting. Notice of the cancellation shall be read at the next following Board meeting and shall be duly recorded in the official minute book.

Pursuant to Chapter 11 of the Public Laws of 2020, the Board is authorized to conduct virtual meetings to comply with directives pursuant to a declared state of emergency, state of local disaster, or public health emergency to prevent the spread of contagious disease and/or as otherwise directed by the State when weather events and other extenuating circumstances render in-person meetings less than optimal.

The Board may hold virtual meetings according to the provisions of Board Policy 0170 – Virtual Board Meetings. Where practicable, all board policies relating to in-person Board meetings shall apply to virtual meetings.

P.L.2020, Ch.11
Board Policy 0170 – Virtual Board Meetings

N.J.S.A. 18A:10-6
N.J.A.C. 6:3-1.2

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